

Prospectus

2018-19

B.Tech. (Dairy Technology) Programme



**Lala Lajpat Rai
University of Veterinary and Animal Sciences, Hisar**

(Established by Haryana Legislature Act No. 7 of 2010)
(www.luvas.edu.in)

IMPORTANT DATES

B.Tech - Dairy Technology Programme

1. Date of availability of Admission Form on the website **14.05.2018 to 21.06.2018**
(www.luvas.edu.in)
2. Last date of receipt of online Admission Form:
 - i. Without late fee **14.06.2018**
 - ii. With late fee of Rs.600/- **21.06.2018**
3. Date of Entrance Test : **22.07.2018**
(10.00 A.M. to 01.00 P.M., Reporting Time 9.30 A.M.)
4. Declaration of result of Entrance Test : **By 01.08.2018**
5. Counselling and Registration : The details of counselling and registration schedule shall be displayed on the website (www.luvas.edu.in) **by Last week of August 2018.**

Note: Fees and other charges shall have to be deposited by all the admitted candidates at the time of counselling otherwise the seat will be declared vacant.

Entrance Test, Application Processing and Counselling fees (non-refundable) :

Rs. 2200*/- for General Category

Rs. 550*/- for SC/BC Categories of Haryana State

*** In addition the candidate shall have to bear the actual Bank charges.**

Important : Candidates are advised to keep visiting university website regularly for latest updates.

TELEPHONES (Registrar Office) : 01662-256077, 256065, 289764, 270164 (Fax)

For any query related to admission, please contact the o/o Registrar,
Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar-125004

During summer season (1st May to 31st August) the University offices shall remain open (without break) from 07.00 A.M. to 01.30 P.M.

IMPORTANT INSTRUCTIONS

1. The admission form will be available only on the website (**www.luvas.edu.in**) of the University. The candidates seeking admission are to apply through **online only**.
2. Read the prospectus carefully before filling up the admission form.
3. The duly completed admission form should be submitted online on or before the last date.
4. No column of admission form should be left blank. If any column is not applicable, it should be marked as not applicable using abbreviation - **N.A.**
5. All entries, especially category for reservation benefits etc., should be properly filled in. **Once the admission form is submitted, any change in category is not permissible.**
6. The candidate must bring at the time of counselling all the original documents, two sets of self attested photocopies of documents and two unattested Pass Port size coloured photographs as uploaded on the admission form.
7. Non-production of original and the self-attested photocopies of documents at the time of counselling on his/her turn shall make a candidate ineligible for admission. No request in this respect will be entertained.
8. **Attendance in person at the time of counselling, medical examination and registration (after admission) on due date and time is compulsory.**
9. **Ragging** is banned with zero tolerance in the University. The University follows the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the directions given by the Hon'ble Supreme Court in this regard. If any incidence of ragging comes to the notice of the University Authority, strict action will be taken as per rules (Annexure - XII). Affidavits in this regard have to be submitted by the students and their parents/guardians on the day of registration (Annexure-XIII and XIV).
10. The university has imposed a ban on the use of motorized vehicles in the hostels for which the admitted candidates shall have to submit an undertaking (Annexure-XI).

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CHAPTER-I

INTERPRETATION OF RULES AND REGULATIONS

In the event of any inconsistency in the rules framed for admission policy or in the event of any clarification with respect to the rules, the matter shall be referred to the competent authority and the interpretation of the rules/guidelines as mentioned in the prospectus shall be final. The Vice-Chancellor is competent to eliminate any inconsistency and decide as to which provision shall take precedence over the others.

REMEDIES

If an applicant has any grievance or is of the opinion that in his/her case, the rules framed for admission have not been followed, he/she may submit an application outlining clearly the grievance/deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of relevant rules and the decision of the Vice-Chancellor in the matter shall be final. All grievances/disputes even if not covered under guidelines/rules mentioned in the prospectus will be resolved by the competent authority.

DISCLAIMER

The statements made in this Prospectus and all other informations contained herein are believed to be correct. However, the competent authority reserves the right to make, at any time without notice, additions and alterations in the regulations, conditions governing admissions, the code of conduct of students, requirements for the degree, fees and any other information or statement/rule contained in this Prospectus. Competent authority may reduce or enhance the number of seats for reasons to be recorded in writing. No responsibility shall be accepted by the University for hardship or expenses incurred by the candidates or any other person for such changes, additions, omissions or errors, no matter how these were caused.

JURISDICTION

Jurisdiction for all disputes will be at Hisar.

CHAPTER-II

INTRODUCTION

MEANING AND SCOPE OF THE PROSPECTUS

It is a brief compilation of informations and not an exhaustive detail of all the regulations made by the competent authority in this regard. The provisions of the Prospectus are in the shape of guidelines which are available to the applicants seeking admission and do not in any manner limit the power of any competent authority in making additional regulations regarding the admission of the students in the University from time to time.

Admissions are made in accordance with the admission rules/guidelines. Since it is not possible to mention detailed procedure and guidelines in the Prospectus, admission rules are to be read with the instructions issued/to be issued from time to time with the approval of the Academic Council/competent authority.

COMPETENT AUTHORITY

The original jurisdiction to make regulations regarding the admission of the students in the University is vested in the Academic Council of Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar. The provisions as reproduced in the Prospectus or the guidelines as provided in this Prospectus shall not make precedence over the powers of the Academic Council as provided in Section 15 and the powers of the Vice-Chancellor as contained in Section 21 and any of the provisions of the Act, 2010 and the subsequent Statutes framed by the University from time to time.

The provisions or guidelines provided in the Prospectus are not final and are subject to modifications made by the competent authority under the Act & Statutes and if superseded by such decision by the competent authority, the latter will prevail and the information given in the Prospectus shall stand modified to that extent automatically.

THE UNIVERSITY

The University was created by Haryana Government (Haryana Act, No. 7/2010) on 7th April, 2010. The University has been catering to the needs of Haryana pertaining to livestock health and production since 1st December, 2010. The university has the following objectives :-

- (a) To impart education in different branches of veterinary sciences, animal sciences, fishery sciences and allied sciences as it may determine from time to time;
- (b) To further advancement in learning and research in veterinary sciences, animal sciences, fishery sciences and other allied sciences and to undertake extension of such specialised knowledge to the needy people;
- (c) To undertake study in marketing strategies of livestock and livestock products, conservation of livestock breeds and wild animals;

- (d) To liaise and establish vital linkage with the concerned departments of Animal Husbandry, Fisheries and Dairy Development of the State and Union Governments, National and International Research Institutes specialised in the field of veterinary sciences, animal sciences, fishery sciences and allied sciences with a view to keep abreast of the latest technology;
- (e) To raise level of Veterinary study to International Standards and
- (f) Such other objects, as the Board may determine, from time to time.

The University enforces the Minimum Standards of Dairy Science Degree Course (B.Tech-Dairy Technology) proposed by Indian Council of Agricultural Research (ICAR) from time to time.

UNIVERSITY CAMPUS

The main campus of the University is situated at Hisar in the CCS HAU Campus at a distance of about 172 KM North-West of Delhi on National Highway No.10 and is 2 KM from the railway station and 3 KM from the bus stand.

COLLEGE OF DAIRY SCIENCES AND TECHNOLOGY (CODS&T)

It is the constituent college of Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar opened from the academic session 2016-17 with the approval of Government and first college of Dairy Science and Technology in Haryana state. At present, there are 19 Dairy Technology colleges in the country with intake capacity of about 750 students for graduating in various streams of dairy science education. According to National Academy of Agricultural Research Management (NAARM), Hyderabad and Indian Agricultural Research Management (IARM), New Delhi, the demand of graduates in Dairy Science and Technology was 17,807 as of 2010. This demand is projected to grow to 29,920 by 2020 with an increase of 1200 graduates every year. In addition, there is a large demand of diploma /certificate holders and skilled personnel to manage the increasing procurement of milk in the organized sector.

This indicates huge gap in capacity of educational institutions offering Bachelor programme. The employment opportunities for these graduates exist primarily in dairy and food processing plants/companies, dairy equipments manufacturing units, quality control and analytical laboratories, government organizations related to dairying and food processing, teaching and research organizations, consultancy and entrepreneurship agencies, nationalized, private and developmental banks, production, processing and marketing wings of multinational dairy companies. It is, therefore, envisaged that more Dairy Technology Colleges will be needed in the country.

The college has highly competent and experienced faculty. The college has 5 departments viz; Dairy Technology, Dairy Engineering, Dairy Chemistry, Dairy Microbiology and Dairy Business Management. It has excellent laboratory facilities and adequate infrastructure for the undergraduates. It caters to the needs of Haryana by carrying out teaching, research and extension education programmes.

LIBRARY AND INFORMATION SERVICES

This University is presently sharing the library and information services of CCSHAU, Hisar. The students and teachers can buy books from the Bookshop at discounts ranging from 10 to 35% against a market discount structure of 10-15%. Photocopying service is provided at nominal rates. Video conferencing facility, multimedia library, internet lab, a number of e-journals etc. are the other facilities available in the library.

DIRECTORATE OF STUDENTS' WELFARE

The Directorate is responsible for the welfare of students and helps in their counselling and placement, cultural and sports activities. Presently, Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar, with its own hostels, is sharing the students' welfare facilities of CCSHAU, Hisar.

i) GIRI CENTRE FOR SPORTS ACTIVITIES

The Giri Centre for students' sports activities is an outstanding feature being shared by the University. It has two indoor badminton courts, two indoor squash courts, hobby rooms, two multipurpose indoor gymnasiums. A synthetic track of international standard has also been provided in the athletic stadium.

ii) HOSTEL FACILITIES

The allotment of hostel can not be ensured and it will be subject to the availability. The students will be required to make their own arrangements of accommodation in case of non-availability of hostel. Hostels have all the facilities such as gas connection, furniture, TV with cable connection, leading Newspapers and Magazines and solar water heating system are provided. All the hostels have EPABX phone facilities as well as incoming calls facilities. Two hostel wardens look after the management of each hostel. Every hostel has been provided with water coolers having Aqua-Guard for safe drinking water. The hostel messes are being run on co-operative basis.

iii) CO-CURRICULAR ACTIVITIES

The Directorate of Students' Welfare is also responsible for promotion of all the co-curricular activities such as Sports, NCC, Mountaineering, Graphic Arts, Literary, Music, Dance, Drama etc.

iv) STUDENTS' COUNSELLING AND PLACEMENT CELL

The Counselling and Placement Cell of the University provides information to the students on job opportunities, competitive examinations, scholarships/fellowships etc. It also conducts trainings/coaching classes for the entrance examinations, personality development and explores the job opportunities in the public and private sectors.

MEDICAL FACILITIES

There is a well-equipped 50 bed hospital in the campus. The hospital has physicians, gynaecologist, surgeon and dentist. Medical aid is provided round the clock to the students, staff and other trainees.

CHAPTER-III
RULES AND REGULATIONS GOVERNING
B.TECH (D.T.) ADMISSION

1. ELIGIBILITY AND ADMISSION FORM

- 1.1 The candidates under all categories must have passed in all the subjects of 10+2 examination and obtained a minimum of 50% marks in aggregate (except SC category) of the subjects English, Physics, Chemistry and Mathematic from a “recognized*/approved Board of School Education having equivalence by Council of Boards of School Education (COBSE), New Delhi/CBSE/ICSE and also by Board of School Education Haryana, Bhiwani”. ***As per Chief Secretary to Govt. of Haryana letter no. 22/129/2013-1GSIII dated 16.07.2014, the SC category candidates will be allowed a relaxation up to 5% of the requirement for General Category i.e. the SC candidates securing a minimum of 47.5% marks in aggregate of the four subjects mentioned above will be eligible to apply for admission.***
- 1.2 The candidate must have attained or will attain the age of 17 years as on 31st December, 2018. Candidates attaining 17 years on 1st January 2019 or later will not be eligible. The upper age limit for candidates of all categories (**except SC and BC**) is 25 years as on 31st December, 2018. This upper age limit shall be relaxed by a period of 5 years for the candidates of SC and BC categories of Haryana State.
- 1.3 The list of Boards/Universities un-recognized/un-approved/not found equivalent by Board of School Education, Haryana /C.B.S.E./ICSE and Council of Boards of School Education, New Delhi is given at Annexure-I. Later on, if any other Board is not found equivalent for 10th and/or 10+2, the certificate issued by such boards will be invalid and the candidates possessing such certificates will not be eligible for the admission. Inadvertently, if any such candidate is admitted, his/her admission shall be cancelled at any time by the Registrar besides disciplinary action as per rules.
- 1.4 In case result has been declared publicly but the certificate of qualifying examination has not been issued by the concerned Board/University, such candidates shall have to produce a certificate (Annexure-IX) from the Head of the Institute last attended.
- 1.5 The unattested coloured photograph (**taken on or after 01-01-2018**) to be uploaded on the admission form should depict the name of candidate and date of taking photo and it should be without cap and dark glasses. If the photograph is old or with cap or dark glasses or disfigured, the admission form

(*) Recognized board refers to that it should be a member of Council of Boards of School Education, New Delhi and must be created by an Act of State Legislature or Parliament.

shall be rejected.

- 1.6 The last date for receipt of online duly filled admission form for all the seats on the website **www.luvas.edu.in** is **14-06-2018** without late fee and **21-06-2018** with additional late fee of Rs.600/-.

2. **ENTRANCE TEST**

- 2.1 All the candidates seeking admission to B.Tech (Dairy Technology) programme will have to appear in the Entrance Test (DST-2018) to be held at Hisar on **22-07-2018 (Sunday) at 10.00 a.m. The candidate must report by 9.30 a.m. at the allotted centre of the Entrance Test.**
- 2.2 The applicants who fulfil the minimum eligibility conditions will be eligible for the entrance test. The applicant who have appeared in 10+2 or equivalent examination with required subjects (even if result is yet to be declared) may also appear in the entrance test, however such candidates will be considered for the admission on merit basis provided they fulfil the eligibility condition as given under Rule 1 of this chapter.
- 2.3 Syllabus of the entrance test : It will be the syllabi of 10+1 & 10+2 of Board of School Education, Haryana /C.B.S.E., New Delhi.
- 2.4 The subject-wise questions and marks will be as under:

Subjects	No. of Questions	Marks
Mathematics	50	50
Physics	50	50
Chemistry	50	50
Total	150	150

- Note**
1. Duration of test will be 10.00 a.m to 1.00 p.m.
 2. First 30 minutes are meant for completing pre-examination formalities and the next 2½ hours for answering the questions.
 3. Medium of test shall be English only.
 4. The questions will be of multiple choice type.
 5. There will be no negative marking.

2.5 **General instructions for the Entrance Test**

- i) Entry to the test centre will not be allowed without a valid web generated Admit Card.
- ii) **Entry will not be allowed after 10:00 a.m. in any case.**
- iii) The admit cards to be downloaded by the candidates will be in duplicate, a copy of which will be retained at the centre of examination for counselling purpose. The formalities regarding pasting of photographs and attestation are to be completed by the candidates for both the admit cards before coming for the Entrance Test.

- iv) The candidates must bring with them **two blue or black ball pens only**. Electronic devices such as calculator, mobile phone etc. are not allowed in the examination centre. The OMR sheet of such a candidate who uses pencil or ball pen of any other colour shall not be evaluated and the candidate will be debarred from admission.
 - v) Before using the OMR sheet, the candidate must carefully check the question booklet and OMR sheet and report the shortcomings, if any, to the supervisory staff. **Once the candidate has written/filled in the OMR sheet, no replacement shall be allowed.**
 - vi) Cuttings / overwritings / using erasing fluid / erasing tape etc. are not allowed on the OMR sheet. Such answers will not be considered.
 - vii) The OMR sheet should not be folded and no rough work is allowed to be done on the OMR sheet.
- 2.6 The result of the entrance test shall be available on the University website: **www.luvas.edu.in**
- 2.7 There is no provision for re-checking or re-evaluation of answer sheets and no request/enquiry in this regard shall be entertained.
- 2.8 **Penalty for Use of unfair means in the Entrance Test**
- i) Candidate(s) found guilty for use of unfair means or misconduct (as defined below) shall be expelled from the entrance test by the Centre Superintendent/Registrar and his/her decision shall be final.
 - a) Creating disturbance of any kind during the entrance test or otherwise misbehaving in or around the entrance test centre or refusing to obey the Superintendent/Supervisor or changing his/her seat with any other candidate.
 - b) Having in his/her possession or accessible to him/her papers/books/notes mobile phones which may possibly be of any assistance to him/her or found giving or receiving assistance or copying from any paper/book/notes/mobile phone etc. or allowing any other candidate to copy from his/her OMR sheet or found writing on a paper other than his/her question booklet or OMR sheet or using or attempting to use any other unfair means during the entrance test.
 - c) Tampering with his/her roll number on the OMR sheet.
 - d) Using cellular phone or any such device during the entrance test.
 - ii) Any candidate found impersonating for another candidate or found being impersonated by another candidate during the entrance test, apart from expulsion from the entrance test, shall be **debarred from seeking admission in this University forever** and a criminal case may be registered with the local police.
 - iii) If use of unfair means is detected at the time of evaluation of the OMR sheets/ counselling or thereafter or any complaint (anonymous/pseudo-anonymous)

is received after admission and it is proved to be correct after an enquiry, the candidate shall be disqualified and admission cancelled as the case may be and debarred from seeking admission in this University.

2.9 **Same marks in the Entrance Test or otherwise**

In case of two or more candidates securing same marks in the entrance test, the merit would be decided on the basis of percentage of aggregate marks obtained in the subjects of English, Physics, Chemistry and Math of 10+2 examination. If still there is a tie then the candidate senior in age will be considered higher in the merit.

3. **COUNSELLING-CUM-ADMISSION**

General Rules:

3.1 (i) During the counselling the roster system as indicated in letter no. 22/10/2013-1GSIII dated 15.07.2014 Govt. of Haryana and instructions received from time to time from Govt. of Haryana will be followed. The candidates of reserved categories who are able to find place in the general merit will be considered to have been admitted against the general category seats. Seats lying vacant for any reserved category due to any reason and non-availability of eligible candidates in the 1st counselling will be filled up in the 2nd counselling from amongst the candidates of respective category. If the seats still remain vacant due to non-availability of eligible candidates these will be filled up on the basis of combined Merit list.

(ii) The Principal Secretary, Govt. of Haryana, Welfare of Scheduled Castes and Backward Classes department has notified vide no. 808-SW(1) dated 17.08.2016 that “In exercise of the powers conferred by clause (d) of Section 2 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), the Governor of Haryana hereby specify the following criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act, namely Schedule I, II & III. The children of persons of **Backward Classes** having gross annual income of up to three lakh rupees shall first of all get the benefit of reservation in admissions in educational institutions. The left out quota shall go to that class of **Backward Classes** of citizens who earn more than three lakh rupees but up to six lakh rupees per annum. The sections of the **Backward Classes** earning above six lakh rupees per annum shall be considered as creamy layer.”

The candidates claiming reservation under Backward Classes shall have to submit, at the time of counselling, the Income Certificate issued by the competent authority on or after 01.04.2018 as per Annexure-V.

(iii) The candidate, before reporting to the Admission Committee, should see the latest position of the number of seats available on the University website. The

candidate should then present himself/herself before the Admission Committee.

- 3.3 Eligible candidates must report themselves on the date and time for counselling as per the counselling schedule uploaded on the University website **www.luvas.edu.in** failing which they will have no claim for admission. **No separate letter in this connection shall be issued.**
- 3.4 **The candidates are required to bring all the original documents, two photos and the self-attested photocopies of documents etc. as per rule 3.10 of this chapter, at the time of counselling, failing which they shall be refused admission.** The original documents of the admitted candidates shall be retained by the Registrar's office and temporarily provided on a written request to the candidate for a week or up to one day before the 2nd counselling, whichever is earlier and if not returned back by the date committed, admission of that candidate shall stand automatically cancelled. These documents will be returned to the candidates after the completion of verification process.
- 3.5 The eligible candidates, as per the merit list in the respective category, are to report for the counselling as per the counselling schedule uploaded on the university website **www.luvas.edu.in** in the **Auditorium of College of Veterinary Sciences, LUVAS, Hisar** and further for verification and submission of documents to the Admission Committee in the **Committee Room of Dean, COVS. The candidates admitted shall have to pay fees and other charges there and then otherwise the seat will be declared vacant.**

The Admission Committee will be as under :-

- | | |
|---|----------|
| 1. Dean, College of Dairy Science & Technology | Chairman |
| 2. Registrar | Member |
| 3. One Professor to be nominated by the Vice-Chancellor | Member |

- 3.6 After deposition of the fees and other charges, the candidates for all the categories shall get themselves medically examined from the Senior Medical Officer at the University Hospital, Old Campus, CCS HAU, Hisar, submit medical certificate on the same day in the o/o Dean, College of Dairy Science & Technology and thereafter complete the registration on the due date/time. The fees deposited by the candidate, who is found medically unfit, shall be refunded and his/her admission shall automatically stand cancelled. The admission of those candidates, who fail to report for registration on the scheduled date and time, shall also stand cancelled and on the request of the candidate dues paid shall be refunded as per rules.
- 3.7 **The completion of admission process involves the followings:**
- Verification & submission of all the original documents along with self-attested photocopies as given under the rule 3.10 at the time of counselling.

- ii) Deposition of fees and other charges at the time of counselling.
- iii) Medical Examination on the date of counselling.
- iv) Registration on the due date and time.

Admission procedure will stand completed only after the registration.

- 3.8 Any candidate who remains absent on his/her turn or refuses to accept admission on his/her turn shall lose his/her right of admission on that counselling. Seats remaining vacant due to any reason after the first counselling or fallen vacant subsequently due to any reason including non-registration by the candidates already admitted, shall be filled in the 2nd counselling i.e. cut off date for admission. **There will be no admission after the cut off date (2nd counselling) and the seat(s) remaining vacant shall be treated as cancelled.**
- 3.9 **Presence of the candidate** is must for the following events failing which the candidature / admission shall be treated as cancelled and the vacant seat will be filled up as per rules:
- i) At the time of counselling (verification & submission of documents)
 - ii) Medical examination on the day of counselling.
 - iii) Registration on the due date and time.
- 3.10 Original and self-attested photocopies of the following documents are required to be deposited with the Admission Committee at the time of counselling and **failure to produce any of the original documents shall make the candidate ineligible for the admission:**
- i) Matric Certificate with Date of Birth and Father's/Mother's name and 10+2 certificate from Board of School Education, Haryana/C.B.S.E/ICSE/ any other Board considered approved/equivalent as member by COBSE, New Delhi. If any certificate is found fake or not equivalent by any of the above Boards, admission will be cancelled and legal action initiated. In case result has been declared publicly but the certificate of qualifying examination has not been issued by the concerned Board/University, such candidates shall have to produce a certificate (Annexure-IX) from the Head of the institute last attended.
 - ii) Admit card issued by the concerned education board for 10+2 final examination.
 - iii) Haryana Resident Certificate (Annexure-II), if required.
 - iv) Character Certificate from the institute last attended.
 - v) The applicants who have passed the qualifying examination earlier and if there is a gap of more than one year from the date of declaration of result of the previous examination (other than the pursuit of studies in an institution/college) shall give a self undertaking regarding their non-enrolment in any institution (Annexure-X). Similarly, the applicants who

have passed the qualifying examination as private candidates will also have to submit undertaking in this regard.

- vi) Relevant certificate if the benefit of reserved category is being claimed (Annexure-III/IV/VI/VII/VIII as the case may be). The candidates claiming reservation under BC categories are also required to submit the Income Certificate issued by the competent authority on or after 01.04.2018 as per Annexure-V.
 - vii) Aadhar Card.
 - viii) The candidates claiming admission against the seats for Kashmiri Migrants are required to submit the Kashmiri Migrant Certificate issued by the competent authority.
 - ix) The candidates belonging to Jammu & Kashmir State claiming reservation against the J&K resident seat are required to submit Jammu & Kashmir State Resident Certificate issued by the competent authority.
 - x) The candidate must bring at the time of counselling two unattested coloured Passport size photographs as uploaded on the admission form.
- 3.11 The applications of those candidates who are not admitted even during the 2nd counselling/cut off date shall be destroyed after six months barring the court cases, if any.
- 3.12 The record of the entrance test/counselling shall be destroyed after six months of 2nd counselling/cut off date provided no court case is pending.

4. Rules and regulations for admission of Foreign Nationals (other than NRI)

- i) Admission of foreigners shall be decided on the basis of documents received through the Competent Authority.
- ii) The candidates from foreign countries will be admitted against the additional seats without appearing in the Entrance Test (DST-2018). Their admission will be regulated by the Indian Council of Agricultural Research, New Delhi or Government of India or Government of Haryana. They will be admitted only if they have valid student visa. They must be declared medically fit after examination by the Doctor authorized by the Indian Embassy in the country from where they wish to seek admission. They should have full medical insurance before their admission in the University.
- iii) The candidate must have studied in English medium or should submit documentary evidence of proficiency in English language.
- iv) All the foreign students, other than those sponsored by the Govt. of India, with suitable fellowship such as scholarship under Colombo Plan, ITEC programme, General Cultural Scholarship and Cultural Technical Exchange, will be charged Institutional Economic Fee as per instructions/guidelines issued from time to time by the Government of India/ ICAR/ State Govt. The

students coming for study/training as nominees of SAARC countries will be charged Institutional Economic Fee as per instructions/guidelines issued from time to time by the Government of India/ ICAR/ State Govt. in addition to usual charges for Indian residents. The Institutional Economic Fee will be charged for the study period. However, the Institutional Economic Fee will not be charged from the candidates admitted under Nepal Aid Fund, being Govt. of India nominees. However, they will have to deposit tuition fee and other usual charges for the period they remain enrolled in the programme

- Note:**
1. Bank collection charges of Rs.800/- will be charged extra if the bank draft is not payable at any branch of a Scheduled Bank at Hisar.
 2. Other charges as applicable shall be charged in Indian currency.

5. A candidate aggrieved by any decision of the Admission Committee/Registrar may appeal within three days to the Vice-Chancellor, who will examine the application with reference to the rules and regulations. **Decision of the Vice-Chancellor, in the matter, shall be final.**

- Note:**
1. Short duration has been provided for appeal as a time bound schedule is to be followed to complete the admissions.
 2. Admission to B.Tech-DT programme of the University will be made by the Registrar. The Registrar shall accordingly register the students after payment of the prescribed fees and other charges. If it is found, at any time, that a candidate has obtained admission to this programme by misrepresentation/concealment of facts or that candidate has availed some benefit which was not due to him/her or if a candidate has been admitted due to an error, the Registrar may cancel his/her admission to this programme.
 3. Admission remains provisional. Documents submitted by the candidates may be checked/ got verified/re-verified from the concerned Board/ University at any time during course of the study. If, at any stage, any certificate is found fake or not equivalent by Board of School Education, Haryana/CBSE/ICSE/ any other Board considered approved / equivalent as member of COBSE, New Delhi, admission will be cancelled and legal action initiated.

CHAPTER-IV

ADMISSION CAPACITY (B.Tech - Dairy Technology) College of Dairy Science & Technology, LUVAS, HISAR

1. Tentative number of seats for **B.Tech (Dairy Technology)** programme at CODS&T, Hisar for the academic session 2018-19:

(i) For Haryana Residents	25
(ii) For wards of Kashmiri Migrants	01
(iii) For J & K Resident	01*

* **Candidates from Jammu & Kashmir:** The Principal Secretary to Govt. Haryana, Department of Higher Education has notified vide memo no. 23/09-2017 Coordination(3) dated 01.06.2017 that the State Govt. of Haryana has decided to provide the following concessions to the students belonging to Jammu & Kashmir for their admission in the colleges and universities of Haryana:

- (i) Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirements.
- (ii) Increase in intake capacity up to 5% - course - wise.
- (iii) Reservation of at least one seat in merit in quota in technical/professional institutions.

2. Foreign nominees of Govt. of Haryana, Govt. of India fellowship holders or Indian Council for Cultural Relations under Cultural Relations Exchange Programme from foreign countries may be admitted against additional seats provided they fulfill the minimum eligibility conditions prescribed by the university.

3. **Distribution of seats :** Admission against the seats to be filled in with the candidates having Haryana Resident Certificate will be according to the State Govt. reservation policy as notified by Govt. of Haryana, General Administration department, General Services – III Branch vide its no. 22/10/2013-IGS-III dated 15.07.2014 for admission in Government/Government aided Educational/Technical/Professional institutions as detailed below:

i) Scheduled Castes	20%	05 seats
ii) Backward Classes (A)	16%	04 seats
iii) Backward Classes (B)	11%	02 seats
iv) Persons with Disability (PwD)	03%	NIL
v) General Category of Haryana residents	--	14 seats

Further, 3% horizontal reservation is also provided to Ex-servicemen (ESM) and their dependents in the first instance or dependents of Freedom Fighters (FF) by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes categories for admissions to various Government and Government aided educational institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Class categories is concerned, year wise rotational system will be adopted. For this purpose, as per

letter No.22/10/2013-1GSIII Chandigarh, dated 28.02.2013 issued by the Government of Haryana, a roster will be maintained with effect from the academic year 2016-17. Fraction of each year shall be carried forward till total comes to one, then one seat shall be indicated in the Prospectus and admission on this seat will be made on the basis of inter-se merit of ESM and FF candidates.

- Note:** (i) The categorization of Block A and B of Scheduled Castes has been scrapped by the Haryana Govt. vide letter No. 22/8/2004-3GSIII dated 7.6.2007.
- (ii) The children of persons of **Backward Classes** having gross annual income of up to three lakh rupees shall first of all get the benefit of reservation. The left out quota shall go to that class of **Backward Classes** of citizens who earn more than three lakh rupees but up to six lakh rupees per annum. The sections of the **Backward Classes** earning above six lakh rupees per annum shall be considered as creamy layer.
- (iii) In case, the candidates are not available in one particular block of BC, the seats shall be filled up from the candidates of other block of BC.

4.Criteria for admission against the seats reserved for Ex-servicemen:

The seats under this category will be filled up, irrespective of the merit in the entrance test, on the basis of following priorities approved by the Govt. of Haryana:

The Govt. of Haryana, General Administration Department, General Services-III Branch vide its no. 22/10/2013-1GSIII dated 10th August, 2017 has decided to adopt the contents of letter no. 6(1)/2017-D(Res-II) dated 19.05.2017 circulated by Govt. of India, Ministry of Defence, department of Ex-Serviceman Welfare D(Res-II) intimating that the following priorities for reservations or preferences to the wards of Armed Forces personnel shall be applied by States/UTs/Central/State Universities/ Autonomous Institutions for admission in medical/professional/non-professional courses:-

- Priority-I : Widows/Wards of Defence personnel killed in action.
- Priority-II : Wards of disabled in action and boarded out from service.
- Priority-III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
- Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
- (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention-in-Despatches
- Priority-VI : Wards of Ex-servicemen

Note: The above preference order shall be followed irrespective of merit in the Entrance Test.

5. DEFINITION OF PERSONS WITH DISABILITY

"Applicants having permanent disability of not less than 40%, provided the applicant is otherwise fit for a Dairy duty". Such applicant will have to bring a certificate (Annexure-VI) from the Chief Medical Officer of the District to which the candidate belongs.

A candidate shall not be allowed admission to B.Tech-D.T. degree course if he/she suffers disabilities in physical fitness as listed below :

- i) Disability of total body including disability of chest/spine more than 50%,
- ii) Disability of lower limb of more than 50%,
- iii) Disability of upper limb,
- iv) Visually handicapped candidates and those with hearing disability,
- v) Candidate with progressive diseases like Myopathies etc.,
- vi) Disabilities which otherwise would interfere in the performance of the duties of a Dairy Technologist.

The disability should be certified by a duly constituted and authorised Medical Board comprising of atleast three specialists out of which two should be of the speciality concerned and the candidate has to present him-self/her-self before the Medical Board. The last valid disability certificate of the candidate from such a Medical Board should not be more than three months old from the date of submitting his/her certificate for disabled candidates.

Note: But in the event of the quota reserved for persons with disability remaining unutilized due to non-availability of handicapped candidates, it may be offered preferably to the Ex-servicemen and their wards and the dependents of freedom fighters in that order to the extent of 1% each to these categories.

CHAPTER-V

Details of Fees and Financial Assistance (B.Tech - Dairy Technology) of CODS&T, LUVAS, Hisar

TO BE PAID AT THE TIME OF ADMISSION		
S.No.	Detail	Rs.
1	Univ. Admission fee	1700
2	College Security (refundable)	1500
3	Library Security (refundable)	2000
4	Identity Card	100
5	Blazer, Tie and College Insignia charges	1300
6	Placement and Counselling fund (to be paid during final year only)	1500

ANNUAL CHARGES

1	College Admission fee	1200
2	College Development Fund (CDF) (except Foreign Nationals)	8200
3	Examination fee	2000
4	Library fund*	200
5	Medical fund*	150
6	Sports and Youth Welfare Fund	350
7	Laboratory fee	5500
8	Amritya Shiksha/ Personal Accident Policy	120
*or actual as per CCS HAU		

SEMESTER-WISE CHARGES

1	Tuition fee**	11000
2	Amalgamated fund	1800
3	Student aid fund	125
4	Club charges (Badminton, tennis, music, fine art, photography, literary, debate etc.) per Club	225
5	Student Welfare fund	125
6	Red Cross fund	100

** No Tution Fee for Persons with Physical Disability of either gender and female Haryana resident students except Jammu & Kashmir Resident/Kashmiri Migrant/Foreign Nationals.

HOSTEL CHARGES

AT THE TIME OF HOSTEL ALLOTMENT*		
S.No.	Detail	Rs.
1	Hostel Security (refundable)	2700
2	Mess Security (refundable)	6000

ANNUAL CHARGES		
1	Hostel maintenance fund	500
2	Utencil, crockery & breakage fund	300
3	Desert cooler charges, if applicable	2200

SEMESTER WISE CHARGES		
1	Room Rent	
	(i) Cubical	350
	(ii) Dormitory	250
2	Common room fund	300
3	Electricity charges*	1500

*or actual as per CCS HAU

***Subject to availability of hostel accomodation.**

FEE STRUCTURE FOR FOREIGN STUDENTS

Institutional Economic Fee from Foreign Nationals (sponsored by ICAR under Cultural Exchange Programme and GOI Fellowship holders)	i) SAARC Nationals shall be chargeable as prescribed by the Govt. of India/ ICAR/ State Govt. from time to time; ii) Candidates sponsored by GOI under Nepal Aid fund shall be chargeable as prescribed by the Govt. of India/ ICAR/ State Govt. from time to time and expenses will be met by the sponsoring Ministry/ Ministry of External Affairs
--	---

REFUND POLICY

The fees paid at the time of counselling/ fresh admission shall be refunded according to the following table:

Sr. No	Situation	Refund
1.	Request of the candidate received upto one day before the cut off date and seat could be filled up by the university.	Entire fees less Rs.6000/-.
2.	Request of the candidate received after cut off date.	No refund (except refundable security deposits).

NUMBER AND VALUE OF SCHOLARSHIPS/STIPENDS AT CODS&T, LUVAS, HISAR

The Scholarships/Stipends shall be awarded only to the candidates possessing Haryana Resident Certificate admitted against Haryana Resident seats on the basis of the merit list prepared (for admission) in accordance with the rules relating to award of Scholarships and Stipends by the University as given in University Calendar Vol. II.

The Scholarship/Stipend will not be awarded to a Haryana Resident of either sex admitted against Migration seat.

i) Scholarship for UG students

The scholarships/ stipends shall be awarded to the B.Tech - Dairy Technology students admitted against Haryana Resident seats only and their merit will be prepared on the basis of the merit of the Entrance Test. The University awards merit scholarship of Rs.1600/- per month to a student as prescribed for Haryana resident only. This scholarship is, however, offered to only 25% of those students who have been admitted against the Haryana Resident seats. The amount of scholarship will be Rs.2400/- per month if the recipient is a girl student. If an occasion arises for re-award of scholarships, the number of scholarships is determined by the strength of the class at the time of re-award. After award of scholarships, when the fraction is half or more than half, it is to be taken as one for the purpose of award of scholarship.

ii) ICAR Scholarship

The Indian Council of Agricultural Research awards National Talent Scholarship @ Rs.1000/- per month on merit for UG students only, based on the Entrance Test on All India basis conducted by ICAR, provided the candidate opts to pursue studies in any State Agricultural/Veterinary University located outside the state of his/her domicile and subject to other rules and regulations of ICAR.

iii) Financial assistance is also granted to the needy students out of Students Aid Fund for purchase of books or payment of fees etc.

ANNEXURE-I

De-recognized Boards/Universities

List of Not-recognized/De-recognized/Fake Boards

1. All India Board of Secondary Education, Delhi, Bhawan No. 700, Gali No. 17, Gopalpur Village (Timarpur), P.O. Azadpur, Delhi-110019
2. All India Board of Secondary Education, Gazipur.
3. Bhartiya Shiksha Parishad (U.P.) Open Vishwavidyalaya, Lucknow (U.P.).
4. Board of Adult Education & Training, Office 1, Aliganj (Kasturba Nagar), Kotla Mubarakpur, New Delhi- 110003
5. Board of Higher Secondary Education, Delhi
6. Bombay Hindi Vidyapeeth, Bombay.
7. Board of Secondary Education Madhya Bharat, Gwalior
8. Board of Secondary Education, Karkardooma, Delhi
9. Central Board of Higher Education, East Patel Nagar, New Delhi
10. Central Board of Higher Education, Uttam Nagar, New Delhi.
11. Council of Secondary Education, Mohali
12. Delhi Open School, Delhi
13. Delhi Vishwa-Vidyapeeth, 233, Tagore Park, Model Town, Delhi
14. Gandhi Hindi Vidyapeeth, Prayag, Allahabad (U.P.)
15. Hindi Sahitya Sammelan, Allahabad
16. Hindi Sahitya Sammelan, Prayag (Allahabad), U.P.
17. Indian Education Council of U.P., Lucknow (U.P.)
18. Jamia Islamia, Lucknow.
19. Kesarwani Vidyapith, Jabalpur, M.P.
20. Takshila Kendriya Vishwavidyala, Uttam Nagar, New Delhi
21. Uttar Madhyama and Purva Madhyama from Gurukul, Jhajjar.
22. Uttar Pradesh Vishwavidyala, Kosi Kalan, Mathura (U.P.)
23. Uttar Pradesh Vishwavidyapeeth, Kosi Kalan, Mathura (U.P.)
24. Varanaseya Sanskrit Vishwavidyalaya Varanasi (Uttar Pradesh)/Jagat Puri, Delhi.
25. Any other Board not-recognized/declared de-recognized/fake/not equivalent by COBSE, New Delhi/State Govt./CBSE/Haryana Board of School Education, Bhiwani.

List of De-Recognized Universities

1. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi.
2. Amritsar University, Amritsar (Punjab).
3. Arya University, Srinagar (Jammu & Kashmir).
4. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
5. Bible University, Ambur (North Arcot).
6. Blobe University of Science, Kumbaromam.
7. Commercial University Ltd., Darya Ganj, Delhi.
8. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.
9. Eastern Orthodox University, Ambur (North Arcot).
10. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh
11. Gurukul Vishwavidyalaya, Vridanvan, Uttar Pradesh
12. Indian Institute of Alternative Medicine, Kolkatta.
13. Indian Institute of Science and Engineering, New Delhi
14. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, Uttar Pradesh
15. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta
16. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh U.P.)
17. Maharishi Valmiki National University, Delhi
18. Mahila Gram Vidyapith/Vishwavidyalaya (Women University), Prayag, Allahabad.
19. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.
20. Nababharat Shiksha Parishad, Anupurna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela
21. National University of Electro Complex Homeopathy, Kanpur (U.P.)
22. National University, Nagpur
23. Netaja Subhash Chandra Bose University (Open University), Aligarh (U.P.)
24. North Orissa University of Agriculture & Technology, Odisha
25. Raja Arabia University, Nagpur.
26. Self Culture University, Kizhanattam, Kerla
27. Shrimati Mahadevi Verma Open University, Mughal Sarai (U.P.)
28. Sree Narayan Open University, Quilon (Kerala)
29. St. John's University, Kizhanattam, Kerala.
30. Testator Research University, Bodihaya, Ranur (Tamil Nadu).
31. United Nations University, Delhi.
32. University Newjerusalem, Kathuparamba, Cannore (Kerala).
33. Urdu University, Motia Park, Bhopal
34. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh
35. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi
36. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi
37. Vocational University, Amritsar.
38. Vocational University, Delhi
39. Western University of Kapurthala
40. World Social work University, Perunguzhi (Kerala).
41. Any other University not recognized/declared de-recognized/fake by UGC/State Govt./AIU.

Note : Use the Annexure (s) to type the relevant proforma fresh on separate sheet for submission at the time of counselling

ANNEXURE-II

HARYANA RESIDENT CERTIFICATE

(For bonafide Residents of Haryana only)

Certified that Sh./Km./Smt.
son/daughter of Sh.....
Resident of
.....(complete address)
since..... is a bonafide resident of Haryana State in terms of
Chief Secretary, Haryana letter No.62/17/95-6 GSI dated 3.10.96 and letter No. 62/27/
2003-6 GSI dated 29.7.2003, under clause.....

No.....

(Signature of the competent authority)

Date:.....

Name.....

Place :

Designation

(with legible office seal)

- i) The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 G. S. III dated 30.01.2004.
- ii) The Haryana Resident applicants, who have passed their qualifying examination (10+2) alongwith matric examination from the recognized Boards/Institutes located in Haryana are not required to produce Haryana Resident Certificate.

ANNEXURE-III

(Haryana Government)

Photo of Applicant to be attested by the issuing authority

Certificate Sr. No. /Year / Teh.

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari son/daughter of Shri resident of village/ townTehsil..... District of the State/Union Territory belongs to theCaste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

This Certificate is issued on the basis of the Scheduled Caste Certificate issued byvide letter Nodated to Shri/Smt.Father/Mother of Shri/Smt./Kumari of Village/Townof Tehsil of Districtof the State/Union Territorywho belongs to the caste which is recognized as Scheduled Caste/ Scheduled Tribe in the State/Union Territory.....

Shri/Smt./Kumariand/or his/her family ordinarily reside (s) inVillage/Town of Tehsil of Districtof the State/Union Territory

Signature with seal of Issuing Authority
Full Name
Designation
Address with
Telephone No. with code

Place
Date

- Issuing Authority : Tehsildar -cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

ANNEXURE-IV
(Haryana Government)



Certificate Sr. No. /Year / Teh.

BACKWARD CLASS CERTIFICATE

This is to certify that Shri/Smt./Kumari son/daughter of Shri resident of village/town Tehsil District of the State/Union Territory belongs to the Caste. This caste is mentioned in the State list of BC Block

**(Applicable in the case of person who have migrated from other State/
Union Territory Administration.)**

2. This Certificate is issued on the basis of the Backward Class Certificate issued by vide letter No dated to Shri/Smt. Father/Mother of Shri/Smt./Kumari of Village/Town Tehsil District of State/Union Territory who belongs to the caste which is recognized as Backward Class in the State/Union Territory

(The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

3. Shri/Smt./Kumari and/or his/her family ordinarily reside (s) in Village/Town Tehsil District of the State/ Union Territory

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 170-SW(1)-95 dated 7-6-1995, No. 22/36/2000-3GS-III dated 09.08.2000 and No. 213-SW(1)-2010 dated 31.08.2010.

Signature with seal of Issuing Authority

Full Name

Designation

Place

Address with

Hisar

Telephone No. with code

- Issuing Authority : Tehsildar -cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

ANNEXURE-V
INCOME CERTIFICATE
(For Backward Class Category Candidates)

Photo of the
candidate

This is to certify that Shri/Smt./Kumarison/ daughter
of Shri resident
of village/town Tehsil.....
Districtof the State/Union Territory
.....belongs to the Caste which is included in
the list of Backward Classes Block..... and is having annual family income of
Rs. as verified by Numberdar/Sarpanch/ Patwari etc.

No.

Date

Place

Tehsildar/Naib Tehsildar

(Signature with seal)

Note : The candidates, whose parents are in service, may submit the income certificate issued by the Head of the Department/Office.

ANNEXURE-VI

PERSONS WITH DIFFERENTLY ABLED CERTIFICATE

Certified that Mr./Ms.s/o/d/o Sh.....
resident of (place) District
appeared before the District Medical Board for medical check up. On medical examination,
he/she is found suffering from (name of diseased
condition) and thus he/she is a person with disability. His/Her percentage of handicap
is.....% (in figure).....(% in words).

Certified that the above named applicant is not suffering from any of the following
physical disabilities:

- a. Disability of total body including disability of chest/spine more than 50%,
- b. Disability of lower limb of more than 50%,
- c. Disability of upper limb,
- d. Visually handicapped and/or with hearing disability,
- e. Progressive diseases like Myopathies etc.,
- f. Disabilities which otherwise would interfere in the performance of the duties
of a Dairy Technologist.

Signature

Name

Place :.....

Dated :.....

Chief Medical Officer
of Distt. to which
the applicant belongs
(legible seal)

The attested copy of the medical report duly signed by the members of the medical
board is to be enclosed with this certificate, otherwise the certificate shall not be considered
valid. The candidate will have to undergo medical examination with medical board of the
university as well.

ANNEXURE-VII
ESM CERTIFICATE

(Certificate to be furnished in support of claim for ESM and their Wards alongwith Retirement/Pension Book)

Certified that Shhusband/father
of.....

(name of the applicant) is/was an Ex-serviceman and his wife/son/daughter is entitled for the benefit of reservation of seats for admission to B.V.Sc. & A.H. programme in the LUVAS, Hisar. His detailed particulars are as under:

1. Name of Ex-Military person
2. Father's name
3. Whether (give details):
 - Priority-I : Widows/Wards of Defence personnel killed in action.
 - Priority-II : Wards of disabled in action and boarded out from service.
 - Priority-III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
 - Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
 - Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
 - (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention-in-Despatches
 - Priority-VI : Wards of Ex-servicemen

Place :.....

Signature

Dated :.....

Name

Secretary Zila Sainik Board to which ESM belongs
(Seal of the above authority)

ANNEXURE-VIII

**CERTIFICATE TO BE FURNISHED BY CHILDREN /GRAND CHILDREN OF
FREEDOM FIGHTERS**

Certified that Sh/Smt.....(F.F.) son/daughter of Sh.....
resident of.....(complete
address), a Freedom Fighter of Haryana is/was father /mother /grandfather /grandmother
of Mr./Ms(Name of the applicant) son / daughter of Sh.
Resident of village / townPolice Station
Tehsil..... District.....(Haryana).

Signature

Name

Deputy Commissioner of concerned
district of Haryana
(with legible seal)

Place :.....

Dated :.....

ANNEXURE - IX
CERTIFICATE BY HEAD OF THE INSTITUTION
(For non-availability of Detailed Marks Sheet)

It is certified that Mr./Ms.s/o/d/o Sh.....
 has studied 10+2 from
(complete name & address of school)
 which is a recognized institution and has passed the 10+2 examination with the subjects
 (Physics, Chemistry, Maths and English) under roll No conducted by
 the (Board) in (Month and Year) and has
 obtainedmarks out ofmaximum marks. It is also certified that
 the Detailed Marks Certificate of the student has not been issued by the Board till the
 date of issue of this certificate.

Subject-wise marks obtained are given as below:

Sr. No.	Subject	Marks Obtained	Maximum Marks
1.	Physics		
2.	Chemistry		
3.	Mathematics		
4.	English		

Permanent residential address of the candidate, as recorded in the school record, is as
 under:-

.....

Date :
 Place :

Signature of Principal
 (with Rubber stamp)

ANNEXURE-X

SELF UNDERTAKING OF GAP IN STUDY PERIOD

I _____ son/daughter of _____
resident of _____

(full address to be given) do hereby solemnly declare and affirm as under:

1. That I have passed _____ examination* held in _____ from _____ (school/college).
2. That I have not joined any college/institution after passing _____ examination*.

OR

That I have joined the course _____ at _____
(Name of the institution) w.e.f. _____ and will leave the same
before joining the B.Tech-Dairy Technology programme.

* Indicate the latest examination passed.

3. That I have never been convicted for any offence by any court of law and there is no criminal proceeding pending against me during the above said gap period.

Signature of candidate

Note : Strike out whichever is not applicable.

Verification :

I, the above named candidate do hereby declare that the above contents are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Signature of candidate

Place :

Date :

ANNEXURE-XI
UNDERTAKING

I _____s/o/d/o Sh._____ have been admitted to _____ (programme) in the College of _____ in the academic year _____.

I undertake that I shall not use motorized vehicle while occupying accommodation in the hostel. In case I disobey the rules the university shall have the right to deprive me of hostel facility. I shall have no claim whatsoever.

Signature of the student

Name.

Father's Name

Date

I do undertake to the above statement in respect of my son/daughter/ward.

Signature of Father/Mother/Guardian

Name

Address

.....

Ph. No. (Res.)

(Mob.)

ANNEXURE-XII

RULES REGARDING PREVENTION OF RAGGING

Title, Commencement and Applicability

These Rules shall be called the “Lala Lajpat Rai University of Veterinary and Animal Sciences Rules on Curbing the Menace of Ragging, 2013”. The University has adopted the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the directions of the Hon’ble Apex Court.

They shall apply to all the students enrolled in certificate, diploma, UG and PG degree programmes or any other category of courses in which instruction/education is imparted by the Lala Lajpat Rai University of Veterinary and Animal Sciences and which includes its departments, constituent/affiliated colleges and all the premises, whether being academic, residential, playgrounds, canteen or other such premises of the University whether located within the campus or outside/outstations/Research Stations, and to all means of transportations of students, whether public or private, accessed by students for the pursuit of studies in this University.

Objectives

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from this University, by prohibiting it under these Rules, preventing its occurrence and punishing those who indulge in ragging as provided for in these Rules and the appropriate law in force.

What constitutes Ragging

Ragging constitutes one or more of any the following acts:

- i) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- ii) indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

- iii) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- iv) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- v) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- vi) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- vii) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- viii) any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- ix) any act that affects the mental health and self-confidence of a fresher or any other student. With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Anti-Ragging Committee

To be proposed by the DSW and headed by the Registrar, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representative of faculty members, representatives of parents, representatives of students belonging to the fresher's category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender. Action to be taken by the Deans/Principals of the Constituent Colleges on receipt of the recommendation of the Anti Ragging Squads or on receipt of any information concerning any reported incident of ragging, the Deans/Principals shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the followings, namely;

- (i) Abetment to ragging;
- (ii) Criminal conspiracy to rag;
- (iii) Unlawful assembly and rioting while ragging;
- (iv) Public nuisance created during ragging;
- (v) Violation of decency and morals through ragging;
- (vi) Injury to body, causing hurt or grievous hurt;
- (vii) Wrongful restraint;

- (viii) Wrongful confinement;
- (ix) Use of criminal force;
- (x) Assault as well as sexual offences or unnatural offences;
- (xi) Extortion;
- (xii) Criminal trespass;
- (xiii) Offences against property;
- (xiv) Criminal intimidation;
- (xv) Attempts to commit any or all of the above mentioned offences against the victim(s);
- (xvi) Threat to commit any or all of the above mentioned offences against the victim(s);
- (xvii) Physical or psychological humiliation;
- (xviii) All other offences following from the definition of “Ragging”.

Provided that the Deans/Principals shall forthwith report the occurrence of the incident of ragging to the Vice-Chancellor. Provided further that the Constituent College shall also continue with its own enquiry and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Administrative action in the event of ragging

- 1 The Deans/Principals shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:
 - i) The Anti-Ragging Committee of the University shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
 - ii) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, recommend, to those found guilty, one or more of the following punishments, namely;
 - a. Suspension from attending classes and academic privileges.
 - b. Withholding/withdrawing scholarship/fellowship and other benefits.
 - c. Debarring from appearing in any test/examination or other evaluation process.
 - d. Withholding results.
 - e. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - f. Suspension/expulsion from the hostel.
 - g. Cancellation of admission.
 - h. Rustication from the institution for period ranging from one to four semesters.
 - i. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- 2 The appeal shall lie with the Vice-Chancellor within fortnight from the date of issue of orders.
- 3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the University, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Rules or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

SUSPENSION

- 1 After having regard to the nature and gravity of the incident of ragging, the Dean of the college concerned/Principal of the Constituent/Affiliated College with respect to the students is satisfied that it is necessary/desirable in the interest of the University to place under suspension, the student found involved in an act of indiscipline, he/she may place such student under suspension. Such suspension will not amount to any penalty having been imposed under the provisions under these rules.
- 2 Such suspension will debar a student from availing any facility of the University.

ANNEXURE-XIII
Affidavit by The Student

I, _____ S/o D/o Sh. _____, having been admitted to _____(Name of institution), have received a copy of the LUVAS Rules on Curbing the Menace of Ragging, 2009, (hereinafter called the “Rules”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular perused clause 3 of the Rules and am aware as to what constitutes ragging.

3) I have, in particular, perused clause 7 and clause 8.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Rules.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Rules.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 8.1 of the Rules, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Deponent

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and belief and no part of the affidavit is false and nothing has been canceled or misstated herein.

Verified at _____ this _____ day of _____ month of _____ year.

Deponent

Solemnly affirmed and signed in my presence on this the _____ day of _____ month of _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE-XIV

Affidavit by the Parent/Guardian

I, _____ father/mother/guardian of _____, who has been admitted to _____ (name of institution), have received a copy of the LUVAS Rules on Curbing the Menace of Ragging, 2009, (hereinafter called the “Rules”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular perused clause 3 of the Rules and am aware as to what constitutes ragging.

3) I have, in particular, perused clause 7 and clause 8.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my son/daughter/ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Rules.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Rules.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 8.1 of the Rules, without prejudice to any other criminal action that may be taken against him/her under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Deponent

Name _____

Address _____

Telephone/Mobile No. _____

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and belief and no part of the affidavit is false and nothing has been canceled or misstated herein.

Verified at _____ this _____ day of _____ month of _____ year.

Deponent

Solemnly affirmed and signed in my presence on this the _____ day of _____ month of _____ year after reading the contents of this affidavit.

OATH COMMISSIONER