

LALA LAJPAT RAI UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES, HISAR

Notification

Amendment No. 04/2024

Dated: 18.03.2024

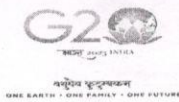
No. Admn./E-I/2024/1584

The following amendment is made with the approval of competent authority under Rule 1 (at Page 125) in Chapter -19 of University Calendar Volume-III regarding rates of remuneration/honorarium for the teaching/non-teaching staff performing various duties in conducting Entrance Test for admission in various degree and diploma courses, recruitment of various non-teaching posts and for conducting various Departmental Examination etc. in the University on the basis of instructions as circulated by the Comptroller vide Order No. CVU/LUVAS/IF/2023/2521 dated 12.06.2023: -

1. Rates of Remuneration for various categories:

A. Remuneration/honorarium rates for entrance test, recruitment etc.

S.N.	Category	Rates	Remarks
1.	Chairman (Vice-Chancellor)	Rs. 12,000/-	
2.	Overall In-charge (concerned) for entrance tests UG, PG, diploma etc.	Rs. 10,000/-	
3.	Coordinator for conduct and evaluation	Rs. 8000/-	Rs. 6000/- if no. of applications are less than 2000
4.	Chief Superintendent (Conduct/Evaluation/Control Room)	Rs. 6000/-	Rs. 5000/- if no. of applications are less than 2000
5.	Deputy Superintendent (Conduct/Evaluation/ Control Room)	Rs. 5000/-	Rs. 4000/- if no. of applications are less than 2000
6.	Officer(s) handling secrecy work	Rs. 5000/- each + TA/DA + Vehicle Charges, etc.	
7.	Paper setting by External Paper setters for all subjects (along with keys)	Rs. 100/- per question & Rs. 120/- per question if question paper is bilingual	
8.	Official handling cash (writing cash book, drawing and adjustment of temporary advance etc.) Chief cashier	Rs. 3500/-	Rs. 2500/- if no. of applications are less than 2000
9.	Official handling store/contingent duties	Rs. 2500/-	
10.	Member for Monitoring Team	Rs. 2500/- per person	



11.	Photography Downloading Personnel	Rs. 1800/- per person	
12.	Centre Observer	Rs. 3000/- per person per day	If University vehicle is not provided Rs. 300 per day on account of transportation
13.	Centre Superintendent	Rs. 2500/- per person per day	
14.	Centre Deputy Superintendent	Rs. 2000/- per person per day	
15.	Invigilator (including gate duties)/UMC Team/ Member of Photography Team	Rs. 1800/- per person per day	
16.	Computer work/office help by office staff/typist/others for preparation of examination material etc. by the Coordinator	Rs. 8000/-	To be divided among the persons involved
17.	Office help and messenger/attendant for coordinator	Rs. 800/- per person per day	Maximum for 10 days
18.	In-charge Security/CSO	Rs.1500/- per person per day	
19.	Assistant Security Officer	Rs. 1200/- per person per day	
20.	Security Guard	Rs. 800/- per person per day	
21.	Security Guard with Gun	Rs. 900/- per person per day	
22.	Photographer	Rs. 1100/- per person	
23.	Office Staff on duty at examination centres	Rs. 1100/- per day	
24.	Messenger/Attendant and others	Rs. 800/- per person per day	
25.	Sweepers	Rs. 800/- per person per day	
26.	Manual evaluation of answer (OMR) sheets	Rs. 1800/- per person per day	
27.	Moderation of questions	Rs. 100/- per question with a minimum of Rs. 2000/-	
28.	Preparation of lists for counselling (category-wise) as well as final list of admitted candidates	Rs. 2000/- per person	Maximum three persons
29.	Driver/Generator Operator/Electrician/ Telephone Helper etc.	Rs. 900/- per person per day	
30.	J.E. (Electrical)	Rs. 1100/- per person per day	



31.	Audit staff	Rs. 7000/-	Rs. 5000/- if no. of applications are less than 2000
32.	Policeman (if deployed)	Rs. 800/- per person per day	
33.	Refreshment	Rs. 60/- per person per day	

B. Remuneration/honorarium rates for departmental examination/type test/SETC etc.

S.N.	Category	Rates	Remarks
1.	Incharge Secrecy, Conduct & Evaluation (LS/HS Exam)	Rs. 6000/-	For all papers
2.	Centre Superintendent (Type test Recruitment)	Rs. 2000/- per day	
3.	Course Director	Rs. 5000/- (upto 2 weeks) Rs. 6000/- (above 2 weeks)	
4.	Course Coordinator (SETC/Training/Courses)	Rs. 3000/- (upto 2 weeks) Rs. 5000/- (above 2 weeks)	
5.	Supervisor/Superintendent	Rs. 1000/- per day	
6.	Invigilator	Rs. 800/- per day	
7.	Messenger/Attendant	Rs. 600/- per day	
8.	For setting question paper	Rs. 3000/- per paper including typing charges	
9.	For evaluating answer books	Rs. 100/- each with a minimum of Rs. 500/-	
10.	Refreshment	Rs. 60/- per person per day	

C. Remuneration/honorarium rates for conducting the stenographic test etc.

S.N.	Category	Rates	Remarks
1.	SSS/JSS/Steno-typist/Typist	Rs. 250/- for dictation (per batch)	
2.	For setting question paper	Rs. 1000/- per paper including typing charges	
3.	For evaluating answer book	Rs. 100/- each with a minimum of Rs. 500/-	
4.	Refreshment	Rs. 60/- per person per day	



D. Remuneration/honorarium rates for lectures in various trainings/refresher courses conducted by Director HRM.

S.N.	Category	Rates	Remarks
1.	Resource person internal (LUVAS employees)	Rs. 1000/- (maximum of 3 lecture per training/ refresher course)	Except rates/norms fixed by the funding agency
2.	Resource person from outside	Rs. 2000/- (maximum of 3 lecture per training/ refresher course)	Except rates/norms fixed by the funding agency

Above amendment in the University Calendar Volume-III may be brought to the notice of all concerned.

Sd/-

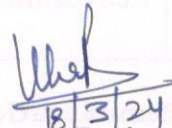
Registrar

Endst. No. Admn./E-I/2024/1585-1625

Dated 18.03.2024

A copy of the above is forwarded to the following for information and further necessary action:

1. Secretary to Vice-Chancellor for kind information of Worthy Vice-Chancellor, LUVAS, Hisar.
2. SPS to Vice-Chancellor, LUVAS, Hisar.
3. All Deans/Directors/Officers/HoDs/Offices/Sections (including outstations), LUVAS, Hisar.
4. JD Audit, LUVAS, Hisar.
5. Incharge, University Website, LUVAS, Hisar.
6. Incharge, E-governance Cell, LUVAS, Hisar.
7. Dr. Gaurav Charaya, Social Media Champion, LUVAS, Hisar.
8. Incharge, all branches of Office of Registrar, LUVAS, Hisar.



Deputy Registrar
for Registrar