

From

The Co-ordinator, IQAC,  
LUVAS, Hisar

To

All Members of IQAC, LUVAS, Hisar  
Dr. N.K. Kakker, Professor (Retd.), VMC, LUVAS, Hisar (Special Invitee)

Memo. No. DHRM/2023/2823-2836  
Dated: - 06.12.2023

**Subject: - Proceedings of 4<sup>th</sup> Meeting of Internal Quality Assurance Cell held on 28.11.2023.**

Please find enclosed herewith the proceedings of the 4<sup>th</sup> meeting of Internal Quality Assurance Cell held on 28.11.2023 at 11:00 A.M. in the Committee Room of Vice-Chancellor's Secretariat.

This is for your kind information and necessary action, please.

  
06.12.23  
Co-ordinator, IQAC

Enclosed: As above

CC: SVC for kind information of worthy Vice-Chancellor, LUVAS, Hisar.

## Directorate of Human Resource Management, LUVAS, Hisar

### Internal Quality Assurance Cell

**Proceedings of the 4<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) held on 28.11.2023 at 11:00 A.M. under the Chairmanship of worthy Vice-Chancellor in the Committee Room of Vice-Chancellor's Secretariat, LUVAS, Hisar.**

The following members were present:

1.	Dr. Vinod Kumar Verma Vice-Chancellor	Chairman
2.	Dr. Rajesh Khurana Director, Human Resource Management	Co-ordinator
	Dr. Manoj Kumar Rose Dean, Post Graduate Studies	Member
	Dr. S.S. Dhaka Registrar	Member
	Dr. Virender Singh Panwar Director, Extension Education	Member
	Dr. Sanjay Yadav Professor & Head, Deptt. of LPT	Member
	Dr. Amit Poonia President, LUVASTA	Member
	Dr. Richa Khirbat Assistant Professor, IPVS	Member
	Dr. Snehil Gupta Assistant Professor, Deptt. of Vety. Parasitology	Member
0.	Dr. Naresh Kumar Kakker Professor (Retd.), Deptt. of Vety. Microbiology	Special Invitee
1.	Dr. Akhil Kumar Gupta Scientist, Deptt. of Vety. Microbiology	Secretary

At the outset, the Chairman Hon'ble Vice-Chancellor, Dr. Vinod Kumar Verma welcomed all the members and Dr. Naresh Kumar Kakker, Professor (Retd.), Department of Vety. Microbiology, LUVAS, Hisar (Special Invitee) and emphasized the importance of IQAC Cell at national level and stressed upon the timely reporting of progress by the concerned Committees.

Dr. Rajesh Khurana, Director, HRM-cum-Co-ordinator briefed about the activities to be undertaken by IQAC, LUVAS.

The following agenda items were discussed and decision taken thereof:

Agenda Item No.	Agenda Item	Decision Taken						
4.1	Re-constitution of IQAC as per latest guidelines (2020-2021).	The Members agreed to re-constitute IQAC as per the latest NAAC guidelines (2020-2021). The details of newly re-constituted committee is attached as Annexure – I.						
4.2	Creation of Exclusive Window Tab on LUVAS Website for IQAC, LUVAS.	Approved as proposed. Further, the Committee nominated Dr. Akhil Kumar Gupta, Secretary, IQAC, for uploading the required information on the IQAC web-page.						
4.3	Appraisal about the establishment of Minority Cell in the university for the benefit of students and employees.	<div>The House was appraised about the establishment of Minority Cell in the University vide Registrar order no. Admn./G-1/2023/5312 dated 23.06.2023 having the following members.</div> <table><tr><td>Dr. Amandeep Singh, Asstt. Prof., Vety. Anatomy</td><td>Nodal Officer</td></tr><tr><td>Dr. Jinu Manoj, DIO, VPHE</td><td>Member</td></tr><tr><td>Sh. Jetinder, Assistant, Office of Registrar</td><td>Member</td></tr></table>	Dr. Amandeep Singh, Asstt. Prof., Vety. Anatomy	Nodal Officer	Dr. Jinu Manoj, DIO, VPHE	Member	Sh. Jetinder, Assistant, Office of Registrar	Member
Dr. Amandeep Singh, Asstt. Prof., Vety. Anatomy	Nodal Officer							
Dr. Jinu Manoj, DIO, VPHE	Member							
Sh. Jetinder, Assistant, Office of Registrar	Member							



4.4	Appraisal about the establishment of OBC Cell in the university for the benefit of students and employees.	<p>The House was appraised about the establishment of OBC Cell in the University vide Registrar order no. Admn./G-1/2023/5312 dated 23.06.2023 having the following members:</p> <table><tr><td>Dr. Sanjay Yadav, HOD, LPT</td><td>Nodal Officer</td></tr><tr><td>Dr. Gyan Singh, HOD, VCC</td><td>Member</td></tr><tr><td>Dr. Manoj Verma, Asstt. Prof., LFC</td><td>Member</td></tr><tr><td>Sh. Aman, Assistant, Office of Registrar</td><td>Member</td></tr></table>	Dr. Sanjay Yadav, HOD, LPT	Nodal Officer	Dr. Gyan Singh, HOD, VCC	Member	Dr. Manoj Verma, Asstt. Prof., LFC	Member	Sh. Aman, Assistant, Office of Registrar	Member		
Dr. Sanjay Yadav, HOD, LPT	Nodal Officer											
Dr. Gyan Singh, HOD, VCC	Member											
Dr. Manoj Verma, Asstt. Prof., LFC	Member											
Sh. Aman, Assistant, Office of Registrar	Member											
4.5	Creation of register in each Department/ Section for record keeping related to Certificate(s) distribution.	Approved as proposed. It was further decided that the 'Certificate Distribution Register' should be duly entered in the 'Inventory Register' of the said Dean(s)/ Directorate(s)/ Department(s)/ Section(s) including outstation as per LUVAS procedure.										
4.6	Appraisal about the establishment of Instrumentation Cell in the University.	The House was appraised about the establishment of Instrumentation Cell in the University vide DR Memo No. LUVAS/2015/2477-2505 dated 01.09.2015.										
4.7	Appraisal about the establishment of Maintenance Cell in the University.	The House was appraised about the establishment of Maintenance Cell in the University by Directorate of Students Welfare-cum-EO, LUVAS on dated 10.07.2018.										
4.8	Appraisal about the establishment of Student Counselling and Placement Cell in the University.	<p>The House was appraised about the establishment of Student Counselling and Placement Cell in the University vide Registrar Endst. No. Admn./F-1/2012/526-55 dated 23.01.2012 and re-constituted vide Registrar Endst. No. Admn./F-2/2022/2677-2726 dated 06.06.2022 and DSW Endst. No. DSW/2023/1928-67 dated 19.05.2023 having the following members:</p> <table><tr><td>Dr. Renu Gupta, Senior Disease Investigation Officer, Deptt. of VPHE</td><td>ADSW</td></tr><tr><td>Dr. Manoj Kumar, Assistant Professor, Deptt. of LFC</td><td>Coordinator</td></tr><tr><td>Dr. Tejinder Pal, Assistant Professor, CODST</td><td>Coordinator</td></tr><tr><td>Dr. Tarun Kumar, Assistant Professor, Deptt of Vety. Medicine</td><td>Coordinator</td></tr></table>	Dr. Renu Gupta, Senior Disease Investigation Officer, Deptt. of VPHE	ADSW	Dr. Manoj Kumar, Assistant Professor, Deptt. of LFC	Coordinator	Dr. Tejinder Pal, Assistant Professor, CODST	Coordinator	Dr. Tarun Kumar, Assistant Professor, Deptt of Vety. Medicine	Coordinator		
Dr. Renu Gupta, Senior Disease Investigation Officer, Deptt. of VPHE	ADSW											
Dr. Manoj Kumar, Assistant Professor, Deptt. of LFC	Coordinator											
Dr. Tejinder Pal, Assistant Professor, CODST	Coordinator											
Dr. Tarun Kumar, Assistant Professor, Deptt of Vety. Medicine	Coordinator											
4.9	Appraisal about the establishment of SC/ ST Cell in the University.	<p>The House was appraised about the establishment of Reservation Cell of SC/ST in the University vide Registrar Endst. No. Regr./A-1/2017/2153-66 dated 30.05.2017 and reconstituted vide Registrar order no. Reg./A-1/2020/180 dated 08.01.2020 having the following members:</p> <table><tr><td>Dr. Parveen Kumar, Assistant Professor, VMC</td><td>Nodal Officer</td></tr><tr><td>Dr. Archana Lohiya, Assistant Professor, VPT</td><td>Member</td></tr><tr><td>Sh. Sanjay Kumar, SVC, Vice-Chancellor's Secretariat</td><td>Member</td></tr></table>	Dr. Parveen Kumar, Assistant Professor, VMC	Nodal Officer	Dr. Archana Lohiya, Assistant Professor, VPT	Member	Sh. Sanjay Kumar, SVC, Vice-Chancellor's Secretariat	Member				
Dr. Parveen Kumar, Assistant Professor, VMC	Nodal Officer											
Dr. Archana Lohiya, Assistant Professor, VPT	Member											
Sh. Sanjay Kumar, SVC, Vice-Chancellor's Secretariat	Member											
4.10	Appraisal about the constitution of Committee for Prevention of Sexual Harassment through gender sensitization in the University.	<p>The House was appraised about the constitution of committee for Prevention of Sexual Harassment through gender sensitization in the University which is renewed after every two years. For the current period of two years i.e. 21.10.2022 to 20.10.2024 the Committee was constituted vide Registrar order no. Regr./G-1/2022/6235 dated 21.10.2022 having the following members:</p> <table><tr><td>Dr. Sonia Sindhu, Prof. &amp; Head, VPB</td><td>Chairman</td></tr><tr><td>Dr. Praveen Kumar Gahlot, Prof. &amp; Head, Anatomy</td><td></td></tr><tr><td>Dr. Shalini Sharma, Asstt. Prof., Deptt. of VPB</td><td></td></tr><tr><td>Dr. Archana Lohiya, Asstt. Prof., VPT</td><td></td></tr><tr><td>Sh. Ram Manohar, AAO, O/o DHM</td><td></td></tr></table>	Dr. Sonia Sindhu, Prof. & Head, VPB	Chairman	Dr. Praveen Kumar Gahlot, Prof. & Head, Anatomy		Dr. Shalini Sharma, Asstt. Prof., Deptt. of VPB		Dr. Archana Lohiya, Asstt. Prof., VPT		Sh. Ram Manohar, AAO, O/o DHM	
Dr. Sonia Sindhu, Prof. & Head, VPB	Chairman											
Dr. Praveen Kumar Gahlot, Prof. & Head, Anatomy												
Dr. Shalini Sharma, Asstt. Prof., Deptt. of VPB												
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Sh. Ram Manohar, AAO, O/o DHM												

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		<div>Ms. Jyoti Gahlawat, Assistant, O/o DHRM</div> <div>Ms. Kajal Bhardwaj, M.V.Sc. Student (Admn. No. 2021V45M)</div> <div>Ms. Shiksha Saroha, UG Student (Admn. No. 2020V67B)</div> <div>Advocate Kamlesh Rani Sharma, H.No.153/7, Kamla Nagar, Hisar</div> <div>Dr. Mudita Verma, Assoc. Prof. (Retd.), Social worker, PLA, Hisar</div> <div>The Worthy Vice-Chancellor, LUVAS emphasized that the gender sensitization programme should be regularly organized. It was further decided that a 'Women Cell' may be constituted separately at LUVAS in due course of time.</div>									
4.11	Appraisal about the establishment of All India Survey of Higher Education (AISHE) Cell in the University.	<div>The House was appraised about the establishment of All India Survey of Higher Education (AISHE) Cell in the University vide Registrar order no. Admn.F-1/2012/1946 dated 14.03.2012 and re-constituted vide Reg./A-1/2023/5082 dated 13.06.2023 having the following members.</div> <table><tr><td>Dr. Sandeep Kumar, Asstt. Prof., Deptt. of VGO</td><td>Nodal Officer</td></tr><tr><td>Dr. Monika, Asstt. Prof., Deptt. of LPT</td><td>Member</td></tr><tr><td>Dr. Nancy Sheoran, Asstt. Prof., Deptt. of AN</td><td>Member</td></tr><tr><td>Dr. Sandeep, Asstt. Prof., Deptt. of LPM</td><td>Member</td></tr></table>	Dr. Sandeep Kumar, Asstt. Prof., Deptt. of VGO	Nodal Officer	Dr. Monika, Asstt. Prof., Deptt. of LPT	Member	Dr. Nancy Sheoran, Asstt. Prof., Deptt. of AN	Member	Dr. Sandeep, Asstt. Prof., Deptt. of LPM	Member	
Dr. Sandeep Kumar, Asstt. Prof., Deptt. of VGO	Nodal Officer										
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Dr. Sandeep, Asstt. Prof., Deptt. of LPM	Member										
4.12	Appraisal about the establishment of Transport Office in the University.	<div>The House was appraised about establishment of Transport Office in the University vide Registrar Endst. no. Regr./G-1/2016/91-122 dated 04.01.2016.</div>									

At the end, the Chairman desired that all the above mentioned and other cells established in the University should submit 'Quarterly Activity Report' of their respective cells by the first week of next quarter to the IQAC, DHRM, LUVAS. In case there is no activity in a particular quarter, 'Nil' information may be sent for the same.


Note – It was observed that so far three meetings of IQAC have been earlier conducted but none of the proceedings were confirmed in the ensuing meetings. Therefore, the proceedings of 4<sup>th</sup> IQAC meeting be confirmed in the next IQAC meeting (i.e. 5<sup>th</sup> Meeting), whenever it is held in future.

The meeting concluded with vote of thanks to the Chair.

Submitted for approval, please.

  
Secretary, IQAC  
IQAC

  
Co-ordinator,

Approved  
  
Worthy Vice-Chancellor 05/12/23  
Encl: Annexure- 1




**Directorate of Human Resource Management, LUVAS, Hisar****Internal Quality Assurance Cell**

Re-constitution of IQAC as per the NAAC guidelines (2020-2021) approved in 4<sup>th</sup> IQAC Meeting held on 28.11.2023.

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|---|--|
| 1. Chairman   | Dr. Vinod Kumar Verma, Vice-Chancellor   |
| 2. Teacher to represent all levels (3-8)                            | Dr. Naresh Jindal, DR<br>Dr. Pawan Kumar, DSW<br>Dr. Virender Singh Panwar, DEE<br>Dr. Sanjay Yadav, HOD, LPT<br>Dr. Deepika, Associate Professor<br>Dr. Snehil Gupta, Assistant Professor<br>Dr. Richa Khirbat, Assistant Professor<br>Dr. Akhil Kumar Gupta, Scientist (Secretary) |
| 3. One member from the management                                   | Dr. Gulshan Narang, Dean, COVS-cum-Technical Adviser, BOM, LUVAS   |
| 4. Senior Administrative Officer                                    | Dr. S.S. Dhaka, Registrar  |
| 5. One nominee each from (Local Society/Trust, Students and Alumni) | Sh. Balwant Rai, Secretary, VITA<br>Milk Cooperative Society, VPO Chinder, Fatehabad (Local Society/Trust)<br>Dr. N.K. Kakker (Alumni)   |
| 6. One nominee each from (Employer, Industrialists/Stakeholders)    | Dr. Manoj Kumar Rose, Dean, PGS (Employer)<br>Dr. U.K. Batra (Industrialist)<br>President, LUVASTA (Stakeholder)   |
| 7. Co-ordinator   | Dr. Rajesh Khurana, Director, HRM  |
| 8. Student representative   | Dr. Archana Lohiya (Ph.D. Student)   |

Note - The membership of the nominated members shall be for a period of two years.

  
Secretary, IQAC

  
Co-ordinator, IQAC

Approved

  
05/12/23  
Worthy Vice-Chancellor