

PROSPECTUS

2018-19

FOR

DIPLOMA COURSES (VLDD & DVLT)

(Two Years duration)

1. VETERINARY AND LIVESTOCK DEVELOPMENT DIPLOMA (VLDD)
2. DIPLOMA IN VETERINARY LABORATORY TECHNOLOGY (DVLT)



INSTITUTE OF PARA VETERINARY SCIENCES

Lala Lajpat Rai University of Veterinary and Animal Sciences,
Hisar-125004

(Established by Haryana Act No. 7 of 2010)

Website: www.luvas.edu.in

Admission for VLDD and DVLТ

1. Prospectus is available on University website: www.luvvas.edu.in
 2. Admission form will be accepted only by **online process**. Process of Counselling for admission will be online and payment of fees will be through gateway (online). See website for procedure.
 3. Scanned copies of your recent photograph (as per quality mentioned in the Prospectus under important instructions, point 7 and scanned copy of your signature will be required for applying online.
 4. The candidate claiming category benefit under reservation will upload the scanned copy of the latest certificate of the category, issued by the competent authority.
 5. Minimum educational qualifications for admission to DVLТ and VLDD Courses through Entrance Test:
 - i) For admission to **DVLТ** Course: The candidates under all categories must have passed in each of the subjects of **10+2 with Physics, Chemistry & Biology** and obtained a **minimum of 45% marks** in aggregate (42.75 % for SC category) from a recognized/ approved board of school education having equivalence by council of Boards of School Education (COBSE), New Delhi/CBSE/ICSE and also by Board of School Education Haryana, Bhiwani.
 - (i) For admission to **VLDD** Course:
 - a) The candidate must have passed in each of the subjects of **10+2 examination from any stream**.
 - b) The candidates under all categories must have passed matriculation/ **10th standard examination** and obtained a **minimum of 60% marks** in aggregate (57% for SC category) from a recognized/ approved board of school education having equivalence by Council of Boards of School Education (COBSE), New Delhi/ CBSE/ ICSE and also by Board of School Education Haryana, Bhiwani.
- (All students seeking admission to affiliated colleges have to deposit Rs. 11000.00 as counseling-cum-registration fees including annual examination fee for two years with IPVS, LUVAS, Hisar account online, through gateway at the time of counseling. See website for detailed procedure.**

IMPORTANT DATES:

- 1) Date of start of online submission of admission form **03.07.2018**
- 2) Last Date for online submission of admission form (without late fee): **27.07.2018**
- 3) With late fee of Rs. 600/-: **03.08.2018**
- 4) All payments will be accepted in the online mode through gateway, see website for process of payment.

ENTRANCE TEST FOR DIPLOMAS AND DECLARATION OF RESULT:

Diploma Programmes	Date of Entrance Test(ET)	Timings of Entrance Test(ET)	Online Declaration of Result of ET
DVLT	26.08.2018 (Sunday)	10.00 A.M. - 12.15 P.M.	By 04.09.2018
VLDD	02.09.2018 (Sunday)	10.00 A.M. - 12.15 P.M.	By 10.09.2018

Reporting Time: 9:00 A.M. Candidate must be in seat by 9:30 A.M.

Fee for Application Processing, Entrance Test and Counselling (Non- refundable) for one diploma course (VLDD/DVLT),

General Category/In-service/GNCT Delhi/FF/ESM/PwD/SSB/J&K: **Rs.2000/-**

SC/BCA/BCB: **Rs.500/-**

Fill separate application form & pay fees separately, if applying for both diploma courses (VLDD & DVLT).

Note: Please read the online Counseling Schedule & method of online payment on the university website **www.luvass.edu.in**.

TELEPHONE NUMBERS

For any query related to admission, please contact: -

Sr. No.	Name of Institution(s)	Contact No.
1.	Director, Institute of Para Veterinary Sciences (IPVS) LUVAS, Distt. HISAR	01662-256079
2.	International Institute of Veterinary Education & Research, Bahu Akbarpur, Distt. Rohtak	9215700017, 9729263696
3.	SDS College of Animal Sciences, Damkora Road, Tohana Distt. Fatehabad	9991040111, 9802345000
4.	Bhumika Institute of Veterinary Sciences Sagra, Distt. Mahendergarh	01285-249520, 9466020500, 9671620500
5.	M. R. College of Veterinary Science V.P.O Hassanpur, Distt. Jhajjar	9050022929, 9050922929, 8053922929
6.	Ideal Veterinary College, Siwani Road, Singhani, Distt. Bhiwani	9413367700, 01252207700
7.	Tagore College of Veterinary Science Dhigawa Jattan, Distt. Bhiwani	9416990501, 9812595127
8.	Shree Ram College of Veterinary Science NH- 73, Mouli, Barwala, Panchkula	9466177791, 9466177797, 9466177794
9.	Janta Institute of Veterinary Sciences Butana Distt. Sonapat	9416012046, 01263-271047, 271027
10.	R.S.M. Veterinary Institute Bhambhewa Tehsil Safidon, Distt. Jind	01686-287500, 9813777088
11.	Apex Institute of V.L.D.D Bidhai Khera, Tohana Distt. Fatehabad	09416046248, 9992863009
12.	SBDS College of Veterinary Sciences, Ahrewan, Ratia Distt. Fatehabad	09996745882, 09813636313

Office Timings of LUVAS, Hisar :7.00 A.M. to 1.30 P.M. (From 1st May to 31stAugust)

9.00 A.M. to 4.30 P.M. (From 1stSept. to 30th April)

IMPORTANT INSTRUCTIONS

Note: Please read the Prospectus carefully before filling the online admission form.

1. Admission to both the diploma courses is open for male, female and transgender candidates. The Diploma courses are open to Haryana Residents only.
2. All the candidates who apply for the diploma courses must ensure that they fulfil the requisite qualifications. For minimum educational qualifications: See point 2.10 of Chapter IV.
3. Roll numbers for entrance test will be issued to the candidates provisionally. At the time of online counselling, if a candidate comes in merit but does not fulfil the requisite qualification(s) and other eligibility conditions, he/she will not be considered for admission and his/her claim will be out- rightly rejected.
4. The candidates (including fresh candidates of NCT Delhi) should not be less than 17 years and not more than 22 years of age as on 31.12.2018. However, for the reserve categories (SC/BC), there will be relaxation of 5 years in the maximum age. For in-service candidates of all categories, the maximum age limit is 50 years. Candidates attaining 17 years on 1st January 2019 or later will not be eligible.
5. The admission form should be filled in carefully and no column be left blank.
6. Select the category carefully while filling the online admission form because once it is submitted, no change in category is permissible. In case category is not clearly indicated in the admission form, it will be treated as 'General Category'. The candidates claiming category benefit will also be required to upload the scanned copy of latest certificate of category along with the admission form.
7. The photograph to be uploaded with the admission form should be colored, clear & recent i.e. snapped on or after 1.01.2018. The photograph should be without cap and dark glasses and should bear the candidates name and date of photo with a placard or by computer while snapping it.
8. The process & dates of counselling & payment of fees for all admission seekers will be online only by gateway and shall be displayed on the university Website www.luvvas.edu.in.
9. Attendance in person for all admission seekers for the document verification in Committee Room of Dean COVS, LUVAS, Hisar is compulsory. Attendance in person for applicants of IPVS, LUVAS for medical examination at University Hospital, Old campus CCSHAU, Hisar is compulsory. Attendance in person for applicants of open seats/state quota as well as management quota seats at affiliated college/institution for medical examination at Govt Hospital(s) to be arranged by the affiliated institutes is compulsory.

10. The candidate must bring at the time of registration and verification in the committee room of Dean COVS, LUVAS Hisar 125004, all the original documents, one set of self-attested photocopies of documents and two unattested passport size colored photographs as uploaded on the admission form with name & date. No request in this respect will be entertained. Non-production of original documents at the time of registration and verification on his/her turn shall make a candidate ineligible for admission.
11. The In-service candidates of Lala Lajpat Rai University of Veterinary and Animal Sciences (LUVAS), Animal Husbandry & Dairying Department of Government of Haryana and Animal Husbandry Department (AHD) of GNCT, Delhi as well as fresh candidates of NCT Delhi will also be required to appear in the respective Diploma Entrance Test (ET)-2018. They will also have to apply online. A photocopy of the filled in online admission form along with the required documents is to be submitted through proper channel to the Director, Institute of Para Veterinary Sciences, LUVAS, Hisar by 10.09.2018, otherwise their candidature will not be considered for admission.
12. The candidates of village Riwasa, Mahendergarh will also have to apply online and have to appear in the Entrance Test for VLDD for the additional one seat reserved for the residents of this village in lieu of offering land on lease basis for Regional Veterinary Diagnostic and Extension Centre (RVDEC) of the university. However, if he/she belongs to general or any of the reserved categories, he/she will be first considered for admission against the seat of that particular category to which he belongs as per his/her merit in the ET, on production of valid certificate of his/her category at the time of counseling.
13. The in-service candidates of Seema Sashtra Bal (SSB) are not required to appear in the Entrance Test. However, they have to apply online and report for document verification at the time of admission.
14. The applications along with the enclosed documents of those candidates, who are not admitted even during the last online counseling or cutoff date and Entrance Test material of both the Diplomas, shall be destroyed after six months barring the court cases, if any.
15. **Ragging** is banned with zero tolerance in the University. The University has adopted the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the directions of the Hon'ble Supreme Court (See Chapter-VIII). Affidavits are to be submitted by the candidates and their parents/guardians at the time of counseling (See Annexure- XII & XIII). No ragging case took place during the session 2017-18. If any incident of ragging comes to the notice of the University Authority, action will be taken as per the rules and regulations as mentioned in Chapter VIII.

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CHAPTER – I

MEANING AND SCOPE OF THE PROSPECTUS

It is a brief compilation of information and not an exhaustive detail of all the regulations made by the competent authority in this regard. The provisions of the Prospectus are in the shape of guidelines which are available to the candidates seeking admission and do not in any manner limit the power of any Competent Authority in making additional regulations regarding the admission of the candidates in VLDD and DVLТ courses.

Admissions are made in accordance with the admission rules/guidelines. Since it is not possible to mention detailed procedure and guidelines in the Prospectus, admission rules are to be read with the instructions issued/to be issued from time to time with the approval of the Board of Studies of College of Veterinary Sciences/Competent Authority. The candidates are advised to visit our website (www.luvas.edu.in) regularly for the updates.

Competent Authority

The original jurisdiction to make regulations regarding the admission of the candidates in the VLDD and DVLТ programmes is vested in the Board of Studies of College of Veterinary Sciences of Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar. The provisions as reproduced in the Prospectus or the guidelines as provided in this Prospectus shall not make precedence over the powers of the Board of Studies of College of Veterinary Sciences as provided in Section 9 of the Act, 2010 and the powers of the Vice-Chancellor as contained in Section 21 of the Act, 2010 and any of the provisions of the Act, 2010 and the subsequent Statutes framed by the University from time to time.

The provisions or guidelines provided in the Prospectus are not final and are subject to modifications made by the Competent Authority under the Act and Statutes and if superseded by such decision by the Competent Authority, the latter will prevail and the information given in the Prospectus shall stand modified to that extent automatically.

CHAPTER – II

INTERPRETATION OF RULES AND REGULATIONS

In the event of any inconsistency in the rules framed for admission policy or in the event of any clarification with respect to the rules, the matter shall be referred to the Competent Authority and the interpretation of the rules/guidelines as mentioned in the Prospectus shall be final. The Vice-Chancellor is competent to eliminate any inconsistency and decide as to which provision shall take precedence over the others.

Remedies

If any applicant has any grievance or is of the opinion that in his/her case, the rules framed for admission etc. have not been followed, he/she shall submit an application within the time frame given at 2.14, chapter IV outlining clearly the grievance/deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of the relevant rules and his decision in the matter shall be final. All grievances/disputes if not covered under guidelines/rules mentioned in the Prospectus will be resolved by the Competent Authority.

Disclaimer

The statements made in this Prospectus and all other information contained herein is believed to be correct. However, the Competent Authority reserves the right to make, at any time without notice, additions and alternations in the regulations, corrections of any inadvertent clerical mistake, conditions governing admissions, the code of conduct of students, requirements for the diploma, fee and any other information or statement/rule contained in this Prospectus. Competent Authority may drop/cancel any Diploma programme, indicated in the Prospectus, at any time without prior notice, reduce, or enhance the number of seats for reasons to be recorded in writing. No responsibility shall be accepted by the University for hardships or expenses incurred by the candidates or any other person for such changes, additions, omissions or errors, no matter how these are caused.

Jurisdiction

Jurisdiction for all disputes shall be at Hisar.

CHAPTER – III

INTRODUCTION

Two Diploma courses viz., Veterinary and Livestock Development Diploma (VLDD) and Diploma in Veterinary Laboratory Technology (DVLТ) are offered by the Institute of Para Veterinary Sciences, Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar.

Institute of Para Veterinary Sciences

This Institute has been established by the University recently. The Director of the Institute is responsible for all the activities concerning admissions, rules, regulations, timetable, examinations, and administrative, educational and financial aspects relating to the diploma courses being run in this university. The admissions and academic standards in the private institutes affiliated with the university will also be governed by the Director, Institute of Para Veterinary Sciences, LUVAS, Hisar.

College of Veterinary Sciences

The college has a legacy from Veterinary College at Lahore established in 1882. Initially, a Camp Veterinary College was established at Hisar in 1948. In 1970, it became a part of Haryana Agricultural University, Hisar. Now, it is the constituent college of LUVAS, Hisar. The college is a centre of regional, national and international excellence for learning in Animal Health and production. It caters to the needs of Haryana by carrying out teaching, research and extension education programmes pertaining to Veterinary and Animal Sciences. The college has highly competent and experienced faculty with significant contributions in research and has won several national and international awards. This college has 18 departments having excellent laboratory facilities and adequate infrastructure for teaching and research. A well-equipped Veterinary Clinical Complex (VCC) is catering to the needs of farmers and pet owners. Additionally, there are well-established Animal and Poultry Farms and a Disease Free Small Animal House.

The University

Lala Lajpat Rai University of Veterinary and Animal Sciences (LUVAS) was established by Haryana Government (Haryana Act No. 7of2010) on 7th April, 2010. The University has

been catering to the needs of Haryana pertaining to livestock health and production since 1stDecember 2010. The university has the following objectives: -

- (a)** To impart education in different branches of veterinary sciences, animal sciences, fishery sciences and allied sciences as it may determine from time to time;
- (b)** To further advancement in learning and research in veterinary sciences, animal sciences, fishery sciences and other allied sciences and to undertake extension of such specialized knowledge to the needy people;
- (c)** To further advancement in learning and research in veterinary sciences, animal sciences, fishery sciences and other allied sciences and to undertake extension of such specialized knowledge to the needy people;
- (d)** To undertake study in marketing strategies of livestock and livestock products, conservation of livestock breeds and wild animals;
- (e)** To liaison and establish vital linkages with the concerned departments of Animal Husbandry, Fisheries and Dairy Development of the State and Union Governments, National and International Research Institutes specialized in the fields of veterinary sciences, animal sciences, fishery sciences and allied sciences with a view to keep abreast of the latest technology;
- (f)** To raise level of Veterinary study to International Standards and
- (g)** Such other objects, as the Board may determine, from time to time.

University Campus

The main campus of the University is situated at Hisar at a distance of about 172 KM North-West of Delhi on National Highway No. 9 and is 2 KM from the railway station and 3 KM from the bus stand.

Library and Information Services

This University is presently sharing the library and information services of CCSHAU, Hisar. The Library is housed in a centrally located elegant building and it opens for 15-16 hours daily throughout the year. The library also has a Bookshop. The students can buy books from the Bookshop at discounts. Photocopying service is provided at nominal rates.

Medical Services

This facility is presently shared with CCSHAU, Hisar. There is a well-equipped 50 bed hospital in the Campus. Medical aid is provided round the clock to the students and staff.

Directorate of Students' Welfare

The Directorate is responsible for the welfare of students and helps in their counselling and placement, cultural and sports activities. Presently, LUVAS is sharing the students' welfare facilities of CCSHAU, Hisar.

i) Giri Centre for Sports Activities

The Giri Centre for students' sports activities is an outstanding feature. It has two indoor badminton courts, two indoor squash courts, hobby rooms and two multipurpose indoor gymnasiums. A synthetic track of international standard has also been provided in the athletic stadium.

ii) Co-curricular Activities

The Directorate of Students' Welfare is also responsible for promotion of all the co-curricular activities such as sports, NCC, mountaineering, graphic arts, literary, music, dance, drama etc.

iii) Students' Counselling and Placement Cell

The Counselling and Placement Cell of the university provides information to the students on job opportunities, competitive examinations, scholarships/fellowships etc. It also conducts trainings/coaching classes for the entrance examinations, personality development and explores the job opportunities in the public and private sectors.

iv) Hostel Facilities

The allotment of hostel cannot be ensured and it will be subject to the availability. The students will be required to make their own arrangements of accommodation in case of non-availability of hostel. Hostels have all the facilities such as gas connection, furniture, TV with cable connection, leading Newspapers and Magazines and solar water heating system are provided. All the hostels have EPABX phone facilities as well as incoming calls facilities. Two hostel wardens look after the management of each hostel. Every hostel has been provided with water coolers having Aqua-Guard for safe drinking water. The hostel messes are being run on co-operative basis.

CHAPTER – IV

RULES AND REGULATIONS GOVERNING ADMISSION

1. Admission Form and Prospectus
 - 1.1 Candidates seeking admission to Veterinary and Livestock Development Diploma (VLDD) and / or Diploma in Veterinary Laboratory Technology (DVLT) can download the Prospectus from the website: www.luvas.edu.in. The admission form is to be submitted online. The minimum educational qualifications for eligibility are different in VLDD and DVLT courses. Admission forms for VLDD and DVLT are different. Entrance Test is different for DVLT & VLDD diploma courses. One can apply for both the Diploma courses, separately along with the required Entrance Test (ET) fee of Rs. 2000/- (Rs.500/- for SC/BCA/BCB) in each case.
 - 1.2 The process for online submission of admission form will start from 03.07.2018 and will continue till 27.07.2018, however, with late fee of Rs. 600/- the admission forms will be accepted up to 03.08.2018.
2. Entrance Test
 - 2.1 All candidates including in-service candidates of LUVAS, Animal Husbandry & Dairying Department of Government of Haryana and Animal Husbandry Department of GNCT Delhi, fresh candidates of Delhi and village Riwasa, Mahendergarh, J & K residents, wards of Kashmiri Migrants, Wards of deceased employee of LUVAS (except In-service candidates of Seema Sashtra Bal, SSB) seeking admission in diploma courses will have to appear in the respective Entrance Test (ET-2018) to be conducted by the Director, Institute of Para Veterinary Sciences, LUVAS, Hisar at various centres at Hisar on **26.08.2018** (Sunday) for DVLT and **02.09.2018** (Sunday) for VLDD at 09.00 A.M.
 - 2.2. ET Pattern and Syllabus:
 - 2.2.1 **Details of the subjects of the Entrance Test (VLDD) are as under:**

Subject	No. of questions	Marks
Science	70	70
Mathematics	30	30
Total	100	100

Note: The syllabus for Entrance Test for VLDD will be of Matric standard of Board of School Education, Haryana / CBSE, New Delhi.

2.2.2 Details of the subjects of the Entrance Test (DVLТ) are as under:

Subject	No. of questions	Marks
Physics	30	30
Chemistry	30	30
Biology	40	40
Total	100	100

Note: The syllabus for Entrance Test for DVLТ will be of 10+1 and 10+2 standard of Board of School Education, Haryana / CBSE, New Delhi.

- a) The admissions on all the seats (except SSB) will be made on line as per the merit list to be prepared on the basis of marks obtained by the candidates in Entrance Test-2018 (ET-2018) to be conducted by LUVAS. Applicants from SSB have option to pay online or pay at COVS, LUVAS, Hisar.
- b) The Counselling process for state/open and management quota seats at affiliated colleges/institutes and IPVS LUVAS seats will be online for all the case(s). Check website for date and process updates.

2.3 General Instructions for the Entrance Test:

- 2.3.1 Total duration of the respective entrance test will be 2 hrs and 15 minutes (initial 30 minutes are for completing pre-examination formalities and remaining 1 hour 45 minutes for solving the question paper). The timings of the test in both the cases will be 10.00 A.M. to 12.15 P.M.
- 2.3.2 There will be 100 multiple choice questions of one mark each.
- 2.3.3 The question paper for Entrance Test will be in English only in both the cases.
- 2.3.4 There will be no negative marking.
- 2.3.5 Entry to the Examination Centre will not be allowed without a valid Web generated Admit Card.
- 2.3.6 The web generated Admit Card to be downloaded by the candidate will be in duplicate, a copy of which will be retained at the Centre of Examination for verification purpose. The essentials like pasting of photographs and self-attestation on the admit card are to be completed by the candidate.

- 2.3.7 Reporting Time: 9:00 A.M., Candidates must be in their seats by 9.30 A.M. **In any case, no entry will be allowed after 10.00 A.M.** No excuse will be entertained for the late arrival.
- 2.3.8 Every candidate will be required to put his/her thumb impression on the attendance sheet during the Entrance Test and if this thumb impression will not match with that put at the time of registration and verification, the admission to the candidate will be refused.
- 2.3.9 The candidates must bring with them two blue or black ball pens. The OMR sheet of such candidate who **uses pencil or ball pen of any other colour will not be evaluated** and the candidate will be debarred from admission.
- 2.3.10 Electronic devices such as mobile phones, calculators, etc are not allowed in the Examination Centre.
- 2.3.11 Before using the OMR sheet, the candidate must carefully check the question booklet and OMR sheet and report the shortcomings, if any, to the supervisory staff. Once the candidate starts writing on the OMR sheet, no replacement shall be allowed.
- 2.3.12 Cutting(s) / over-writing(s) / using erasing fluid / erasing tape/ white fluid etc. are not allowed on OMR sheet. Such answers will not be credited.
- 2.3.13 The OMR sheet should not be folded and no rough work is to be done on OMR sheet.
- 2.4 The result of the Entrance Test will be displayed by 04.09.2018 (DVLТ) and 10.9.2018 (VLDD) on the University website: www.luvvas.edu.in
- 2.4.1 Result will not be communicated to individual candidates by post.
- 2.5 There is no provision for **re-checking or re-evaluation of answer sheets** and no enquiry or request in this regard shall be entertained.
- 2.6 Penalty for use of unfair means in the Entrance Test:
- 2.6.1 Candidate(s) found guilty for use of unfair means or misconduct (as defined below) shall be expelled from the Entrance Test (ET) by the Centre Superintendent/Director, IPVS and his decision shall be final.
- i. Creating disturbance of any kind during the Entrance Test (ET) or otherwise misbehaving in or around the ET center or refusing to obey the Superintendent/Supervisor/Invigilator etc. or changing his/her seat with any other candidate.
 - ii. Having in his/her possession or accessible to him/her papers/books/notes which may possibly be of any assistance to him/her or found giving or receiving assistance or copying from any paper/book/notes/mobile, etc. or allowing any other candidate to copy from his/her OMR sheet or found writing on a paper other

than his/her question booklet or OMR sheet or using or attempting to use any other unfair means during the ET.

iii. Tempering with his/her roll number or name on the OMR sheet.

iv. Using cellular phone or any such device etc., during the ET.

2.6.2 Any candidate found impersonating for another candidate or found being impersonated by another candidate during the ET, apart from expulsion from the Diploma Entrance Test, shall be debarred from seeking admission to any programme of this University forever and a criminal case may be registered against him/her with the local police.

2.6.3 If use of unfair means is detected at the time of evaluation of OMR sheets/registration or thereafter or any complaint (anonymous/ pseudo anonymous) is received after admission and it is proved to be correct after an enquiry, the candidate will be disqualified and his/her admission will be cancelled as the case may be and he/she will be debarred from seeking admission to any programme of this University forever.

2.7 General conditions governing admissions:

2.7.1 After the entrance test, the counselling schedule will be displayed on the university website (www.luvas.edu.in). No separate letter regarding counselling/admission will be sent to any candidate.

Read instructions carefully before online deposition of fees, concerning eligibility criteria, reservation availed, campus selected, etc.

2.7.2. Check university website for procedure of online payment of fees through gateway. Candidate seeking admission in IPVS LUVAS for VLDD and DVLDT diploma courses have to deposit entire fees and other charges on line at counselling, Rs 31,250/- without hostel (No tuition fees from girls and PwD for Haryana Domicile students).

2.7.3 All eligible candidates in merit seeking admission in VLDD programs in all affiliated institutions are to deposit the government fixed tuition fees online (See chapter VI). Admission shall be allowed on the basis of availability of seat(s) and merit in the ET. If fees are not deposited online, the selection will be cancelled.

2.7.4 After payment of online fees, all the candidates have to report to the Admission Committee for verification and submission of documents in the Committee Room of Dean COVS LUVAS Hisar as per schedule date(s) and time to be notified on web site, www.luvas.edu.in

All the candidates have to appear in person at COVS LUVAS Hisar along with the original certificates/documents, one set of self-attested photocopies of documents, otherwise candidate will not be considered for admission. A candidate, even if admitted on counselling day and has paid the due fees at gateway but does not turn up for verification of documents at Hisar will lose the chance for admission.

- 2.7.5 Candidates are required to submit the original documents as per rule 2.8 of this chapter at the COVS LUVAS, Hisar, failing which they shall be refused admission. All the original certificates of the candidates admitted to these Diploma courses shall be retained by the office of the Director, IPVS Hisar so as to get these verified from the Board/University/Office concerned after admission of the students. **If on verification, any certificate is found false/ bogus/ incorrect or from a de-recognized or unrecognized board at any stage, the admission of the candidate will be cancelled there and then.**
- 2.7.6 After the document verification at Hisar, the selected candidate will have to undergo medical examination. Candidates admitted at IPVS, LUVAS, Hisar will be examined medically by the Senior Medical Officer at the University Hospital, Old Campus, CCS HAU, Hisar. All the candidates, admitted for 11 affiliated institutes for open/state quota seats and management quota seats will be medically examined at the Govt. hospital to be arranged by the affiliated institute/college. The medical certificate is to be deposited in the office of the respective Dean/Principal/Director. If any candidate is found medically unfit, his/her admission will be cancelled and the fee paid at the time of admission will be refunded as per chapter VI.
- 2.7.7 Funds, hostel fees (if available) and overheads are institution specific and will be paid by candidate at the institute where admitted, on campus, **within two days** after document verification at Committee room of Dean, COVS Hisar and medical examination, otherwise the seat will be declared as vacant and will be filled up in the subsequent counselling.
- 2.7.8 First of all, seats in general category will be filled up. The candidates of reserved categories who are able to find place in the general merit will be considered to have been admitted against the general category seats. Thereafter, seats will be filled up as per the reservation policy indicated in the rules. During the counselling the roster system as indicated in letter no. 22/10/2013- 1GSIII dated 15.07.2014 Govt. of Haryana and instructions received from time to time from Govt. of Haryana will be followed except the Management Quota Seats of affiliated colleges. Seats lying vacant for any reserved category due to any reason and non-availability of eligible candidates in the 1st counselling will be filled up in the 2nd counselling from amongst the candidates of respective category. If the seats still remain vacant due to non-availability of eligible candidates, these will be filled up on the basis of combined merit list in 3rd counselling.
- 2.7.9 The Principal Secretary, Welfare of Scheduled Castes and Backward Classes Department, Govt. of Haryana, has notified vide no. 808-SW(1) dated 17.08.2016 that "In exercise of the powers conferred by clause (d) of Section 2 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), the Governor of Haryana hereby specify, the candidates claiming reservation under Backward Classes shall have to submit/upload, at the time of online

counselling, Income Certificate issued by the competent authority on or after 01.04.2018 as per Annexure-IV.

- 2.7.10 The following is the criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act, namely Schedule I, II & III. The children of persons of Backward Classes having gross annual income of up to Rs. three lakhs will be the first to get the benefit of reservation in admissions in educational institutions. The left out of quota seats shall go to that class of Backward Classes of citizens who earn more than Rs. three lakhs but up to Rs. six lakhs per annum. The sections of the Backward Classes earning above Rs. six lakhs per annum shall be considered as “creamy layer”. Seats remaining vacant due to any reason including non-registration by the candidates already admitted, after cut-off date shall be treated as cancelled.
- 2.7.10.1 Additional seats lying vacant for any reserved category due to non-availability of eligible candidates shall not be transferred to any other category and the seat(s) remaining vacant shall be treated as cancelled.
- 2.7.11 In case of seats reserved for different categories (excluding general category), the merit will be determined *inter se* amongst the Haryana domiciled candidates belonging to the respective categories.
- 2.7.12. The candidates to be admitted to the Affiliated Institutes under state as well as management quota will have to deposit the government fixed annual fees structure (See chapter VI) and counselling-cum-registration fees including annual examination fee for two years amounting to Rs. 11000/-online with IPVS, Hisar. Nevertheless, balance dues/fees as applicable will have to be deposited by the selected candidates at the concerned college or affiliated institute within two days of counselling otherwise the seat will be declared as vacant and will be filled up in the next counselling.
- 2.7.12.1 The annual examination fee in respect of students who fail in a particular class will be deposited by the affiliated institute to IPVS, LUVAS within one month of the student's registration in that class as per the rates mentioned in the Prospectus of Diploma Courses of LUVAS.
- 2.7.12.2 The supplementary examination fee in respect of students of affiliated institute appearing in supplementary examination will be deposited by the affiliated institute to IPVS, LUVAS before the start of their supplementary examination as per the rates mentioned in the Prospectus of Diploma Courses of LUVAS.
- 2.7.13 Any candidate who remains absent on his/her turn or refuses to accept admission on his/her turn shall lose his/her right of admission on that counselling. Subsequent counselling for filling up of vacant seats, if any, will be held as per the schedule to be displayed on the University website. At the time of subsequent counselling, all the eligible candidates who could not get admission in the previous counselling will be considered again in order of merit.

- 2.8 Following original documents and one set of self-attested photocopies of documents are required to be deposited by the candidates with the Admission Committee; otherwise, the candidate will not be considered for the admission.
- i) Matric Certificate with Date of Birth and Father's/Mother's Name.
 - ii) 10+2 certificate from Board of School Education, Haryana/ CBSE/ICSE/any other Board considered approved/equivalent as member by COBSE, New Delhi. If such certificates are found fake or not equivalent by any of the above Boards, admission will be cancelled and legal action initiated. In case result has been declared publicly but the certificate of qualifying examination has not been issued by the concerned Board/University, such candidates shall have to produce a certificate (Annexure-X) from the Head of the Institute last attended. The certificate of the concerned Board/University should be submitted within a month of registration; otherwise, the admission will be cancelled.
 - iii) Haryana Resident Certificate & other residents certificate as applicable (Annexure-I &I-A)if required.
 - iv) Character Certificate (CC) from the institute last attended.
 - v) The applicants who have passed the qualifying examination earlier and if there is a gap of more than one year from the date of declaration of result of the previous examination (other than the pursuit of studies in an institution/college) shall give a self-undertaking regarding their non-enrolment in any institution (Annexure-XI). Similarly, the applicants who have passed the qualifying examination as private candidates will also have to submit the undertaking in this regard.
 - vi) Relevant certificate if the benefit of reserved category is being claimed (Annexure-II to VIII) as the case may be. The candidates claiming reservation under BC categories are required to submit the income certificate issued on or after 01.04.2018as per Annexure-IV.
 - vii) Two passport-size copies of the same photograph as was uploaded while submitting the form online are to be submitted at the time of document verification. The photographs should be coloured, clear and recent i.e. snapped on or after 01.01.2018.The photographs should be without cap and dark glasses and should bear the candidate's name and date of photo with a placard or by computer while snapping it. If the photographs are old, not identical or with cap or dark glasses, the admission form will be cancelled.
 - viii) Aadhar Card.
 - ix) The candidates claiming admission against the seats for Kashmiri Migrants are required to submit the Kashmiri Migrant Certificate issued by the competent authority.

- x) The candidates belonging to Jammu and Kashmir state are required to submit Jammu & Kashmir State resident certificate issued by the competent authority.
- xi) Others:
 - a) i) Deceased Employee Certificate from Head of the Department/Office clearly mentioning that previously no other ward of this family has ever been issued such certificate through which he/she could obtain benefit under this category, for admission to any course in this University or CCSHAU, Hisar - be attached in original (Annexure-VIII).
 - ii) The candidate also has to submit an affidavit from an Executive Magistrate indicating that no other ward of his family has ever obtained admission to any course of this University or CCSHAU, Hisar under this category.
 - b) In-service candidate certificate (Annexure-IX), whichever applicable) is to be attached in original failing which the application will be rejected out rightly. Certificate should be issued by:
 1. HOD for the In-service candidates of University.
 2. Director/Deputy Director, AH for in-service candidates of Animal Husbandry Department of Haryana
 3. Director AHD, GNCT Delhi for in-service candidates of GNCT Delhi as well as for fresh candidates of Delhi.

2.9 The affidavit, wherever required, is to be submitted in original.

2.10 Minimum educational qualifications for admission to DVLТ and VLDD Courses through Entrance Test:

(i) Minimum educational qualifications for admission to DVLТ Course through Diploma Entrance Test: The candidates under all categories must have passed in each of the subjects of 10+2 with Physics, Chemistry & Biology and obtained a minimum of 45% marks in aggregate (Except SC category) from a recognized/ approved board of school education having equivalence by council of Boards of School Education (COBSE), New Delhi/CBSE/ICSE and also by Board of School Education Haryana, Bhiwani. As per Chief Secretary to Govt. of Haryana letter no. 22/129/ 2013- 1GSIII dated 16.07.2014, the SC category candidates will be allowed a relaxation up to 5% of the requirement for General Category i.e. the SC candidates securing a minimum of 42.75% marks in aggregate of the subjects mentioned above will be eligible to apply for admission.

(ii) Minimum educational qualifications for admission to VLDD Course through Diploma Entrance Test:

a) The candidate must have passed in each of the subjects of 10+2 examination from any stream.

b) The candidates under all categories must have passed matriculation/ 10th standard examination and obtained a minimum of 60% marks in aggregate (Except SC category) from a recognized/ approved board of school education having equivalence by Council of Boards of School Education (COBSE), New Delhi/ CBSE/ ICSE and also by Board of School Education Haryana, Bhiwani. As per Chief Secretary to Govt. of Haryana letter no. 22/129/ 2013-1GSIII dated 16.07.2014, the SC category candidates will be allowed a relaxation up to 5% of the requirement for General Category i.e. the SC candidates securing a minimum of 57% marks in aggregate in matriculation/10th standard examination. The syllabus of entrance test will be of matriculation/ 10th standard examination of Board of School Education Haryana, Bhiwani/ CBSE, New Delhi.

Note: The list of derecognized / unrecognized / unapproved / not found equivalent by Haryana Board / CBSE Board / ICSE Board and Council of Boards of School Education, New Delhi is given in Chapter VII.

2.10.1 For In-service candidates for admission to VLDD and DVLTL course through Entrance Test:

2.10.1.1 For In-service candidates of LUVAS, Hisar:

- a) Educational qualifications are the same as mentioned under point No. 2.10.
- b) He should be serving on any of the posts as mentioned in Chapter-V-pointno. D(i) for VLDD candidates & D(ii) for DVLTL candidates.
- c) He should have a minimum of 5 years' experience of working on any of these posts in LUVAS as on the last date of submission of admission form.
- d) He should have a good service record.

2.10.1.2 For In-service candidates of Animal Husbandry & Dairying Department, Govt. of Haryana & for AHD, Delhi.

- a) Educational qualifications are the same as mentioned under point No. 2.10
- b) He should be serving on any of the posts as mentioned in Chapter-V-point no. D and E respectively.
- c) He should have a minimum of 5 years' experience of working on any of these posts as on last date of submission of admission form.
- d) He should have a good service record.

2.10.1.3 For Fresh candidates of GNCT, Delhi:

- a) Educational qualifications are the same as mentioned under point No. 2.10
- b) Annexure IX from DGAHD GNCT for fresh candidates.

2.10.2 For In-service candidates of Seema Sashtra Bal (SSB) without Entrance Test:

- a) Educational qualifications are the same as mentioned under point No. 2.10

b) He should be employed as a Constable (Veterinary).

c) He should have a good service record.

2.11 Admission will be made strictly on merit and the same will be determined based on the marks obtained in the respective Entrance test. However: -

a) For the candidates of GNCT Delhi, first preference will be given to in-service candidates of AHD, Delhi and if seats remain vacant, the fresh candidates of NCT Delhi will be admitted. The vacant seats if any will not be transferred to any other category of seats.

b) For the candidates of Riwasa, Mahendergarh, the candidates will be first considered for admission in the General or any of the reserved categories to which he belongs as per his/her merit in the ET, on the production of valid certificates of his/her category at the time of counselling.

2.11.1 If two or more candidates score the same marks in the ET, the merit amongst these candidates will be decided on the basis of percentage of marks obtained in 10+2 examination. If still, there is a tie then the candidate senior in age will be considered higher in the merit.

2.11.2 Merit of In-service candidates of LUVAS/Animal Husbandry and Dairying Department, Haryana/GNCT/AHD, Delhi and for additional one seat of Riwasa, Mahendergarh.

i) Admission will be made strictly on merit and same will be determined based on the marks obtained in ET.

ii) Reservation of seats is not applicable here.

2.12 List of derecognized/unrecognized Boards and fake Universities has been given in Chapter-VII of this prospectus. Equivalence and acceptability of certificates / examinations / degrees etc. for the purpose of admission in VLDD / DVLT courses will be decided by the following Standing Committee:

1. Director, IPVS	Chairman
2. Rep. of Dean COVS not below the rank of Professor	Member
3. Nodal Officer DVLT	Member

The decision of the Committee will be final.

2.13 At the time of selection/admission, the Director, IPVS/Admission Committee shall also consider the past record of the candidate, concerning his/her conduct as a student/employee in this University or elsewhere. If the authority is satisfied that the applicant/student/employee, as the case may be, being considered for admission was involved in any act(s) of indiscipline, organizing demonstration(s), involvement in criminal

offence(s) specially involved in immoral activities, the Director, IPVS/Admission Committee may refuse admission to such a candidate.

- 2.14 A person aggrieved by any decision of the Director, IPVS/Admission Committee may appeal within three days to the Vice-Chancellor, who will examine the application with reference to rules and regulations and decision of the Vice-Chancellor in the matter shall be final.

Note:

1. The duration for appeal has been kept short as in the matters of admission the time bound schedule is to be followed.
2. Admission to Diploma programmes will be made by the Director, Institute of Para Veterinary Sciences, LUVAS, Hisar. If it is found, at any time, that a candidate has obtained admission to this programme by misrepresentation of facts or that candidate has availed some benefit which was not due to him/her or if a candidate has been admitted due to an error, the Director, IPVS may at his discretion, cancel his/her admission to the Diploma Programme.

- 2.15 In case of any doubt, decision of the Vice-Chancellor will be final.

CHAPTER - V
ADMISSION CAPACITY

1. The tentative number of seats available for admission to the Diploma courses for the year 2018-19 is given below -

A. Institute of Para Veterinary Sciences, LUVAS, Hisar

	Haryana Resident	In-service Candidates of AHD Department Haryana	For wards of Kashmiri Migrants	For Jammu & Kashmir residents*	GNCT Delhi	In-service LUVAS	SSB	Deceased employee of LUVAS	Riwasa, Mahendergarh
VLDD	70	6	3	3	4	2	4	-	1
DVLT	20	-	1	1	-	2	-	-	-

Distribution of seats category wise:-

		VLDD	DVLT
Total Seats (For Haryana residents only):		70	20
Scheduled Castes	20%	14	04
Backward Classes	Block-A (BCA) -16%	11	03
	Block-B (BCB)-11%	06+1*	02
Persons with disability (PwD)	03%	02	-
General category		36	11
*Ex-serviceman/freedom fighter 1% Horizontal (BCB) - 01			

B. Affiliated Private Institutes:

Details of 50% of VLDD seats to be filled in by the IPVS, LUVAS:

Seats For Haryana residents only		IIVER Bahu Akbarpur	All other private affiliated colleges
		39	30
<i>Scheduled Castes</i>	20%	07	06
<i>Backward Classes</i>	<i>Block-A (BCA) -16%</i>	06	04
	<i>Block-B (BCB).-11%</i>	04	03
<i>Physically Handicapped</i>	03%	01	-
<i>General category</i>		21	17

The remaining 50% seats of the affiliated institutes will be filled up by the concerned Institute on the basis of merit of candidate in ET-2018. In any case, no separate Entrance Test is to be conducted by the affiliated institutes.

C. CRITERIA FOR ADMISSION AGAINST THE SEATS RESERVED FOR EX-SERVICEMEN:

The seats under this category will be filled up, irrespective of the merit in the entrance test, on the basis of following priorities approved by the Govt. of Haryana:

The Govt. of Haryana, General Administration Department, General Services-III Branch vide its no. 22/10/2013-1GSIII dated 10th August, 2017 has decided to adopt the contents of letter no. 6(1)/2017-D(Res-II) dated 19.05.2017 circulated by Govt. of India, Ministry of Defence, department of Ex-Serviceman Welfare D(Res-II) intimating that the following priorities for reservations or preferences to the wards of Armed Forces personnel shall be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses:-

- Priority-I : Widows/Wards of Defence personnel killed in action.
- Priority-II : Wards of disabled in action and boarded out from service.
- Priority-III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
- Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
- (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention-in-Despatches
- Priority-VI : Wards of Ex-servicemen

Definition of Reservation Benefit for Persons with Disability/ESM/FF/BC:

“Applicants having permanent disability of not less than 40%, provided the applicants are otherwise fit for field/Lab. duty. Such applicants will have to bring a certificate at Annexure-V from Chief Medical Officer of the District to which the candidate belongs. Such candidates will also have to appear before the Medical Board constituted by the Vice-Chancellor for determining the percentage of disability and for assessment whether they are fit to carry out the duties of Veterinary & Livestock Development Assistant (VLDA) despite being handicapped. The findings of the University’s Board shall be final, superseding the certificate already submitted by the applicant. However, the applicant should not suffer from the followings:

- a). Disability of total body including disability of chest/spine more than 50%.
- b). Disability of lower limb of more than 50%.
- c). Disability of upper limb.
- d). Visually handicapped and hearing disability.
- e). Progressive diseases like myopathies etc.
- f). Disabilities which otherwise would interfere in the performance of the duties of VLDA/Lab. Technician.

Note 1: In the event of quota reserved for persons with disability remains unutilized due to non-availability of handicapped candidates, it may be offered to the Ex-servicemen and their wards, the dependents of Freedom Fighters and dependents of Operation Vijay to the extent of 1% each to these categories.

Note2: Further, 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes categories for admission to the various educational institutions of the Government and Government aided/Self-financing Colleges/Institutes located in Haryana.

As far as block allocation in Block A and Block B of Backward Class categories is concerned, year-wise rotational system will be adopted. For example, if Block A of Backward Classes is given seats in the Academic year 2014, the other block i.e. Block B of Backward Classes will be given seats in the next academic year i.e. 2015, if becomes due and so on (Vide letter No.22/10/2013-1GSIII Chandigarh dated 28.02.2013, issued by Government of Haryana). For this purpose, a roster has been maintained with effect from the academic year 2011-12. Fraction of each year shall be carried forward till total comes to one, then one seat shall be indicated in the prospectus and admission on this seat will be made on the basis of inter-se merit of ESM and FF candidates.

Note 3: Seats under Ex-servicemen category will be filled in the following order:

- a) Wives/sons/daughters of military persons killed in operation.
- b) Wives/sons/daughters of military persons permanently disabled in action.

Above preference order shall be followed irrespective of merit in the entrance test. However, if there are more than one candidate in that particular category (a or b), then the merit of entrance test will be taken into consideration for the admission.

- c) Dependents of ESM (as per merit of entrance test)

Note 4: Benefit of reservation of Backward class categories shall not apply to the wards and the applicants belonging to creamy layer as defined by the State Government from time to time.

Note 5: In case, candidates are not available in one particular block of BC category, the seats shall be filled up from the candidates of other block.

D. Criteria for Additional Seats: -

- i) For In-service candidates of LUVAS: VLDD Course

Eligibility: The candidates working on the following posts will be considered: Lab. Attendant, Animal Attendant, Milk Recorder, Lab. Assistant, Beldar, Bull Supervisor, Attendant, Ferrier, Inseminator, Dairy Manufacturing Assistant, Operation Theater Assistant, Butcher and Kennel Attendant. The candidate should possess the required minimum eligibility qualifications as mentioned under point No. 2.10.1.1 of Chapter –IV.

- ii) For In-service candidates of LUVAS: DVLT Course

Eligibility: Only the Lab. Staff working on the following posts will be considered: Lab. Attendant, Lab. Assistant and Senior Lab. Assistant, The candidate should possess the required minimum eligibility qualifications as mentioned under point No. 2.10.1.1 of Chapter –IV.

E. For the In-service candidates of the Animal Husbandry and Dairying Department, Govt. of Haryana:

All Class-IV regular employees of Animal Husbandry & Dairying Department whose posts are or have been merged into one category i.e. Animal Attendant or Laboratory Attendant after restructuring/right-sizing of posts as per Director General, Animal Husbandry & Dairying Office letter No. 24613-718 Plg dated 12.07.2007, are eligible for admission. The concerned Deputy Director, Animal Husbandry & Dairying, Haryana has to clearly certify the same in Annexure - IX and no cuttings and over-writings in this regard will be accepted. The candidate should possess the required minimum eligibility qualifications as mentioned under point No. 2.10.1.2 of Chapter – IV.

F. For In-service candidates of AHD, GNCT Delhi:

Eligibility: - The candidates working on the following posts will be considered: Lab. Attendant, Animal Attendant, Bull Attendant, Poultry Attendant, Dresser, Water

Carrier, Semen/Vaccine Messenger, Pig Attendant, Dairy Attendant, Cow-Herd/ Milkman, Shepherd, Animal Catcher, Junior Milker, Calf-Boy, Drencher and Mate (Livestock). The candidate should possess the required minimum eligibility qualifications as mentioned under point No. 2.10.1.2 of Chapter –IV.

G. For candidates of Village Riwasa, Mahendergarh:-

Eligibility: -The candidates should possess the required minimum educational qualification as mentioned under rule no. 2.10

Riwasa village resident Candidates who have applied for the additional seat shall be considered on merit in combined merit list for respective category (General, SC, BCA and BCB) first, being resident of Haryana. Then benefit of additional seat for village Riwasa will be offered on merit in ET.

H. For candidates who are ward of Deceased LUVAS employee:-

Only one ward in family of LUVAS employee who dies while in service may be given admission only once (if interested) against additional seat(s) provided he fulfills the minimum eligibility conditions.

I. J & K seats: -

Candidates from Jammu & Kashmir: The Principal Secretary to Govt. Haryana, Department of Higher Education has notified vide memo no. 23/09-2017 Coordination (3) dated 01.06.2017 that the State Govt. of Haryana has decided to provide the following concessions to the students belonging to Jammu & Kashmir for their admission in the colleges and universities of Haryana:

- i) Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirements.
- ii) Increase in intake capacity up to 5% - course – wise.
- iii) Reservation of at least one seat in merit in quota in technical/professional institutions.

CHAPTER - VI

DETAILS OF FEE AND FINANCIAL ASSISTANCE AT IPVS, LUVAS, HISAR

To be paid at the time of admission.

S.No.	Item	Amount (Rs.)
A.	To be paid only once during admission:	
1.	Institute Security – Refundable	1000.00
2.	Library Security -Refundable	1000.00
3.	Institute’s Development Fund	17,500.00
4.	Identity card	200.00
B.	Annual Charges:	
1.	Admission Fee	250.00
2.	Tuition Fee	7000.00
3.	Amalgamated Fund	1650.00
4.	Medical Fund	150.00
5.	Sports & Youth Welfare Fund	150.00
6.	Students Welfare Fund	50.00
7.	Students Aid Fund	100.00
8.	Library Fund	100.00
9.	Laboratory Fund	900.00
10.	Examination Fee	1100.00
11.	Amartya Shiksha Yojna & Personal Accident Policy	100.00
12.	Admission form fee for SSB candidates only*	2000.00
C.	Supplementary Examination Fee:Rs. 500/- per subject	

Note: 1. The candidates of GNCT Delhi will pay the same fee as for the Haryana residents. However, in addition to this fee the AHD/Fresh candidates of GNCT Delhi will pay Rs. 40,000/- as service fee per candidate per year to the Director IPVS, at the time of admission/registration.

2. No tuition fee will be charged from persons with physical disability of either gender and female candidates of Haryana.

3. Any other change in fee, if applicable and approved by the competent authority will be chargeable at the time of admission
4. For fees structure of affiliated institutes, check their prospectus.
5. Hostel dues are Rs. 7800/- inclusive of security in case hostel accommodation is available. Additional Rs. 6000/- as mess security and Rs. 2000/- as desert cooler charges, if required are charged.
6. In addition, failed students of affiliated institutes/colleges will have to deposit examination fee of Rs. 1100/- annually.

*Not applicable if the candidate has applied online.

The annual fees structure fixed by Government of Haryana for VLDD and DVL T courses in affiliated colleges vide Endst no. 14670-P3 Dated 04.11.2011 is:

Sr. No.	Name of the course	Open quota seats	Management quota seats
	Veterinary Livestock Development Diploma	60,000	1,25,000
	Diploma in Veterinary Lab Technician	50,000	1,00,000

REFUND POLICY

The fee paid shall be refunded according to the following table:

S.No.	Situation	Refund
1	Request of the candidate received up to one day before the cutoff date and seat could be filled by the Institute	Entire fees less Rs. 6000/-
2	Request of the candidate received after cutoff date	No refund (except refundable security deposits)
3	If any candidate is found medically-unfit, his/her admission will be cancelled	The fee paid at the time of admission will be refunded.

Number and value of scholarships / stipends for COVS, LUVAS, Hisar

The Scholarships / Stipends shall be awarded only to the candidates possessing Haryana Resident Certificate admitted in IPVS, LUVAS, Hisar against Haryana Resident seats on the basis of the merit list prepared (for admission) in accordance with the rules relating to award of Scholarships and Stipends by the University as given in University Calendar Vol. II of CCS HAU (applicable to LUVAS, also)

Scholarships for Diploma students:

The Scholarships / Stipends shall be awarded to the VLDD and DVLIT students admitted against Haryana Resident seats only and their merit will be prepared on the basis of the merit of the Entrance Test. The University awards merit scholarship of Rs. 800/- per month to a male student and Rs. 1200/- per month to a girl student as prescribed for Haryana resident only. This scholarship is, however, offered to only 25% of those students who have been admitted against the Haryana Resident seats. If an occasion arises for re-award of scholarships, the number of scholarships is determined by the strength of the class at the time of re-award. After award of scholarships, when the fraction is half or more than half, it is to be taken as one for the purpose of award of scholarship.

CHAPTER – VII

LIST OF NOT-RECOGNIZED/DE-RECOGNIZED/FAKE BOARDS

1. Central Board of Higher Education, Aspati Bhawan, Uttam Nagar, New Delhi.
2. All India Board of Secondary Education, Gazipur
3. Central Board of Higher Education, East Patel Nagar, New Delhi.
4. Board of Adult Education and Training, Brahmपुरi, Nagal Rai, New Delhi.
5. Gurukul Vishwavidyalaya, Vrindavan
6. Akhil Bhartiya Shiksha Sansthan, New Delhi.
7. ACN International University, Raipur
8. Doon International University, Raipur
9. Board of Higher Secondary Education, Delhi
10. Indian Council of Secondary Education, India
11. All India Board for Education Training, Delhi
12. All India Board for Secondary Education, Delhi
13. Board of Adult Education & Training, Delhi
14. Central Board of Higher Education, Delhi
15. Jamia Urdu, Aligarh
16. Gurukul Vishwavidyalaya Vrindaban, Mathura
17. Council of Secondary Education, Mohali
18. Mahashakti Sanskrit Vidyapeeth, Delhi
19. Council for the Indian Certificate Examination, Delhi
20. Bhartiya Shiksha Parishad, Lucknow
21. Board of Secondary Sanskrit Education, Lucknow
22. Hindi Sahitya Sammelan, Allahabad
23. Mumbai Hindi Vidyapeeth, Mumbai
24. The Central Board of Higher Education, New delhi
25. Dr. Ramgopalacharya Sanskrit Mahavidyalaya, Etah, U.P
26. Board of Secondary Education Madhya Bharat, Gwalior
27. Council of Secondary Education Board, Mohali
28. Mahatma Gandhi Secondary and Senior Secondary Education Board, Delhi
29. Board of Secondary and Higher Secondary Open Education, West Bengal
30. Board of Youth Education, India
31. The Council of Basic and Technical Education, Ludhiana
32. Shiksha Parishad Madhyamic, Gwalior
33. Central Board of Education, Ajmer
34. Council of Higher Secondary Education, Delhi
35. Board of Secondary Education Madhya Bharat, Gwalior
36. Delhi Board of Senior Secondary Education, Delhi
37. Board of Technical and Secondary Education, Delhi
38. Board of Youth Education in India
39. Mahatma Gandhi Secondary and Senior Secondary Education Board, Delhi
40. Council of Higher Secondary Education, Delhi
41. Indian Council Open School Certificate Examination, Maharashtra
42. Mahakoshal Board of Secondary Education, Jabalpur
43. National Board of Higher Secondary Education, Delhi
44. Board of Higher Secondary Open Education, Delhi
45. Board of School and Technical Education, Chhatisgarh
46. Board of Senior Secondary Education
47. Delhi Board of Senior Secondary Education
48. Any other Board not-recognized/declared de-recognized/fake/not equivalent by COBSE, New Delhi/State Govt./CBSE/Haryana Board of School Education, Bhiwani.

LIST OF FAKE UNIVERSITIES refer www.ugc.ac.in

Bihar

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

Delhi

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

Karnataka

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

10. St. John's University, Kishanattam, Kerala.

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra.

West Bengal

12. Indian Institute of Alternative Medicine, Kolkatta.
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta – 700063

Uttar Pradesh

14. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
15. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
16. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
17. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
19. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
20. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
21. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, Uttar Pradesh. Odisha
22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
23. North Orissa University of Agriculture & Technology, Odisha.

Puducherry

24. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009
* Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow

CHAPTER-VIII

RULES REGARDING PREVENTION OF RAGGING

Title, Commencement and Applicability

These Rules shall be called the “Lala Lajpat Rai University of Veterinary and Animal Sciences Rules on Curbing the Menace of Ragging, 2013” The University has adopted the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the directions of the Hon’ble Apex Court.

They shall apply to all the students enrolled in certificate, diploma, UG and PG degree programmes or any other category of courses in which instruction / education is imparted by the Lala Lajpat Rai University of Veterinary and Animal Sciences and which includes its departments, constituent / affiliated colleges and all the premises, whether being academic, residential, playgrounds, canteen or other such premises of the University whether located within the campus or outside / outstations / Research Stations, and to all means of transportations of students, whether public or private, accessed by students for the pursuit of studies in this University.

Objectives

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from this University, by prohibiting it under these Rules, preventing its occurrence and punishing those who indulge in ragging as provided for in these Rules and the appropriate law in force.

What constitutes Ragging

Ragging constitutes one or more of any the following acts:

- a.** any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b.** indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

- c.** asking any student to do any act which such student will not in the ordinary course do an which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche or such fresher or any other student;
- d.** any act by a senior student that prevents, disrupts or disturbs the regular academic activity or any other student or a fresher;
- e.** exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f.** any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g.** any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h.** any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i.** Any act that affects the mental health and self-confidence of a fresher or any other student. With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Anti-Ragging Committee

To be proposed by the DSW and headed by the Registrar, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representative of faculty members, representatives of parents, representatives of students belonging to the fresher' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender. Action to be taken by the Deans / Principal of the Constituent Colleges On receipt of the recommendation of the Anti Ragging Squads or on receipt of any information concerning any reported incident of ragging, the Deans / Principal shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i)** Abetment of ragging;
- ii)** Criminal conspiracy to rag;
- iii)** Unlawful assembly and rioting while ragging;
- iv)** Public nuisance created during ragging;

- v)** Violation of decency and morals through ragging;
- vi)** Injury to body, causing hurt or grievous hurt;
- vii)** Wrongful restraint;
- viii)** Wrongful confinement;
- ix)** Use of criminal force;
- x)** Assault as well as sexual offences or unnatural offences;
- xi)** Extortion;
- xii)** Criminal trespass;
- xiii)** Offences against property;
- xiv)** Criminal intimidation;
- xv)** Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi)** Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii)** Physical or psychological humiliation;
- xviii)** All other offences following from the definition of “Ragging”.

Provided that the Deans / Principal shall forthwith report the occurrence of the incident of ragging to the Vice-Chancellor. Provided further that the Constituent College shall also continue with its own enquiry and other measures without waiting for action on the part of the police / local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Administrative action in the event of ragging

- 1.** The Deans / Principal shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:
 - a)** The Anti-Ragging Committee of the University shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging establishment in the recommendations of the Anti-Ragging Squad.
 - b)** The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, recommend, to those found guilty, one or more of the following punishments, namely;
 - i)** Suspension from attending classes and academic privileges.
 - ii)** Withholding / withdrawing scholarship / fellowship and other benefits.
 - iii)** Debarring from appearing in any test / examination or other evaluation process.
 - iv)** Withholding results.
 - v)** Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - vi)** Suspension / expulsion from the hostel.
 - vii)** Cancellation of admission.
 - viii)** Rustication from the institution for period ranging from one to four semesters.

- ix)** Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- 2 The appeal shall lie with the Vice-Chancellor within fortnight from the date of issue of orders.
- 3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the University, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these rules or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Suspension

- 1 After having regard to the nature and gravity of the incident of ragging, the Dean of the college concerned/Principal of the constituent/affiliated college with respect to the students is satisfied that it is necessary/desirable in the interest of the University to place under suspension, the student found involved in an act of indiscipline, he/she may place such student under suspension. Such suspension will not amount to any penalty having been imposed under the provisions under these rules.
- 2 Such suspension will debar a student from availing any facility of the University.

**Note : Use the Annexure (s) to type the relevant proforma fresh on a separate sheet
for submission at the time of counselling**

**ANNEXURE-I
HARYANA RESIDENT CERTIFICATE
(For bonafide Residents of Haryana only)**

Certified that Sh./Km./Smt. _____ son/daughter of Sh.
_____ Resident
of _____ (complete
address) since _____ is a bonafide resident
of Haryana State in terms of Chief Secretary, Haryana letter No.62/17/95-6 GSI dated
3.10.96 and letter No. 62/27/2003-6 GSI dated 29.7.2003, under clause _____

No. _____

(Signature of the competent authority)

Place : _____

Designation

(with legible office seal)

Note :

- i)** The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 G. S. III dated 30.01.2004.
- ii)** The Haryana Resident applicants, who have passed their qualifying examination alongwith matric and 10+2 examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.

ANNEXURE-I -A

RESIDENT CERTIFICATE

(For bonafide Residents of Riwasa, Mahendergarh & for GNCT Delhi)

Certified that Sh./Km./Smt. _____
son/daughter of Sh. _____ Resident
of (Name of Village/City) _____
_____ (complete address) since _____ is a
bonafide resident of village Riwasa, Mahendergarh Haryana State (To be attested by Village
Sarpanch and Gram Sachiv with seal) and GNCT Delhi in terms of orders of the Chief
Secretary, GNCT, Delhi.

No. _____ Place: _____

(Signature of Village Sarpanch and Gram Sachiv) (Signature of the competent authority)

Designation (with legible office seal)

Designation (with legible office seal)

ANNEXURE-II

Haryana Government

Photo of the
applicant to
be attested by
the issuing
authority

Certificate Sr. No. /Year / Teh.

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____
son/daughter of Shri . _____ resident of _____ village/town _____
Tehsil _____ District _____ of the State/Union Territory _____ belongs to
the _____ Caste/ Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the
Constitution (Scheduled Castes) Order, 1950.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

2. This Certificate is issued on the basis of the Scheduled Caste Certificate issued by
_____ vide letter No _____ dated _____ to Shri/Smt.
_____ Father/Mother of Shri/Smt./Kumari _____ of Village/Town
_____ of Tehsil _____ District _____ of State/Union Territory
_____ who belongs to the _____ caste which is recognized as Scheduled
Caste/Scheduled Tribes in the State/Union Territory _____.

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside (s) in
_____ Village/Town _____ of Tehsil _____ District
_____ of the State/Union Territory _____.

Signature with seal of Issuing Authority

Full Name

Designation

Address with

Telephone No. with code

Place

Date

- Issuing Authority : Tehsildar –cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

ANNEXURE-III

Haryana Government

Photo of the applicant to be attested by the issuing authority

Certificate Sr. No./Year/ Teh.

BACKWARD CLASS CERTIFICATE (BCA/BCB)

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of _____ village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste. This caste is mentioned in the State list of BC Block A/B _____.

(Applicable in the case of person who have migrated from other State/Union Territory Administration)

2. This Certificate is issued on the basis of the Backward Class Certificate issued by _____ vide letter No _____ dated _____ to Shri/Smt. _____ Father/Mother of Shri/Smt./Kumari _____ of Village/Town _____ of Tehsil _____ District _____ of State/Union Territory _____ who belongs to the _____ caste which is recognized as Backward Class in the State/Union Territory _____.

(The applicant shall submit an affidavit that he/she falls /does not fall in creamy layer)

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside (s) in _____ Village/Town _____ of Tehsil _____ District _____ of the State/Union **Territory** _____.

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 170-SW(1)-95 dated 7-6-1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-SW(1)-2010 dated 31.08.2010

Signature with seal of Issuing Authority

Full Name

Designation

Address with

Telephone No. with code

Place

Date

- Issuing Authority : Tehsildar –cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

ANNEXURE-IV
INCOME CERTIFICATE
(For Backward Class Category Candidates)

This is to certify that Shri/Smt./Kumarison/daughter
of Shri..... resident of village/townTehsil
districtof the State/Union Territorybelongs to the
..... Caste which is included in the list of Backward Classes Block.....
and is having annual family income of Rs..... as verified by Numberdar/
Sarpanch/ Patwari etc.

No.

Date

Place

Tehsildar/Naib Tehsildar

(Signature with seal)

Note : The candidates, whose parents are in service, may submit the income certificate issued by the Head of the Department/Office.

ANNEXURE-V

CERTIFICATE FOR DIFFERENTLY ABLED PERSON

Certified that Mr. /Ms. _____ S/o/D/oSh.
_____ resident of (place) _____
District _____ appeared before the District Medical Board for medical
checkup. On medical Examination, he/she is found to be suffering
from _____ (name of diseased condition) and thus he/she is physically
handicapped. His/her percentage of Handicap is _____ %(in figure)
_____ (% in words).

Certified that the above named applicant is not suffering from any of the following
physical disabilities:

- a). Disability of total body including disability of chest/spine more than 50%.
- b). Disability of lower limb of more than 50%.
- c). Disability of upper limb.
- d). Visually handicapped and hearing disability.
- e). Progressive diseases like myopathies etc.
- f). Disabilities which otherwise would interfere in the performance of the duties of
VLDA/ Lab. Technician.

Place _____

Signature

Date _____

Name

Chief Medical Officer of Distt. to which the applicant belongs
(legible office seal)

The attested copy of the medical report duly signed by the members of the board is to be
enclosed with this certificate; otherwise the certificate shall not be considered valid.

The candidate will have to undergo medical examination with Medical Board of the University
as well.

ANNEXURE - VI

ESM CERTIFICATE

(Certificate to be furnished in support of claim for ESM and their Wards along with Retirement/Pension Book)

Certified that Sh _____ (ESM) Husband/Father of _____ (name of the applicant) is an Ex-serviceman and his wife/son/daughter is entitled for the benefit of reservation of seats for admission to *Veterinary & Livestock Development Diploma / Diploma in Veterinary Laboratory Technology of Institute of Para Veterinary Sciences, LUVAS, Hisar. His detailed particulars are as under:

1. Name of ESM _____
2. Father's Name _____
3. Whether (Give details)
 - i) Killed in operation during military service. _____
 - ii) Permanently disabled in action during military service _____
 - iii) Others _____

* Strike out, whichever is not applicable

Place: _____

Date : _____

(Seal of the above authority)

Signature of Secretary

Zila Sainik Board to which ESM belongs

ANNEXURE-VII

CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

Certified that Sh/Smt _____ (F.F.) son/daughter of
Sh. _____ resident of _____
_____ (complete address), a Freedom Fighter of Haryana is/was
father/mother/grandfather/grandmother of Mr./Ms. _____ (Name
of the applicant) son / daughter of Sh _____ Resident of village / town
_____ Police Station _____ Tehsil _____ District
_____ (Haryana).

Place: _____

Dated : _____

Deputy Commissioner of concerned

District of Haryana

(with legible seal)

ANNEXURE-VIII

CERTIFICATE TO BE FURNISHED BY WARD OF DECEASED EMPLOYEE OF LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES, HISAR

It is certified that Shri./Smt. _____ father/mother of Mr./Ms. _____ was a regular employee of this department as _____ since _____. He/she expired during service on _____.

It is also certified that previously no other ward of this family has ever been issued such certificate through which he/she could obtain benefit under this category for admission to any course in any constituent college of Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar.

Place _____

Head of the department/office

Date _____

(with seal)

ANNEXURE- IX

FOR IN-SERVICE CANDIDATES/FRESH CANDIDATES OF GNCT, DELHI

1. Certified that as per service record Shri/Smt. _____ S/o D/o Sh. _____ has been employed as (Designation) _____ in the office of _____ since _____.
2. Certified that Shri_____S/o Sh._____is a fresh candidate of GNCT, Delhi.
3. Certified that this post after restructuring/right-sizing of posts as per Director General, Animal Husbandry & Dairying Office letter No. 24613-718 Plg dated 12.07.2007) has been merged into one i.e. Animal Attendant or Laboratory Attendant (for the candidates of Animal Husbandry and Dairying Department of Haryana.)
4. It is also certified that nature of his duty involves animal work or laboratory work.
5. Certified that his service record is good. His service record has been checked and there is nothing adverse against him to debar him for admission to the programme for which he has applied.
5. The attested photo copy of Service Book of the employee indicating designation of post held and date of appointment is attached with the admission form.
6. I hereby recommend his candidature for admission to VLDD /DVLTL programme.

No:-

Place _____

Competent Authority

(seal)

Date _____

1. HOD for LUVAS employee

2. Director/DD for AHD department, Haryana.

3. Director AHD for GNCT, Delhi

Note:

1. No alteration in the proforma/certificate will be acceptable.

ANNEXURE -X

**CERTIFICATE BY HEAD OF THE INSTITUTION
(For non-availability of Detailed Marks Sheet)**

It is certified that Mr./Ms.s/o/d/o
Sh.....has appeared in/ passed the 10+2 examination under roll
No conducted by the.....
(Board/University) in (Month and Year) and has
obtainedmarks out ofmaximum marks.

Subject-wise marks obtained are given as below:

Sr. No.	Subject	Marks Obtained	Maximum Marks
1.			
2.			
3.			
4.			
5.			

Date :

Signature of Principal

Place :

(with Rubber stamp)

ANNEXURE-XI
SELF UNDERTAKING OF GAP IN STUDY PERIOD

I.....son/daughter of Sh..... resident of (full address to be given) do hereby solemnly declare and affirm as under :

1. That I have passed examination* held in from (School/college).
2. That I have not joined any college/institution after passing Examination*.
* Indicate the latest examination passed.

OR

That I have joined the course at (Name of the institution) w.e.f. And will leave the same before joining the VLDD / DVLT programme.(strike out the one not applicable)

3. That I have never been convicted for any offence by any court of law and there is no criminal proceeding pending against me during the above said gap period.

Signature of candidate

Note: Strike out whichever is not applicable.

Verification:

I, the above named candidate do hereby declare that the above contents are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Date:.....

Signature of candidate

Place:

ANNEXURE-XII

AFFIDAVIT BY THE STUDENT FOR NON-PARTICIPATION IN RAGGING

1. I _____ S/o D/o Sh. _____ having been admitted to _____ (Name of institution) have received a copy of LUVAS Rules on Curbing the Menace of Ragging – 2009, (hereinafter called the “Rules”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name

VERIFICATION

Verify that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this day (day) of (month) , (year) .

Signature of Deponent

Name

Solemnly affirmed and signed in my presence on this the (day) of (month) , (year) after reading the contents of this affidavit.

ANNEXURE-XIII
AFFIDAVIT BY PARENTS / GUARDIAN

1. I, _____ father / mother / guardian of _____ (Name of the student), having been admitted to _____ (name of institution), have received a copy of the LUVAS Rules on Curbing the Menace of Ragging, 2009, (hereinafter called the “Rules”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty or ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name

Address

Telephone/Mobile No.

VERIFICATION

Verify that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this day (day) of (month) , (year) .

Signature of Deponent

Name

Solemnly affirmed and signed in my presence on this the (day) of (month) , (year) after reading the contents of this affidavit.

OATH COMMISSIONER

