

From

The Director,  
Human Resource Management,  
LUVAS, Hisar

To

All Deans/Directors/Officers/HODs/Section Incharges (Including outstations)  
LUVAS, Hisar

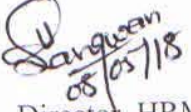
Memo. No. DHRM/2018/ 1086-1117  
Dated: 8<sup>th</sup> May, 2018

Subject: Organization of one month 'Induction Training' Programme for Newly Appointed Faculty Members.

The Directorate of Human Resource Management, LUVAS, Hisar is organizing One Month 'Induction Training' programme from 10.07.2018 to 08.08.2018 (both days inclusive) for newly appointed faculty members of LUVAS. This training is compulsory for them. No exemption except with prior approval of Worthy Vice-Chancellor will be allowed.

Applications are invited from newly appointed teachers/scientists/extension faculty working in your departments for participation in the above training programme. The application in the attached proforma should reach the undersigned latest by 19<sup>th</sup> May, 2018.

The Boarding and Lodging shall be arranged by the participants at their own.

  
08/05/18  
Director, HRM

CC: Secretary to V.C. LUVAS for kind information of Worthy Vice-Chancellor, please.

Directorate of Human Resource Management, LUVAS, Hisar  
 One Month 'Induction Training' Programme for Newly Appointed Faculty Members  
 (10.07.2018 to 08.08.2018)

1. Name : \_\_\_\_\_
2. Designation : \_\_\_\_\_
3. Official Address : \_\_\_\_\_
4. Date of Joining : \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Address for communication : \_\_\_\_\_  
 \_\_\_\_\_  
 Tel.: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

7. Educational Qualifications (Graduation onwards)

Degree OGPA/Division	Year of passing	University
i)		
ii)		
iii)		
iv)		

8. Work Experience (if any)

Position Held	Institution & Nature of Duties	Dates (From-To)

9. Level of Computer knowledge :

Signature

CERTIFICATE

Dr./Mrs \_\_\_\_\_ is hereby nominated for participation in one month 'Induction Training' programme to be organized by the Directorate of Human Resource Management, LUVAS, Hisar from 10.07.2018 to 08.08.2018. He/she will be relieved by the Department/Office and treated on official duty during the period of the training as per rules.

Signature of the HOD

Countersigned