

PROSPECTUS

(2019-2020)



DIPLOMA COURSES (VLDD & DVLDT)

(Two Years Duration)

- 1. VETERINARY AND LIVESTOCK DEVELOPMENT DIPLOMA**
- 2. DIPLOMA IN VETERINARY LABORATORY TECHNOLOGY**



INSTITUTE OF PARA VETERINARY SCIENCES

Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar
(Established by Haryana Legislature Act No. 7 of 2010)

www.luvas.edu.in

IMPORTANT DATES

- 1) Date of availability of admission form on 01.06.2019 to 01.07.2019
The university web site www.luvass.edu.in
for VLDD & DVLTL at IPVS, Hisar and eleven
private affiliated colleges for VLDD Course

- 2) Last Date for online submission of admission form:

i)	Without late fee	25.06.2019
ii)	With late fee of Rs. 600/-	01.07.2019

- 3) Date of Diploma Entrance Test (DET):

i)	VLDD	04.08.2019 (Sunday) 10.00 A.M. – 12.15 P.M
ii)	DVLTL	09.08.2019 (Friday) 10.00 A.M. – 12.15 P.M

Reporting Time: 8:00 A.M.

Pen will be provided at the test centre.

- 4) a. Date of declaration of result of DET **Within one week of the DET**
on the LUVAS website:
b. Last date for submission of photocopy
of on line application & other documents
through proper channel by Seema Shastra
Bal (SSB) & all other in-service applicants: **17.08.2019**

- 5) Counselling and other details: The schedule of online counselling/seat allotment
and other details pertaining to admission shall be
displayed on the University website
www.luvass.edu.in by last week of August, 2019.

Note: - Fees and other charges in total for **VLDD & DVLTL** at IPVS, Hisar and **11(eleven) private affiliated colleges** for **VLDD Course** shall have to be deposited by all the candidates at the time of document verification at COVS, LUVAS, Hisar, otherwise the seat will be declared vacant. This shall include registration cum examination fees of two years Rs. 11,000/- through DD payable to Director IPVS LUVAS Hisar for applicants of **11(eleven) private affiliated colleges for VLDD Course**. For institution specific fees of different colleges see gist in Chapter V at page 27 and Annexure XIII.

Application Processing, Diploma Entrance Test and Counselling Fee (Non-refundable) **for one diploma course** (VLDD/DVLTL):

Rs.2000/- For GC/In-service/GNCT Delhi/FF/ESM/PwD/SSB/J&K/EWS/
Management quota seats

Rs.500/- For SC/BCA/BCB categories of Haryana State

Important: Candidates are advised to **keep visiting university website** regularly for latest updates and online counselling schedule.

Fill separate application form & pay fees separately, if applying for both diploma courses (VLDD & DVLTL).

Admission for VLDD and DVLТ

1. The admission form is available only on the University website: www.luvas.edu.in, **the candidates seeking admission are to apply online only.**
2. Read the prospectus carefully before filling up the admission form.
3. The duly completed admission form should be submitted online on or before the last date.
4. No column of admission form should be left blank.
5. All entries, especially **category** for reservation benefits etc., should be properly filled in. **Once the admission form is submitted, any change in category etc. is not permissible.**
6. The candidate must bring at the time of document verification all the original documents, two sets of self-attested photocopies of original documents and two 2.0" x 2.0" size coloured photographs as uploaded on the admission form.
7. Non-production of original and the self-attested photocopies of documents at the time of document verification on his/her turn shall make a candidate in- eligible for admission. No request in this respect will be entertained.
8. **Attendance in person at the time of document verification, deposition of fees and medical examination on due date is compulsory.**
9. **Ragging** is banned with zero tolerance in the University. The University follows the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the directions given by the Hon'ble Supreme Court in this regard. If any incident of ragging comes to the notice of the University Authority, strict action will be taken as per the rules and regulations as mentioned in Annexure XVI. Affidavits in this regard have to be submitted by the candidates and their parents/guardians on the day of registration. (See Annexure- XI & XII).
10. The University has imposed a ban on the use of motorized vehicles in the hostels for which the admitted candidates shall have to submit an undertaking (Annexure XV)

Telephone Numbers, Email & Website

For any query related to admission, please contact: -

Sr. No.	Name of Institution(s)	Contact No.	Email & Website
1	Apex Institute of VLDD Bidhai Khera, Tohana	9416046248, 9992863009	apexivs@gmail.com http://apexvldd.com
2	Bhumika Institute of Veterinary Sciences Sigra, Distt. Mahendergarh	9466020500, 9671620500, 7015512828	bhumikainstituteofvldd@gmail.com
3	Ideal Veterinary College, Siwani Road, Singhani, Bhiwani	9413367700, 9812941339	anilideal2004@gmail.com
4	Institute of Para Veterinary Sciences (IPVS) LUVAS, HISAR	01662256079, 8708613969	dir.ipvs@luvas.edu.in www.luvas.edu.in
5	IIVER, Bahu Akbarpur, Rohtak	7419650017, 7419550017	iiverindia11@gmail.com www.iiverindia.com
6	Janta Institute of Veterinary Sciences, Butana, Sonapat	9991100082, 01263-271047	jivsbutana2017@gmail.com www.jivsbutana.com
7	M. R. College of Veterinary Science, Hassanpur, Distt. Jhajjar	9050022929, 9050922929, 8053922929, 9812827515	mrcvshajjar@gmail.com mrveterinarycollege.edu.in
8	R.S.M. Veterinary Institute Bhambhewa Distt. Jind	9991875000, 9813777088	rsmvety71@gmail.com
9	SBDS College of Veterinary Sciences, Ahrewan, Ratia Distt. Fatehabad	09996745882, 9416045882, 9803331999	sbdsveterinarycollege@gmail.com www.sbdscovas.com
10	SDS College of Animal Sciences, Tohana Distt. Fatehabad	9991040111, 9802345000	sdstohana@gmail.com gurunanakociety@gmail.com
11	Shree Ram COVS, NH- 73, Mouli, Barwala, Panchkula	9466177791, 9466177797, 9466177794	shreeramcv@gmail.com
12	Tagore COVS, Dhigawa Jattan, Bhiwani	9416990501, 9812595127	tagoreveterinarycollege@gmail.com

Office Timings of LUVAS, Hisar :7.00 A.M. to 1.30 P.M. (From 1st May to 15th August)

9.00 A.M. to 4.30 P.M. (From 16th August to 30th April)

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CHAPTER – I

INTERPRETATION OF RULES AND REGULATIONS

In the event of any inconsistency in the rules framed for admission policy or in the event of any clarification with respect to the rules, the matter shall be referred to the Competent Authority and the interpretation of the rules/guidelines as mentioned in the Prospectus shall be final. The Vice-Chancellor is competent to eliminate any inconsistency and decide as to which provision shall take precedence over the others.

Remedies

If any applicant has any grievance or is of the opinion that in his/her case, the rules framed for admission etc. have not been followed, he/she shall submit an application within the time frame given at rule 5, Chapter III outlining clearly the grievance/deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of the relevant rules and his decision in the matter shall be final. All grievances/disputes if not covered under guidelines/rules mentioned in the Prospectus will be resolved by the Competent Authority.

Disclaimer

The statements made in this Prospectus and all other information contained herein are believed to be correct. However, the Competent Authority reserves the right to make, at any time without notice, additions and alternations in the regulations, corrections of any inadvertent clerical mistake, conditions governing admissions, the code of conduct of students, requirements for the diploma, fee and any other information or statement/rule contained in this Prospectus. Competent Authority may drop/cancel any Diploma programme, indicated in the Prospectus, at any time without prior notice, reduce, or enhance the number of seats for reasons to be recorded in writing. No responsibility shall be accepted by the University for hardships or expenses incurred by the candidates or any other person for such changes, additions, omissions or errors, no matter how these were caused.

Jurisdiction - Jurisdiction for all disputes shall be at Hisar.

CHAPTER – II

INTRODUCTION

Two Diploma courses viz., Veterinary and Livestock Development Diploma (VLDD) and Diploma in Veterinary Laboratory Technology (DVLT) are offered by the Institute of Para Veterinary Sciences, Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar.

MEANING AND SCOPE OF THE PROSPECTUS

It is a brief compilation of information and not an exhaustive detail of all the regulations made by the competent authority in this regard. The provisions of the Prospectus are in the shape of guidelines which are available to the candidates seeking admission and do not in any manner limit the power of any Competent Authority in making additional regulations regarding the admission of the candidates in VLDD and DVLT courses.

Admissions are made in accordance with the admission rules/guidelines. Since it is not possible to mention detailed procedure and guidelines in the Prospectus, admission rules are to be read with the instructions issued/to be issued from time to time with the approval of the Board of Studies of College of Veterinary Sciences/Competent Authority. The candidates are advised to visit the university website (www.luvas.edu.in) regularly for the updates.

COMPETENT AUTHORITY

The original jurisdiction to make regulations regarding the admission of the candidates in the VLDD and DVLT programmes is vested in the Board of Studies of College of Veterinary Sciences of Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar. The provisions as reproduced in the Prospectus or the guidelines as provided in this Prospectus shall not make precedence over the powers of the Board of Studies of College of Veterinary Sciences as provided in Section 7 OF Chapter II of the Act and Statutes and the powers of the Vice-Chancellor as contained in Section 21 of the Act, 2010 and any of the provisions of the Haryana Legislative Act No. 7, 2010 and the subsequent Statutes framed by the University from time to time.

The provisions or guidelines provided in the Prospectus are not final and are subject to modifications made by the Competent Authority under the Act and Statutes and

if superseded by such decision by the Competent Authority, the latter will prevail and the information given in the Prospectus shall stand modified to that extent automatically.

Institute of Para Veterinary Sciences (IPVS)

This Institute has been established by the University in May 2014. The Director of the Institute is responsible for all the activities concerning admissions, rules, regulations, timetable, examinations, and administrative, educational and financial aspects relating to the diploma courses being run in this university. The admissions and academic standards in the private institutes affiliated with the university will also be governed by the Director, IPVS, LUVAS, Hisar.

College of Veterinary Sciences (COVS)

The college has a legacy from Veterinary College at Lahore established in 1882. Initially, a Camp Veterinary College was established at Hisar in 1948. In 1970, it became a part of Haryana Agricultural University, Hisar. Now, it is the constituent college of LUVAS, Hisar. The college is a centre of regional, national and international excellence for learning in Animal Health and production. It caters to the needs of Haryana and adjoining states by carrying out teaching, research and extension education programmes pertaining to Veterinary and Animal Sciences. The college has highly competent and experienced faculty with significant contributions in research and has won several national and international awards. This college has 18 departments having excellent laboratory facilities and adequate infrastructure for teaching and research. A well-equipped Veterinary Clinical Complex (VCC) is catering to the needs of farmers and pet owners. Additionally, there are well-established Animal and Poultry Farms and a Disease Free Small Animal House.

The University

Lala Lajpat Rai University of Veterinary and Animal Sciences (LUVAS) was established by Haryana Government (Haryana Act No. 7 of 2010) passed/enacted on 7th April, 2010. The University has been catering to the needs of Haryana and adjoining states pertaining to livestock health and production since 1st December 2010. The university has the following objectives: -

- (a) To impart education in different branches of veterinary sciences, animal sciences, fishery sciences and allied sciences as it may determine from time to time;

- (b) To further advancement in learning and research in veterinary sciences, animal sciences, fishery sciences and other allied sciences and to undertake extension of such specialized knowledge to the needy people;
- (c) To further advancement in learning and research in veterinary sciences, animal sciences, fishery sciences and other allied sciences and to undertake extension of such specialized knowledge to the needy people;
- (d) To undertake study in marketing strategies of livestock and livestock products, conservation of livestock breeds and wild animals;
- (e) To liaison and establish vital linkages with the concerned departments of Animal Husbandry, Fisheries and Dairy Development of the State and Union Governments, National and International Research Institutes specialized in the fields of veterinary sciences, animal sciences, fishery sciences and allied sciences with a view to keep abreast of the latest technology;
- (f) To raise level of Veterinary study to International Standards and
- (g) Such other objects, as the Board may determine, from time to time.

University Campus

The main campus of the University is situated at Hisar at a distance of about 172 KM North-West of Delhi on National Highway No. 9 and is 2 KM from the railway station and 3 KM from the bus stand. New campus is being developed at sprawling site on Barwala road in Hisar.

Library and Information Services

This University is presently sharing the library and information services of CCSHAU, Hisar. The Library is housed in a centrally located elegant building and it opens for 15-16 hours daily throughout the year. The library also has a Bookshop. The students can buy books from the Bookshop at discounts. Photocopying service is provided at nominal rates.

Medical Services

This facility is presently shared with CCSHAU, Hisar. There is a well-equipped 50 bed hospital in the Campus. Medical aid is provided round the clock to the students and staff.

Directorate of Students' Welfare

The Directorate is responsible for the welfare of students and helps in their counselling and placement, cultural and sports activities. Presently, LUVAS is sharing the students' welfare facilities of CCSHAU, Hisar.

i) Giri Centre for Sports Activities

The Giri Centre for students' sports activities is an outstanding feature. It has two indoor badminton courts, two indoor squash courts, hobby rooms and two multipurpose indoor gymnasiums. A synthetic track of international standard has also been provided in the athletic stadium.

ii) Co-curricular Activities

The Directorate of Students' Welfare is also responsible for promotion of all the co-curricular activities such as sports, NCC, mountaineering, graphic arts, literary, music, dance, drama etc.

iii) Students' Counselling and Placement Cell

The Counselling and Placement Cell of the university provides information to the students on job opportunities, competitive examinations, scholarships/fellowships etc. It also conducts trainings/coaching classes for the entrance examinations, personality development and explores the job opportunities in the public and private sectors.

iv) Hostel Facilities

The allotment of hostel cannot be ensured and it will be subject to the availability. The students will be required to make their own arrangements of accommodation in case of non-availability of hostel. Hostels have all the facilities such as gas connection, furniture, TV with cable connection, leading Newspapers and Magazines and solar water heating system are provided. All the hostels have EPABX phone facilities as well as incoming calls facilities. Two hostel wardens look after the management of each hostel. Every hostel has been provided with water coolers having Aqua-Guard for safe drinking water. The hostel messes are being run on co-operative basis.

CHAPTER – III

RULES AND REGULATIONS GOVERNING DIPLOMA COURSES ADMISSIONS

1. ELIGIBILITY AND ADMISSION FORM

- 1.1 The minimum educational qualifications for eligibility are different in VLDD and DVLTT courses. Admission forms for VLDD and DVLTT are separate. Diploma Entrance Test is separate for VLDD & DVLTT diploma courses. One can apply for both the Diploma courses, separately, along with the required Diploma Entrance Test (DET) fee for each as detailed on page 2.
- 1.2 Minimum educational qualifications for admission to VLDD and DVLTT Courses through Diploma Entrance Test:

i) For admission to VLDD Course:

The candidate under all categories must have passed in each and every subject taken in 10+2 examination from any stream and the candidates under all categories must have passed matriculation/10th standard examination and obtained a minimum of 60% marks in aggregate (except for SC category) from a recognized/ approved board of school education having equivalence by Council of Boards of School Education (COBSE), New Delhi/CBSE/ICSE and also by Board of School Education Haryana, Bhiwani. As per Chief Secretary to Govt. of Haryana letter no. 22/129/2013- 1GSIII Dated 16.07.2014, the SC category candidates will be allowed a relaxation up to 5% of the requirement for General Category i.e. the SC candidates securing a minimum of 57% marks in aggregate matriculation/ 10th standard examination taking into account each and every subject taken. No such relaxation will be applicable for management quota seats of eleven private affiliated colleges.

ii) For admission to DVLTT Course:

The candidates under all categories must have passed in each and every subject of 10+2 examination taken along with Medical/PCB stream and obtained a minimum of 45% marks in aggregate except SC category from a recognized/ approved board of school education having equivalence by Council of Boards of School Education (COBSE), New Delhi/CBSE/ICSE and also by Board of School Education Haryana, Bhiwani. As per Chief Secretary to Govt. of Haryana letter no. 22/129/2013- 1GSIII Dated 16.07.2014, the SC category candidates will be allowed a relaxation up to 5% of the requirement for General Category i.e. the SC candidates securing a minimum of 42.75 % marks in aggregate will be eligible to apply for admission.

- 1.3 The candidates (including fresh candidates of NCT Delhi) should not be less than 17 years and not more than 22 years of age as on 31.12.2019. Candidates attaining 17 years on 1st January 2020 or later will not be eligible. However, for the reserve categories (SC/BC), there will be relaxation of 5 years in the maximum age. For in-service candidates of all categories, the maximum

age limit is 50 years. No such relaxation will be applicable for management quota seats of eleven private affiliated colleges.

- 1.4 The list of boards/universities un-recognised/un-approved/not found equivalent by Board of School Education Haryana/CBSE/ICSE and Council of Boards of School Education, New Delhi is given as Annexure-XIV. Later on, if any other board/university is not found equivalent for 10th and/ or 10+2, the certificate issued by such a board will be invalid and the candidates possessing such certificate will not be eligible for the admission. Inadvertently, if any such candidate is admitted his/her admission shall be cancelled at any time by the Director, IPVS besides taking disciplinary action as per rules.
- 1.5 In case result of the qualifying examination has been declared publicly but the certificate has not been issued by the concerned board/university, such candidates shall have to produce certificate (Annexure-IX) from the Head of institutes last attended.
- 1.6 The last date for submission of online duly filled admission form for all the seats of IPVS, Hisar and 11 (eleven) private affiliated colleges on the the university website is **25.06.2019** without late fee and **01.07.2019** with late fee of Rs. 600/-.
- 1.7 The colored photograph of size 2.0” x 2.0” (taken on or after 01-04-2019) to be uploaded with the admission form should depict the name of candidate and date of taking photo and it should be without cap and dark glasses. If the 2.0” x 2.0” size photograph is old or with cap or dark glasses or disfigured, the admission form shall be rejected.

2. Diploma Entrance Test (DET-2019)

- 2.1 All the candidates (except employees of SSB) shall have to appear in DET-2019 for VLDD on **04.08.2019 (Sunday)**. The candidates desirous to appear in DET-2019 for DVLT shall report on **09.08.2019 (Friday)**.

SSB Candidates shall have to apply online and report for document verification at the time of admission/counselling.

All the **in-service applicants** including those from SSB have to submit photocopy of the filled in online admission form along with the required documents **through proper channel** to the Director, IPVS, LUVAS, Hisar latest by **17.08.2019**. Otherwise their candidature will not be considered for admission.

- 2.2 Applicants who have appeared in 10+2 or equivalent examination with required subjects (even if result is yet to be declared) may also appear in DET, however, such candidates will be considered for admission on merit basis of DET provided they fulfil the eligibility conditions as given under rule 1 of this Chapter and production of all the original documents at the time of document verification.

2.3. DET Pattern and Syllabus:

2.3.1 Details of the subjects of the Diploma Entrance Test (VLDD) are as under:

Subject	No. of multiple choice questions	Marks
Science	70	70
Mathematics	30	30
Total	100	100

Note: The syllabus for Diploma Entrance Test for VLDD will be of Matric standard of Board of School Education, Haryana / CBSE, New Delhi.

2.3.2 Details of the subjects of the Diploma Entrance Test (DVLTL) are as under:

Subject	No. of multiple choice questions	Marks
Physics	30	30
Chemistry	30	30
Biology	40	40
Total	100	100

Note: The syllabus for Diploma Entrance Test for DVLTL will be of combined syllabus of 10+1 and 10+2 standard of Board of School Education, Haryana / CBSE, New Delhi.

- a) The admissions on all the seats (except SSB) will be made on line as per the merit list to be prepared on the basis of marks obtained by the candidates in DET-2019 to be conducted by LUVAS. Applicants from **SSB** have option to apply offline and pay fee of Rs 2000/- at COVS, LUVAS, Hisar.

2.4 General Instructions for the Diploma Entrance Test:

- i) Total duration of the respective Diploma Entrance Test will be 2 hrs and 15 minutes (initial 30 minutes are for completing pre-examination formalities and remaining 1 hour 45 minutes for solving the question paper). The timings of both the tests will be 10.00 A.M. to 12.15 P.M.
- ii) The question papers for both the Diploma Entrance Tests will be in English only.
- iii) There will be no negative marking.
- iv) Admit Card is to be downloaded by the candidate from the university website. After downloading the admit card, the candidate should affix a similar **4”X 6”** coloured photograph (photo as uploaded on the admission form),

taken on or after 01.04.2019, in the space provided on the admit card. This admit card will be retained by the University at the Test Centre.

v) Entry to the Test Centre will not be allowed without a valid website generated Admit Card. Entry will be allowed only when the candidate is having the same identity of face as in the photo, which was uploaded in the application form.

vi) Reporting Time: **8:00 A.M.** In any case, no entry will be allowed after 10.00 A.M. No excuse will be entertained for the late arrival.

vii) While coming for the DET, the candidates must follow the instructions strictly, which are to be downloaded along with the admit card. **The Pen will be provided at the centre.**

viii) Electronic devices such as calculator, mobile phone, etc. are not allowed in the examination centre.

ix) Before using the OMR sheet, the candidate must carefully check the question booklet and OMR sheet and report the shortcomings, if any, to the supervisory staff. **Once the candidate has written/filled in the OMR sheet, no replacement shall be allowed.**

x) Cutting(s) / over-writing(s) / using erasing fluid / erasing tape/ white fluid etc. are not allowed on OMR sheet. Such answers will not be evaluated.

xi) The OMR sheet should not be folded and no rough work is allowed to be done on OMR sheet.

xii) Every candidate will be required to put his/her thumb impression on the attendance sheet during the DET and if this thumb impression will not match with that put at the time of registration and verification, the admission to the candidate will be refused.

2.5 The result of the Diploma Entrance Test shall be available on the University website. Result will not be communicated to individual candidate.

2.6 There is no provision for re-checking or re-evaluation of answer sheets and no enquiry or request in this regard shall be entertained.

2.7 **Penalty for use of unfair means in the Diploma Entrance Test:**

i) Candidate(s) found guilty for use of unfair means or misconduct (as defined below) shall be expelled from the DET by the Centre Superintendent/Director, IPVS and his decision shall be final.

a. Creating disturbance of any kind during the Diploma Entrance Test or otherwise misbehaving in or around the DET center or refusing to obey the Superintendent/Supervisor/Invigilator etc. or changing his/her seat with any other candidate.

b. Having in his/her possession or accessible to him/her papers/books/notes/mobile phone which may possibly be of any assistance to him/her or found giving or receiving assistance or copying from any paper/book/notes etc. or allowing any other candidate to copy from his/her OMR sheet or found writing on a paper other than his/her

question booklet or OMR sheet or using or attempting to use any other unfair means during the DET.

c. Tempering with his/her roll number or name on the OMR sheet.

d. Using cellular phone/blue tooth or any such device etc., during the DET.

ii) Any candidate found impersonating for another candidate or found being impersonated by another candidate during the DET, apart from expulsion from the Diploma Entrance Test, shall be **debarred from seeking admission to any programme of this University forever** and a criminal case may be registered with the local police.

iii) If use of unfair means is detected at the time of evaluation of OMR sheets/counselling or thereafter or any complaint (anonymous/ pseudo anonymous) is received after admission and it is proved to be correct after an enquiry, the candidate shall be disqualified and his/her admission will be cancelled as the case may be and he/she will be debarred from seeking admission to any programme of this University forever.

2.8 **Same marks in the diploma entrance test or otherwise.**

In case of two or more candidates scoring the same marks in the DET, the merit amongst these candidates will be decided on the basis of percentage of aggregate marks obtained in 10+2 examination. If still, there is a tie then the candidate senior in age will be considered higher in the merit. If still, there is a tie then the merit amongst these candidates will be decided on the basis of percentage of marks obtained in Matriculation examination.

3. **COUNSELLING- CUM-ADMISSION**

3.1 The competent authority reserves the right to reject any admission form for reasons to be recorded in writing.

3.2 The allocation of seats will be through online counselling and details will be available on university website.

3.3 The admission on all seats will be made as per the merit list to be prepared on the basis of marks obtained by the candidates in DET-2019 to be conducted by the LUVAS. Admission to both the diploma courses is open for male, female and transgender candidates. **The Diploma courses are open to Haryana Residents only.**

3.4 All the seats at IPVS, LUVAS and State Quota seats of private affiliated colleges will be filled up by the **roster system** as indicated in letter no. 22/10/2013-1GSIII dated 15.07.2014 Govt. of Haryana and instruction(s) received from time to time from Govt. of Haryana except for the management quota seats.

3.5 Admission on management quota seats of private colleges will be made on the basis of combined merit list of DET-2019. For admission under management quota seats only those candidates will be eligible, who opt for management quota seats or for both State and Management quota seats at the time of applying online.

- 3.6 The candidates, who have been allotted seats as per the merit list in the respective category, are to report for document verification and other admission formalities as per the schedule to be uploaded on the university web site in the **Auditorium of College of Veterinary Sciences, LUVAS, Hisar, failing which they will have no claim for admission. No separate letter in this connection shall be issued.**
- 3.7 The candidate shall have to pay fees and other charges there and then, otherwise the seat will be declared vacant. If any candidate after completion of admission formalities does not deposit the required fees, his/her candidature will be cancelled and he/she will not be eligible for subsequent counselling(s). Also if any candidate remains absent at the time of document verification, fee deposition and medical examination, he/she will not be considered in the subsequent counselling(s) even if he/she is higher in merit. Further, if a candidate refuses to accept admission on his/her turn, he shall lose his/her right of admission. He/she will not be considered for admission on the subsequent counselling even if he/she is higher in merit.
- 3.8 **The candidates are required to bring all the original documents, two recently taken photos and two sets of self-attested photocopies of documents etc. as per rule 3.11 of this chapter at the time of document verification at COVS LUVAS, Hisar, failing which they shall be refused admission.** The original documents of the candidates admitted to these Diploma courses shall be retained by the office of the Director, IPVS Hisar so as to get these verified from the Board/University/Office concerned after admission of the students. These documents will be returned to the candidates after the completion of verification process. The original documents may be temporarily provided to the candidate on written request for a week or up to one day before the subsequent counselling, whichever is earlier and if not returned back by the date committed, admission of that candidate shall stand automatically cancelled.
- 3.9 After deposition of the fees and other charges in full, which are institution specific, the candidates shall get themselves medically examined from senior medical officer at the University, submit medical certificate on the same day in the office of Dean COVS. The fees deposited by the candidate, who is found medically unfit, shall be refunded and his/her admission shall automatically stand cancelled. The admission of those candidates who fail to complete any of the admission formalities shall stand cancelled and on the request of the candidate the dues paid shall be refunded as per rules.
- 3.10 The completion of admission process involves the following:
- i) The verification and submission of all the original documents along with self-attested photocopies as indicated under rule 3.11 at the time of document verification.
 - ii) Deposition of fees and other charges.
 - iii) Medical examination.

3.11 **Original and two sets of self-attested photocopies of the following documents** are required to be deposited with the admission committee at the time of document verification and **failure to produce any of the original documents shall make the candidate ineligible for the admission.**

- i) Matric Certificate with Date of Birth and Father's/Mother's Name.
- ii) The 10+2 certificate from Board of School Education, Haryana/ CBSE/any other Board considered approved/equivalent as member by COBSE, New Delhi. If any certificate is found fake or not equivalent by any of the above Boards, admission will be cancelled and legal action initiated. In case result has been declared publicly but the certificate of qualifying examination has not been issued by the concerned Board/University, such candidates shall have to produce a certificate (Annexure-IX) from the Head of the Institute last attended.
- iii) Haryana Resident Certificate & Riwasa residents' certificate as applicable (Annexure-I & II a) if required.
- iv) Character Certificate (CC) from the institute last attended.
- v) The applicants who have passed the qualifying examination earlier and if there is a gap of more than one year from the date of declaration of result of the previous examination (other than the pursuit of studies in an institution/college) shall give a self-undertaking regarding their non-enrolment in any institution (Annexure-X). Similarly, the applicants who have passed the qualifying examination as private candidates will also have to submit the undertaking in this regard.
- vi) Relevant certificate if the benefit of reserved category/additional seat is being claimed (Annexure-III to VIII) as the case may be. The candidates claiming reservation under BC categories are required to submit the backward class certificate issued by the competent authority on or after 1.4.2019 as per Annexure IV. The candidates claiming reservation under EWS categories are required to submit the income and assets certificate issued on or after **25.02.2019** as per Annexure-VI.
- vii) Two coloured unattested photographs of size 2" x 2" and should be the same as was uploaded on the admission form.
- viii) Copy of Aadhaar card
- ix) The candidates claiming admission against the seats for Kashmiri Migrants are required to submit the Kashmiri Migrant Certificate issued by the competent authority.
- x) The candidates belonging to Jammu and Kashmir state are required to submit Jammu & Kashmir State resident certificate issued by the competent authority.

xi) In-service candidate certificate (Annexure-VIII) is to be attached in original failing which the application will be rejected. Certificate should be issued by:

1. HOD for the in-service candidates of LUVAS.
2. Director/Deputy Director, AH & D for in-service candidates of Animal Husbandry & Dairying Department of Haryana
3. Director AHD, GNCT Delhi for in-service as well as fresh candidates of GNCT Delhi.

The affidavit, wherever required, is to be submitted in original.

3.12 The application of those candidates who are not admitted even during the cut-off date shall be destroyed after six months barring those related to the court cases, if any.

3.13 The record of DET/counselling shall be destroyed after six months of last counselling/cut-off date except that related to any pending court case.

4 For In-service candidates for admission to VLDD and DVLT course through Diploma Entrance Test:

4.1 For In-service candidates of LUVAS, Hisar:

- a) Educational qualifications are the same as mentioned under point No. 1, Chapter III.
- b) He/she should be serving on any of the posts as mentioned in Chapter-IV-point no. D (i) for VLDD candidates and D (ii) for DVLT candidates.
- c) He/she should have a minimum of 5 years' experience of working on any of these posts in LUVAS as on the last date of submission of admission form.
- d) He/she should have a good service record.

4.2 For In-service candidates of Animal Husbandry & Dairying Department, Govt. of Haryana & for AHD, GNCT Delhi.

- a) Educational qualifications are the same as mentioned under point No. 1, Chapter III.
- b) He/she should be serving on any of the posts as mentioned in Chapter-IV-point no. D (iii) and D (iv), respectively.
- c) He/she should have a minimum of 5 years' experience of working on any of these posts as on last date of submission of admission form.
- d) He/she should have a good service record.

4.3 For Fresh candidates of GNCT, Delhi:

- a) Educational qualifications are the same as mentioned under point No. 1, Chapter III.
- b) Annexure VIII from Director AHD GNCT, Delhi for fresh candidates.

4.4 For in-service candidates of Seema Sashtra Bal (SSB) without Diploma Entrance Test:

- a) Educational qualifications are the same as mentioned under point No. 1, Chapter III.
- b) He should be employed as a Constable (Veterinary).
- c) He should have a good service record.

Note: Admission will be made strictly on merit and the same will be determined based on the marks obtained in the respective Diploma Entrance test. However: -

- a) For the candidates of GNCT Delhi, first preference will be given to in-service candidates of AHD, Delhi and if seats remain vacant, the fresh candidates of GNCT Delhi will be admitted.
- b) The vacant additional seats if any will not be transferred to any other category of seats.
- c) For the candidates of village Riwasa of district Mahendergarh, the candidates will be first considered for admission in the General or any of the reserved categories to which he/she belongs as per his/her merit in the DET, on the production of valid certificates of his/her category at the time of counselling.

4.5 Merit of in-service candidates of LUVAS/ Animal Husbandry and Dairying Department, Haryana/GNCT/AHD, Delhi and for additional one seat of village Riwasa of district Mahendergarh.

- i) Admission will be made strictly on merit and same will be determined based on the marks obtained in DET.
- ii) Reservation of seats is not applicable here.
- iii) All applicants for one additional seat of village Riwasa of district Mahendergarh will report in person at LUVAS Hisar on 1st counselling scheduled for diploma courses for verification of residence proof of village Riwasa as certified by Sarpanch of village Riwasa of district Mahendergarh along with other essential documents.

4.6 List of derecognized/unrecognized Boards and fake Universities has been given as Annexure XIV of this prospectus. Equivalence and acceptability of certificates / examinations / degrees etc. for the purpose of admission in VLDD / DVLTL courses will be decided by the following Standing Committee:

- | | |
|--|----------|
| 1. Director, IPVS | Chairman |
| 2. Rep. of Dean COVS not below the rank of Professor | Member |
| 3. Nodal Officer DVLTL | Member |

The decision of the Committee will be final.

- 4.7 At the time of admission, the Director, IPVS/Admission Committee shall also consider the past record of the candidate, concerning his/her conduct as a student/employee in this University or elsewhere. If the authority is satisfied that the applicant/student/employee, as the case may be, being considered for admission was involved in any act(s) of indiscipline, organizing demonstration(s), involvement in criminal offence(s) specially involved in immoral activities, the Director, IPVS/Admission Committee may refuse admission to such a candidate.
5. A person aggrieved by any decision of the Director, IPVS/Admission Committee may appeal within three days to the Vice-Chancellor, who will examine the application with reference to rules and regulations and decision of the Vice-Chancellor in the matter shall be final.

Note: i. The duration for appeal has been kept short as in the matters of admission the time bound schedule is to be followed.

ii. Admission to Diploma programmes will be made by the Director, IPVS, LUVAS, Hisar. If it is found, at any time, that a candidate has obtained admission to this programme by misrepresentation of facts or that candidate has availed some benefit which was not due to him/her or if a candidate has been admitted due to an error, the Director, IPVS may at his discretion, cancel his/her admission to the Diploma Programme.

iii. Admission remains provisional. Documents submitted by the candidates shall be checked/ got verified/ re-verified from the concerned board at any time during the course of study. If, at any stage, any certificate is found fake or not equivalent by Board of School Education, Haryana/CBSE/ICSE/ any other Board considered approved/ equivalent as member of COBSE, New Delhi, admission will be cancelled and legal action initiated.

CHAPTER - IV
ADMISSION CAPACITY

1. The tentative number of seats available for admission to the Diploma courses for the session 2019-20 is given below -

A. Institute of Para Veterinary Sciences, LUVAS, Hisar

	Haryana Resident candidates	In-service Candidates of AHD Department Haryana	For wards of Kashmiri Migrants	For Jammu & Kashmir residents*	GNCT Delhi candidates	In-service LUVAS candidates	SSB candidates	Riwasa resident, in district Mahendergarh
DD	70	6	3	3	4	2	4	1
DVLT	20	-	1	1	-	2	-	-

Category wise distribution of seats: -

Admission against the seats to be filled in with the candidates having Haryana resident certificates will be according to the state govt. reservation policy as notified by Govt. of Haryana, General Administration department, General Services – III Branch vide its no. 22/10/2013-IGS-III dated 15.07.2014 for admission in Govt./ Govt. aided Educational/ Technical/ Professional institutions as detailed below:

		VLDD	DVLT
Total Seats (For Haryana residents only)		70	20
Scheduled Castes	20%	13+1**	04
Backward Classes	Block-A (BCA) -16%	11	03
	Block-B (BCB)-11%	07	02
Persons with disability (PwD)	03%	02#	-
EWSs	10%	07	02
General category		28+1**	09

**Ex-serviceman/freedom fighter 1% Horizontal – 01 each

B. Affiliated Private Institutes:

Details of 50% of VLDD seats to be filled in by the IPVS, LUVAS:

Seats for Haryana residents only		IIVER Bahu Akbarpur	All other private affiliated colleges
		39	30
Scheduled Castes	20%	07	06
Backward Classes	Block-A (BCA) -16%	06	04
	Block-B (BCB).-11%	04	03
Physically Handicapped	03%	01#	-
EWSs	10%	03	03
General category		17+1**	14

In the event of quota reserved for persons with disability remains unutilized due to non-availability of handicapped candidates, it may be offered preferably

to the Ex-servicemen and their wards and the dependents of Freedom Fighters in that order to the extent of 1% each to these categories.

Further, 3% horizontal reservation is also provided to Ex-servicemen (ESM) and their dependents in the first instance or Freedom Fighters (FF) and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes categories for admission to the various educational institutions of the Government and Government aided/Self-financing Colleges/Institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Class categories is concerned, year-wise rotational system will be adopted. For example, if Block A of Backward Classes is given seats in the Academic year 2018, the other block i.e. Block B of Backward Classes will be given seats in the next academic year i.e. 2019, if becomes due and so on (Vide letter No.22/10/2013-1GSIII Chandigarh, dated 28.02.2013, issued by Government of Haryana). For this purpose, a roster has been maintained with effect from the academic year 2011-12. Fraction of each year shall be carried forward till total comes to one, then one seat shall be indicated in the Prospectus and admission on this seat will be made on the basis of inter-se merit of ESM and FF candidates.

- Note: (i) Candidates claiming reservation under backward classes shall have to submit, at the time of document verification Backward Classes Certificate issued by the competent authority on or after 01.04.2019 as per annexure – IV.
- (ii) In case, candidates are not available in one particular block of BC category, the seats shall be filled up from the candidates of other block.
- (iii) Candidates claiming reservation under Economically Weaker Sections (As per Govt. of Haryana letter no. 22/12/2019-IGS-III dated 25th February, 2019) shall have to submit the Income and Asset Certificate issued by the competent authority on or after 25.02.2019 at the time of document verification as per annexure- VI.
- (iv) The remaining 50% seats of the affiliated institutes under management quota will be filled up for the concerned Institute without reservation on the basis of merit of the candidate in DET-2019. In any case, no separate Diploma Entrance Test is to be conducted by the affiliated institutes.

C. Criteria for Admission Against the Seats Reserved for Ex-Servicemen:

The seats under this category will be filled up, irrespective of the merit in the diploma entrance test, on the basis of following priorities approved by the Govt. of Haryana:

The Govt. of Haryana, General Administration Department, General Services-III Branch vide its no. 22/10/2013-1GSIII dated 10th August, 2017 has decided to adopt the contents of letter no. 6(1)/2017-D(Res-II) dated 19.05.2017 circulated by Govt. of India, Ministry of Defence, department of Ex-Serviceman Welfare D(Res-II) intimating that the following priorities for reservations or preferences to the wards of Armed Forces personnel shall be applied by States/UTs/Central/State Universities/ Autonomous Institutions

for admission in medical/professional/non-professional courses:-

- Priority-I : Widows/Wards of Defence personnel killed in action.
- Priority-II : Wards of disabled in action and boarded out from service.
- Priority-III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
- Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
- (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Sarvottam Yudh Seva Medal
 - (iv) Maha Vir Chakra
 - (v) Kirti Chakra
 - (vi) Uttam Yudh Seva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) Yudh Seva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention-in-Despatches

Priority-VI : Wards of Ex-servicemen

Note: Seats under Ex-servicemen category will be filled in the following order:

- a) Wives/sons/daughters of military persons killed in operation.
- b) Wives/sons/daughters of military persons permanently disabled in action.

Above preference order shall be followed irrespective of merit in the diploma entrance test. However, if there are more than one candidate in that particular category (a or b), then the merit of diploma entrance test will be taken into consideration for the admission.

- c) Dependents of ESM (as per merit of diploma entrance test)

Definition of Persons with Disability:

“Applicants having permanent disability of not less than 40%, provided the applicants are otherwise fit for field/Lab. duty. Such applicants will have to bring a certificate at Annexure-V from Chief Medical Officer of the District to which the candidate belongs. Such candidates will also have to appear before the Medical Board constituted by the Vice-Chancellor for determining the percentage of disability and for assessment whether they are fit to carry out the duties of Veterinary & Livestock Development Assistant (VLDA)/Laboratory Technician despite being handicapped. The findings of the University’s Board shall be final, superseding the certificate already submitted by the applicant. However, the applicant should not suffer from the followings:

- i) Disability of total body including disability of chest/spine more than 50%.
- ii) Disability of lower limb of more than 50%.
- iii) Disability of upper limb.
- iv) Visually handicapped and hearing disability.
- v) Progressive diseases like myopathies etc.
- vi) Disabilities which otherwise would interfere in the performance of the duties of VLDA/Lab. Technician.

The disability should be certified by a duly constituted and authorized Medical Board comprising of at least three specialists out of which two should be of the specialty concerned and the candidate has to present him-self/her-self before the Medical Board. The last valid disability certificate of the candidate from such a Medical Board should not be more than three months old from the date of submitting his/her certificate for disabled candidates.

D. Criteria for Additional Seats: -

i) For In-service candidates of LUVAS: VLDD Course

Eligibility: The candidates working on the following posts will be considered: Lab. Attendant, Animal Attendant, Milk Recorder, Lab. Assistant, Beldar, Bull Supervisor, Attendant, Ferrier, Inseminator, Dairy Manufacturing Assistant, Operation Theatre Assistant, Butcher and Kennel Attendant. The candidate should possess the required minimum eligibility qualifications as mentioned under point No. 1 of Chapter –III.

ii) For In-service candidates of LUVAS: DVLT Course

Eligibility: Only the Lab. Staff working on the following posts will be considered: Lab. Attendant, Lab. Assistant and Senior Lab. Assistant, the candidate should possess the required minimum eligibility qualifications as mentioned under point No.1 of Chapter –III.

iii) For the In-service candidates of the Animal Husbandry and Dairying Department, Govt. of Haryana: VLDD Course

Eligibility: All Class-IV regular employees of Animal Husbandry & Dairying Department whose posts are or have been merged into one category i.e. Animal Attendant or Laboratory Attendant after restructuring/right-sizing of posts as per Director General, Animal Husbandry & Dairying Office letter No. 24613-718 Plg dated 12.07.2007, are eligible for admission. The concerned Deputy Director, Animal Husbandry & Dairying, Haryana has to clearly certify the same in Annexure - VIII and no cuttings and over-writings in this regard will be accepted. The candidate should possess the required

minimum eligibility qualifications as mentioned under point No. 1 of Chapter –III.

iv) For In-service candidates of AHD, GNCT Delhi: VLDD course

Eligibility: - The candidates working on the following posts will be considered: Lab. Attendant, Animal Attendant, Bull Attendant, Poultry Attendant, Dresser, Water Carrier, Semen/Vaccine Messenger, Pig Attendant, Dairy Attendant, Cow-Herd/ Milkman, Shepherd, Animal Catcher, Junior Milker, Calf-Boy, Drencher and Mate (Livestock). The candidate should possess the required minimum eligibility qualifications as mentioned under point No. 1. of Chapter –III.

v) For candidates of Village Riwasa of district Mahendergarh: VLDD course

Eligibility: -The candidates should possess the required minimum educational qualification as mentioned under rule no. 1. Of Chapter III.

Riwasa village resident Candidates of Distt Mahendargarh who have applied for the additional seat shall be considered on merit in combined merit list for respective category (General, SC, BCA and BCB) first, being resident of Haryana. Then benefit of additional seat for village Riwasa of district Mahendergarh will be offered on merit in DET.

vi) For J & K residents

Candidates from Jammu & Kashmir: The Principal Secretary to Govt. of Haryana, Department of Higher Education has notified vide memo no. 23/09-2017 Coordination (3) dated 01.06.2017 that the State Govt. of Haryana has decided to provide the following concessions to the students belonging to Jammu & Kashmir for their admission in the colleges and universities of Haryana:

- i) Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirements.
- ii) Increase in intake capacity up to 5% course-wise.
- iii) Reservation of at least one seat in merit in quota in technical/professional institutions.

vii) For wards of Kashmiri Migrants

The department of Higher Education, Ministry of MHRD, Govt. of India vide letter F.No. 3-1/2012-NER dated 12.03.2015 has decided to extend following concessions to the wards of Kashmiri Migrants in the matter of admissions:

- i) Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirements.
- ii) Increase in intake capacity up to 5% - course-wise.
- iii) Reservation of at least one seat in merit in quota in technical/professional institutions.

CHAPTER - V

DETAILS OF FEE AND FINANCIAL ASSISTANCE AT IPVS, LUVAS, HISAR

To be paid at the time of admission. (Rs)

Sr. No.	Detail	1 st Year	2 nd Year
1	Institute Security – Refundable (Only at the time of admission)	1000	0
2	Library Security –Refundable (Only at the time of admission)	1000	0
3	Identity card (Only at the time of admission)	200	0
4	College Development Fund	17500	0
5	Admission Fee	250	250
6	Tuition Fee	7000	7000
7	Amalgamated Fund	1650	1650
8	Medical Fund	150	150
9	Sports & Youth Welfare Fund	150	150
10	Students Welfare Fund	50	50
11	Students Aid Fund	100	100
12	Library Fund	100	100
13	Laboratory Fund	900	900
14	Examination Fee	1100	1100
15	Amartya Shiksha Yojna & Personal Accident Policy	120	120
	Total	31270	11570

Admission form fee for SSB candidates only*	2000/-
*Not applicable if the SSB candidate has applied online.	
Supplementary Examination Fee:	1000/- per subject
Re-totalling/scrutiny of answer books	400/- per paper
Readmission fees	500/-
Certificate verification fee	300/- per certificate

Note: 1. The candidates of GNCT Delhi will pay the same fee as for the Haryana residents. However, in addition to this fee the AHD/Fresh candidates of GNCT Delhi will pay Rs. 40,000/- as service fee per candidate per year to the Director IPVS, at the time of admission.

2. No tuition fee will be charged from persons with physical disability of either gender and female candidates of Haryana.
3. Any other change in fee, if applicable and approved by the competent authority will be chargeable at the time of admission
4. For fees structure of affiliated institutes, see Gist in Chapter V below and Annexure XIII.
5. Hostel dues are Rs. 7800/- inclusive of security and electricity charges (or will be actual as per CCSHAU Hisar) in case hostel accommodation is available. Additional Rs. 6000/- as mess security and Rs. 2000/- as desert cooler charges, if required are charged.
6. In addition, failed students of affiliated institutes/colleges will have to deposit examination fee of Rs. 1100/- annually. The annual examination fee in respect of students who fail in a particular class will be deposited by the affiliated institute to IPVS, LUVAS within one month of the student's registration in that class.
7. The supplementary examination fee in respect of students of affiliated institute appearing in supplementary examination will be deposited by the affiliated institute to IPVS, LUVAS before the start of their supplementary examination as per the rates mentioned in the Prospectus of Diploma Courses of LUVAS.

The annual fees structure (Rs) fixed by Government of Haryana for VLDD and DVLT courses in affiliated colleges vide Endst no. 14670-P3 Dated 04.11.2011:

Sr. No.	Name of the course	Open quota seats	Management quota seats
1	Veterinary Livestock Development Diploma	60,000	1,25,000
2	Diploma in Veterinary Lab Technician	50,000	1,00,000

Gist of chargeable fees:

Sr. No.	Institute/college offered in provisional seat allotment letter	Amount (Rs)
1	IPVS, LUVAS	31270/- [No tuition fee for girls and PwD of Haryana]
2	GNCT Delhi	71270/-
3	SSB	33270/-
4	Affiliated private colleges: Rs. 11000/- (for students admitted against state/management quota seats in 11 private/affiliated colleges). The university registration and two years' examination fees Affiliated private colleges: Dues and fees to be paid at the counter of Dean, COVS, LUVAS as DD payable to Director, IPVS, LUVAS Hisar on the date given in counseling schedule for documents verification, fee deposition and medical examination. See Annexure XIII Fee Structure of Private colleges (Total amount includes university registration and two years' examination fees for students admitted against state/management quota seats in affiliated private colleges)	
5	Hostel dues	As per institute where admitted

REFUND POLICY

The fee paid shall be refunded according to the following table:

S.No.	Situation	Refund
1	Request of the candidate received up to one day before the last counselling and if seat could be filled by the Institute	Entire fees less Rs. 6000/-
2	Request of the candidate received after the last counselling	No refund (except refundable security deposits)
3	If any candidate is found medically-unfit, his/her admission will be cancelled	The fee paid at the time of admission will be refunded.

Number and value of scholarships / stipends for COVS, LUVAS, Hisar

The Scholarships / Stipends shall be awarded only to the candidates possessing Haryana Resident Certificate admitted in IPVS, LUVAS, Hisar against Haryana Resident seats on the basis of the merit list prepared (for admission) in accordance with the rules relating to award of Scholarships and Stipends by the University as given in University Calendar Vol. II of LUVAS.

Scholarships for Diploma students:

The Scholarships / Stipends shall be awarded to the VLDD and DVLTT students admitted against Haryana Resident seats only and their merit will be prepared on the basis of the merit of the Diploma Entrance Test. The University awards merit scholarship of Rs. 800/- per month to a male student and Rs. 1200/- per month to a girl student as prescribed for Haryana resident only. This scholarship is, however, offered to only 25% of those students who have been admitted against the Haryana Resident seats.

Note : Use the Annexure (s) to type the relevant proforma fresh on a separate sheet for submission at the time of counselling

**ANNEXURE-I
HARYANA RESIDENT CERTIFICATE
(For bonafide Residents of Haryana only)**

Certified that Sh./Km./Smt. _____ son/daughter of
Sh. _____ Resident
of _____
(complete address) since _____ is a bonafide
resident of Haryana State in terms of Chief Secretary, Haryana letter No.62/17/95-6 GSI
dated 3.10.96 and letter No. 62/27/2003-6 GSI dated 29.7.2003, under
clause _____

No. _____

(Signature of the competent authority)

Place : _____

Designation

(with legible office seal)

Note :

- i)** The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 G. S. III dated 30.01.2004.
- ii)** The Haryana Resident applicants, who have passed their qualifying examination alongwith matric and 10+2 examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.

ANNEXURE-II a
RESIDENT CERTIFICATE

(For bonafide Residents of village Riwasa of district Mahendergarh)

Certified that Sh./Km./Smt. _____

son/daughter of Sh.

_____ Resident of (Name of
Village/City) _____

_____ (complete address) since _____ is a
bonafide resident of village Riwasa of district Mahendergarh Haryana State (To be attested
by Village Sarpanch and Gram Sachiv with seal)

No. _____

Place: _____

_____ (Signature of Village Sarpanch and Gram Sachiv)

Designation (with legible office seal)

ANNEXURE-II b
RESIDENT CERTIFICATE

(For bonafide Residents for GNCT Delhi)

Certified that Sh./Km./Smt. _____

son/daughter of Sh. _____ Resident

of (Name of Village/City) _____

_____ (complete address) since _____ is a

bonafide resident of, GNCT Delhi
in terms of orders of the Chief Secretary, GNCT, Delhi.

No. _____

Place: _____

SDM/ (Signature of the competent authority)

Designation (with legible office seal)

ANNEXURE-III
Haryana Government

Photo of the
applicant to
be attested by
the issuing
authority

Certificate Sr. No. /Year / Teh.

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____
son/daughter of Shri ._____ resident of _____ village/town
_____ Tehsil _____ District _____ of the State/Union Territory
_____ belongs to the _____ Caste/ Tribe, which is recognized as a Scheduled
Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

2. This Certificate is issued on the basis of the Scheduled Caste Certificate issued by
_____ vide letter No _____ dated _____ to Shri/Smt.
_____ Father/Mother of Shri/Smt/Kumari _____ of
Village/Town _____ of Tehsil _____ District _____ of State/Union
Territory _____ who belongs to the _____ caste which is recognized as
Scheduled Caste/Scheduled Tribes in the State/Union Territory_____.

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside (s) in
_____ Village/Town _____ of Tehsil _____ District
_____ of the State/Union Territory _____.

Signature with seal of Issuing Authority

Full Name

Designation

Address with

Telephone No. with code

Place

Date

- Issuing Authority : Tehsildar –cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

ANNEXURE-IV
Haryana Government

Photo of the applicant to be attested by the issuing authority

Certificate Sr. No. /Year / Teh.

BACKWARD CLASS CERTIFICATE (BCA/BCB)

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of _____ village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste. This caste is mentioned in the State list of BC Block A/B _____.

(Applicable in the case of person who have migrated from other State/ Union Territory Administration)

2. This Certificate is issued on the basis of the Backward Class Certificate issued by _____ vide letter No _____ dated _____ to Shri/Smt. _____ Father/Mother of Shri/Smt./Kumari _____ of Village/Town _____ of Tehsil _____ District _____ of State/Union Territory _____ who belongs to the _____ caste which is recognized as Backward Class in the State/Union Territory _____.

(The applicant shall submit an affidavit that he/she falls /does not fall in creamy layer)

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside (s) in _____ Village/Town _____ of Tehsil _____ District _____ of the State/Union Territory _____.

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 170-SW(1)-95 dated 7-6-1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-SW(1)-2010 dated 31.08.2010

Signature with seal of Issuing Authority

Full Name

Designation

Address with Telephone No. with code

Place

Date

- Issuing Authority : Tehsildar –cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

ANNEXURE-V

CERTIFICATE FOR DIFFERENTLY ABLED PERSON

Certified that Mr. /Ms. _____ S/o/D/oSh.
_____ resident of (place) _____

District _____ appeared before the District Medical Board for medical checkup. On medical Examination, he/she is found to be suffering from _____ (name of diseased condition) and thus he/she is physically handicapped. His/her percentage of Handicap is _____ %(in figure) _____ (% in words).

Certified that the above named applicant is not suffering from any of the following physical disabilities:

- a). Disability of total body including disability of chest/spine more than 50%.
- b). Disability of lower limb of more than 50%.
- c). Disability of upper limb.
- d). Visually handicapped and hearing disability.
- e). Progressive diseases like myopathies etc.
- f). Disabilities which otherwise would interfere in the performance of the duties of VLDA/ Lab. Technician.

Place _____

Signature

Date _____

Name

Chief Medical Officer of Distt. to which the applicant belongs
(legible office seal)

The attested copy of the medical report duly signed by the members of the board is to be enclosed with this certificate; otherwise the certificate shall not be considered valid.

The candidate will have to undergo medical examination with Medical Board of the University as well.

ANNEXURE-VI
AFFIDAVIT BY EWS CATEGORY
Government of Haryana

(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
INCOME AND ASSET CERTIFICATE

Certificate No.....

Date:

VALID FOR THE YEAR.....

1. This is to certify that Shri/Smt./Kumari..... son/daughter/wife ofis permanent resident of.....Village/Street.....Post Office.....District.....

Pin Code.....Whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh Only) for the Financial year.....

It is further certified that His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above:
- II. Residential flat of 1000 sq. ft. and above:
- III. Residential plot of 100 sq. yards and above in notified municipalities:
- IV. Residential plot of 200 sq. yards and above in, areas other than the notified municipalities:
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari.....belongs to the caste which is not recognized as a Scheduled Caste. Backward Class (Block-A) and Backward Classes (Block-B).

Signature with seal of Office
Name
Designation

Recent Passport size Attested photograph of the applicant

*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

**Note 2: The term "Family" for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note3. The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test of determine EWS status.

ANNEXURE-VII

CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

Certified that Sh/Smt _____ (F.F.) son/daughter of Sh. _____ resident of _____ (complete address), a Freedom Fighter of Haryana is/was father/mother/grandfather/grandmother of Mr./Ms. _____ (Name of the applicant) son / daughter of Sh _____ Resident of village / town _____ Police Station _____ Tehsil _____ District _____ (Haryana).

Place: _____

Dated : _____

Deputy Commissioner of concerned
District of Haryana
(with legible seal)

ANNEXURE- VIII

FOR IN-SERVICE CANDIDATES/FRESH CANDIDATES OF GNCT, DELHI

1. Certified that as per service record Shri/Smt. _____
S/o D/o Sh. _____ has been employed as (Designation)
_____ in the office of _____ since
_____.
2. Certified that Shri_____S/o Sh._____is a fresh candidate of GNCT, Delhi.
3. Certified that this post after restructuring/right-sizing of posts as per Director General, Animal Husbandry & Dairying Office letter No. 24613-718 Plg dated 12.07.2007) has been merged into one i.e. Animal Attendant or Laboratory Attendant (for the candidates of Animal Husbandry and Dairying Department of Haryana.)
4. It is also certified that nature of his duty involves animal work or laboratory work.
5. Certified that his service record is good. His service record has been checked and there is nothing adverse against him to debar him for admission to the programme for which he has applied.
5. The attested photo copy of Service Book of the employee indicating designation of post held and date of appointment is attached with the admission form.
6. I hereby recommend his candidature for admission to VLDD /DVLTL programme.

No:-

Place _____

Competent Authority

(seal)

Date _____

1. HOD for LUVAS employee
2. Director/DD for AHD department, Haryana.
3. Director AHD for GNCT, Delhi

Note:

1. No alteration in the proforma/certificate will be acceptable.

ANNEXURE -IX

**CERTIFICATE BY HEAD OF THE INSTITUTION
(For non-availability of Detailed Marks Sheet)**

It is certified that Mr./Ms.s/o/d/o
Sh.....has appeared in/ passed the 10+2 examination under
roll No conducted by
the.....(Board/University) in
..... (Month and Year) and has obtained
.....marks out ofmaximum marks.

Subject-wise marks obtained are given as below:

Sr. No.	Subject	Marks Obtained	Maximum
Marks			
1.			
2.			
3.			
4.			
5.			

Date :

Signature of Principal

Place :

(with Rubber stamp)

ANNEXURE-X

SELF UNDERTAKING OF GAP IN STUDY PERIOD

I.....son/daughter of Sh.....
resident of
(full address to be given) do hereby solemnly declare and affirm as under :

1. That I have passed examination* held in from (School/college).
2. That I have not joined any college/institution after passing Examination*.

* Indicate the latest examination passed.

OR

That I have joined the course at
(Name of the institution) w.e.f. And will leave the same
before joining the VLDD / DVLT programme.(strike out the one not applicable)

3. That I have never been convicted for any offence by any court of law and there is no criminal proceeding pending against me during the above said gap period.

Signature of candidate

Note: Strike out whichever is not applicable.

Verification:

I, the above named candidate do hereby declare that the above contents are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Date:.....

Signature of candidate

Place:

ANNEXURE-XI

AFFIDAVIT BY THE STUDENT FOR NON-PARTICIPATION IN RAGGING

1. I _____ S/o D/o Sh. _____ having been admitted to _____ (Name of institution) have received a copy of LUVAS Rules on Curbing the Menace of Ragging – 2009, (hereinafter called the “Rules”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name

VERIFICATION

Verify that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this day (day) of (month) , (year) .

Signature of Deponent

Name

Solemnly affirmed and signed in my presence on this the (day) of (month) , (year) after reading the contents of this affidavit.

ANNEXURE-XII

AFFIDAVIT BY PARENTS / GUARDIAN FOR NON-PARTICIPATION IN RAGGING

1. I, _____ father / mother / guardian of _____ (Name of the student), having been admitted to _____ (name of institution), have received a copy of the LUVAS Rules on Curbing the Menace of Ragging, 2009, (hereinafter called the “Rules”) carefully read and fully understood the provisions contained in the said Regulations.
 2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 4. I hereby solemnly aver and undertake that :
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
 5. I hereby affirm that, if found guilty or ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
 6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name

Address

Telephone/Mobile No.

VERIFICATION

Verify that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this day (day) of (month) , (year) .

Signature of Deponent

Name

Solemnly affirmed and signed in my presence on this the (day) of (month) , (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE XIII

FEE STRUCTURE OF PRIVATE AFFILIATED COLLEGES (Rs)

Sr. No.	Name of College	Fee State Quota	Fee Management Quota
1	Janta Institute of Veterinary Sciences, Butana	1,03,100/-	1,68,100/-
2	International Institute of Veterinary Education & Research, Bahu Akbarpur, Distt. Rohtak	1,90,000/-	2,55,000/-
3	Apex Institute of V.L.D.D, Bidhai Khera, Tohana Distt. Fatehabad	2,16,000/-	2,81,000/-
4	Bhumika Institute of Veterinary Sciences Sigra, Distt. Mahendergarh	2,16,000/-	2,81,000/-
5	Ideal Veterinary College, Siwani Road, Singhani, Distt. Bhiwani	2,16,000/-	2,81,000/-
6	M. R. College of Veterinary Science V.P.O Hassanpur, Distt. Jhajjar	2,16,000/-	2,81,000/-
7	R.S.M. Veterinary Institute Bhambhewa Tehsil Safidon, Distt. Jind	2,16,000/-	2,81,000/-
8	SDS College of Animal Sciences, Damkora Road, Tohana Distt. Fatehabad	2,16,000/-	2,81,000/-
9	Shree Ram College of Veterinary Science NH- 73, Mouli, Barwala, Panchkula	2,16,000/-	2,81,000/-
10	Tagore College of Veterinary Science Dhigawa Jattan, Distt. Bhiwani	2,16,000/-	2,81,000/-
11	SBDS College of Veterinary Sciences, Ahrewan, Ratia Distt. Fatehabad	2,16,000/-	2,81,000/-

ANNEXURE - XIV

LIST OF NOT-RECOGNIZED/DE-RECOGNIZED/FAKE BOARDS

1. Central Board of Higher Education, Aspati Bhawan, Uttam Nagar, New Delhi.
2. All India Board of Secondary Education, Gazipur
3. Central Board of Higher Education, East Patel Nagar, New Delhi.
4. Board of Adult Education and Training, Brahmpuri, Nagal Rai, New Delhi.
5. Gurukul Vishwavidyalaya, Vrindavan
6. Akhil Bhartiya Shiksha Sansthan, New Delhi.
7. ACN International University, Raipur
8. Doon International University, Raipur
9. Board of Higher Secondary Education, Delhi
10. Indian Council of Secondary Education, India
11. All India Board for Education Training, Delhi
12. All India Board for Secondary Education, Delhi
13. Board of Adult Education & Tarining, Delhi
14. Central Board of Higher Education, Delhi
15. Jamia Urdu, Aligarh
16. Gurukul Vishvavidyalaya Vrindaban, Mathura
17. Council of Secondary Education, Mohali
18. Mahashakti Sanskrit Vidyapeeth, Delhi
19. Council for the Indian Certificate Examination, Delhi
20. Bhartiya Shiksha Parishad, Lucknow
21. Board of Secondary Sanskrit Education, Lucknow
22. Hindi Sahitya Sammelan, Allahabad
23. Mumbai Hindi Vidyapeeth, Mumbai
24. The Central Board of Higher Education, New delhi
25. Dr. Ramgopalacharya Sanskrit Mahavidalaya, Etah, U.P
26. Board of Secondary Education Madhya Bharat, Gwalior
27. Council of Secondary Education Board, Mohali
28. Mahatma Gandhi Secondary and Senior Secondary Education Board, Delhi
29. Board of Secondary and Higher Secondary Open Education, West Bengal
30. Board of Youth Education, India
31. The Council of Basic and Technical Education, Ludhiana
32. Shiksha Parishad Madhyamic, Gwalior
33. Central Board of Education, Ajmer
34. Council of Higher Secondary Education, Delhi
35. Board of Secondary Education Madhya Bharat, Gwalior
36. Delhi Board of Senior Secondary Education, Delhi
37. Board of Technical and Secondary Education, Delhi
38. Board of Youth Education in India
39. Mahatma Gandhi Secondary and Senior Secondary Education Board, Delhi
40. Council of Higher Secondary Education, Delhi
41. Indian Council Open School Certificate Examination, Maharashtra
42. Mahakoshal Board of Secondary Education, Jabalpur
43. National Board of Higher Secondary Education, Delhi
44. Board of Higher Secondary Open Education, Delhi
45. Board of School and Technical Education, Chhatisgarh
46. Board of Senior Secondary Education
47. Delhi Board of Senior Secondary Education
48. Any other Board not-recognized/declared de-recognized/fake/not equivalent by COBSE, New Delhi/State Govt./CBSE/Haryana Board of School Education, Bhiwani.

LIST OF FAKE UNIVERSITIES refer www.ugc.ac.in

Bihar

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

Delhi

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

Karnataka

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

10. St. John's University, Kishanattam, Kerala.

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra.

West Bengal

12. Indian Institute of Alternative Medicine, Kolkatta.
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta – 700063

Uttar Pradesh

14. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
15. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
16. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
17. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
19. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
20. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
21. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, Uttar Pradesh. Odisha
22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
23. North Orissa University of Agriculture & Technology, Odisha.

Puducherry

24. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009
* Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow

ANNEXURE- XV

UNDERTAKING NOT TO USE MOTORIZED VEHICLE

I.....s/o/d/o Sh.....have been admitted to.....(diploma in the college ofin the academic year.....

I undertake that I shall not use motorized vehicle while occupying accommodation in the hostel. In case I disobey the rules the university shall have the right to deprive me of the hostel facility. I shall have no claim whatsoever.

Signature of the student

Name.....

Father's Name.....

Date.....

I do undertake to the above statement in respect of my son/daughter/ward.

Signature of Father/Mother/Guardian

Name.....

Address.....

.....
Ph. No. (Res.)

(Mob.).....

ANNEXURE XVI
RULES REGARDING PREVENTION OF RAGGING

Title, Commencement and Applicability

These Rules shall be called the “Lala Lajpat Rai University of Veterinary and Animal Sciences Rules on Curbing the Menace of Ragging, 2013” The University has adopted the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the directions of the Hon’ble Apex Court.

They shall apply to all the students enrolled in certificate, diploma, UG and PG degree programmes or any other category of courses in which instruction / education is imparted by the Lala Lajpat Rai University of Veterinary and Animal Sciences and which includes its departments, constituent / affiliated colleges and all the premises, whether being academic, residential, playgrounds, canteen or other such premises of the University whether located within the campus or outside / outstations / Research Stations, and to all means of transportations of students, whether public or private, accessed by students for the pursuit of studies in this University.

Objectives

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from this University, by prohibiting it under these Rules, preventing its occurrence and punishing those who indulge in ragging as provided for in these Rules and the appropriate law in force.

What constitutes Ragging

Ragging constitutes one or more of any the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do an which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche or such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity or any other student or a fresher;

- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student. With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Anti-Ragging Committee

To be proposed by the DSW and headed by the Registrar, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representative of faculty members, representatives of parents, representatives of students belonging to the fresher' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender. Action to be taken by the Deans / Principal of the Constituent Colleges On receipt of the recommendation of the Anti Ragging Squads or on receipt of any information concerning any reported incident of ragging, the Deans / Principal shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i) Abetment of ragging;
- ii) Criminal conspiracy to rag;
- iii) Unlawful assembly and rioting while ragging;
- iv) Public nuisance created during ragging;
- v) Violation of decency and morals through ragging;
- vi) Injury to body, causing hurt or grievous hurt;
- vii) Wrongful restraint;
- viii) Wrongful confinement;
- ix) Use of criminal force;
- x) Assault as well as sexual offences or unnatural offences;
- xi) Extortion;
- xii) Criminal trespass;
- xiii) Offences against property;
- xiv) Criminal intimidation;
- xv) Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi) Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii) Physical or psychological humiliation;
- xviii) All other offences following from the definition of "Ragging".

Provided that the Deans / Principal shall forthwith report the occurrence of the incident of ragging to the Vice-Chancellor. Provided further that the Constituent College shall also continue with its own enquiry and other measures without waiting for action on the part of the police / local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Administrative action in the event of ragging

1. The Deans / Principal shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:
 - a) The Anti-Ragging Committee of the University shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging establishment in the recommendations of the Anti-Ragging Squad.
 - b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, recommend, to those found guilty, one or more of the following punishments, namely;
 - i) Suspension from attending classes and academic privileges.
 - ii) Withholding / withdrawing scholarship / fellowship and other benefits.
 - iii) Debarring from appearing in any test / examination or other evaluation process.
 - iv) Withholding results.
 - v) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - vi) Suspension / expulsion from the hostel.
 - vii) Cancellation of admission.
 - viii) Rustication from the institution for period ranging from one to four semesters.
 - ix) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
2. The appeal shall lie with the Vice-Chancellor within fortnight from the date of issue of orders.
3. Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the University, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these rules or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Suspension

1. After having regard to the nature and gravity of the incident of ragging, the Dean of the college concerned/Principal of the constituent/affiliated college with respect to the students is satisfied that it is necessary/desirable in the interest of the University to place under suspension, the student found involved in an act of indiscipline, he/she may place such student under suspension. Such suspension will not amount to any penalty having been imposed under the provisions under these rules.
2. Such suspension will debar a student from availing any facility of the University.